

Department of Administrative, Adult, and Higher Education fonds

Compiled by Nicole Stanley and Clay Thibodeau (2006)
Revised by Erwin Wodarczak (2010)

***** Institutional records -- researcher access subject to review *****

University of British Columbia Archives



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Fonds Description

Department of Administrative, Adult and Higher Education fonds. – 1966-1996.
2.09 m of textual records.

Administrative History

Adult Education as a subject was first taught at the University of British Columbia in 1956. It was established as a department soon after, with programs at the Masters and Doctoral levels. In 1976 the Faculty of Education restructured to become a new Department of Administrative, Adult and Higher Education (AAHE). In 1995, it again restructured and became merged into the Department of Social and Educational Studies. Adult Education again merged into a new department in 2003, that of the Department of Higher Education. The Department consists of programs in Educational Administration, Higher Education, Adult Education, Native Education, Gender Studies, Multiculturalism and the Philosophy and History of Education. UBC courses in Adult Education are also taught at the University of New Westminster in Australia and in online format through the Department of Continuing Studies at UBC.

Scope and Content

Fonds consists of reports, memos, evaluations, agendas, outlines, minutes, information and correspondence relating primarily to the Adult Education program at the University of British Columbia. An accrual in Box 7 consists of files relating to the period when the adult education program restructured to become the Department of Administrative, Adult and Higher Education. The most recent accrual documents a joint programme between UBC and Fundacao Instituto de Radiodifusao Educativa da Bahia in Brazil.

Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

File list available.

Source of administrative history:

<http://www.edst.educ.ubc.ca/faculty/boshier/ADED.htm>.

Series Descriptions

General Adult Education UBC Councils and Divisions Series. -- 1966-1993.

88 cm of textual records.

Series consists of records relating to the various councils and divisions which report to or administer the Adult Education Department at UBC: the Undergraduate and Graduate Divisions, and the Administration.

Boxes 1, 2, 7(17-33).

Adjunct Programs, Committees and Centers Series. -- 1973-1996.

59 cm of textual records.

Series consists of information, correspondence, examinations and reports relating to the implementation and functions of adjunct programs to Adult Education at UBC.

Boxes 3, 4, 5(1-4), 7(26-29).

Adult Education Faculty Series. -- 1976-1995.

9 cm of textual records.

Series consists of correspondence, memos, agendas, proposals, ledgers, resumes and information relating to specific faculty members, faculty members as a whole and/or excursions at the Adult Education department at UBC.

Box 5(5-18), 7(1).

General Correspondence Series. – 1980-1995.

4 cm of textual records.

Series consists of various forms of internal and external correspondence relating to the department of Adult Education at UBC.

Box 5(19-30), 7(2).

Adult Education Courses Series. – 1976-1994.

15 cm of textual records.

Series consists of UBC Adult Education course outlines, evaluations and examinations.

Box 5(31-71), 6(1-3), 7(34-37).

Ephemera Series. – 1982-1992.

5 cm of textual records.

Series consists of master plans, newsletters, brochures, and pamphlets concerning the Adult Education department at UBC.

Box 6(4-12).

Reports Series. – 1979-1989.

5 cm of textual records.

Series consists of reports issued by the Adult Education Department and related offices.

Box 7(3-16).

Brazil Projects Series. – 1983-1988.

24 cm of textual records.

Series consists of correspondence, reports, and related documentation regarding a joint programme between UBC and Fundacao Instituto de Radiodifusao Educativa da Bahia in Brazil.

Boxes 8, 9.

File List

Box 1

General Adult Education UBC Councils & Divisions Series

Administration

- 1-1 "Faculty of Education Meetings"
Meeting agendas, PhD proposals, objectives, William Griffith
September 30, 1977-June 7 1982
- 1-2 Department Faculty Meetings January 1978- October 1978
Tentative agendas, reports, memos, articles, William Griffith
Loose pages at back: 1982-1984-Meeting Minutes
- 1-3 "Adult Education Department Meetings- November 1978" to August 1980
memos, meeting agendas, minutes and progress reports
- 1-4 "Adult Education Department Faculty meetings September 1980" to 1981
Memos, agendas, minutes
- 1-5 "Faculty Meetings Term 1, 1981-82 Sork (1)"
Minutes, memos, agendas, reports
- 1-6 "Faculty Meetings Term 2, 1981-1982 (2)"
Minutes, notices, PhD proposals, tentative agendas, memos, letter of complaint.
- 1-7 "Faculty Meetings 1982-1983, Sork (3)"
Admissions updates, tentative agendas, memos, agendas.
- 1-8 "Faculty Meetings 1983-1984 (4)"
Minutes, Tentative agendas, topics for discussion including degree requirements
etc.
- 1-9 "Faculty Meetings, ADED, 1984-1985 Sork (5)"
Memos, minutes, agendas, topics for discussion including admissions updates,
etc.

- 1-10 "Adult Education Faculty Minutes January 1985" to March 1993
Agendas, minutes, memos
- 1-11 "Faculty Meetings ADED, 1985-1986, Sork"
Memos, minutes, agendas, topics for discussion including admissions updates, etc.
- 1-12 "Faculty Meetings- ADED 1986-87 Sork"
Meeting agendas, memos, minutes, 1985 policies & procedures of exams, topics for discussion
- 1-13 "Faculty Meetings- ADED 1987-88"
Minutes, couple of memos attached, topics for discussion
- 1-14 "Faculty Meetings- ADED 1988-89 Sork"
Minutes, topics for discussion
- 1-15 "Faculty Meetings ADED 1989-90 Sork"
Administrative tasks, minutes, schedule, memo, topics for discussion
- 1-16 "Faculty Meetings ADED 1990-91 Sork"
Minutes, agendas, memos, notices, correspondence, petition by students, topics for discussion

Box 2

- 2-1 "Faculty meetings- ADED 1991-92 Sork"
Minutes, agendas, memos, notices, correspondence, exam criteria, topics for discussion
- 2-2 "Faculty meetings- ADED 1992-93 Sork"
Agendas, minutes, memos, topics for discussion
- 2-3 Various information (such as statistics on graduates, enrollments, admissions etc.)
on the Adult Education program. Also contains minutes, memos etc.
- 2-4 "(1)"
Memos, reports, 1966-1981.

- 2-5 "I. Handbook of Procedures II. Council & Committee Handbook Faculty of Education" 1975 (Revised 1977)
- 2-6 Loose pages re: peer and teacher evaluations 1978
From files: "Student-faculty committee (SCET) Standing Committee for the Evaluation of Teaching" & "Policy Manual"
Memos, agendas, minutes, correspondence with Canadian Journal of University Continuing Education, report: "A Five year Plan for the Adult Basic Education Consortium"

Graduate Division

- 2-7 "Proposed Changes in Graduate Courses for the Department of Adult Education, 1976"
1: Proposal--Graduate Course Revisions, Part 2: Graduate Course Revisions, Part 3: Proposal--Undergraduate Course Revisions, Part 4: Undergraduate Course Revisions, Part 5: Addendum, and a second copy of contents included at back of binder.
- 2-8 "M.A. Program team 1981-1982, Sork (#2)"
Memos, booklet entitled "Proposed Changes in Graduate Courses for the Department of Adult Education, Summer 1976"
- 2-9 "Master's Program-Curriculum Changes, 1982-1983, Sork (#3)"
Reports, memos, proposals for course changes.
- 2-10 Faculty of Graduate Studies Misc. Memorandums and Notices
June 2, 1982- April 3, 1981
Labeled 'Faculty of Graduate Studies'
No Tabs
1st page: "Memo from L.B. Daniels, Director of Grad Studies- Faculty of Education" dated June 2, 1982 - pen-mark in top right-hand corner says "File - Fac Grad Studies"
Notices and reports from both Office of the registrar and office of the Dean by date backwards to April 3, 1981
- 2-11 Dr. William Griffith Professor/Chairman
Adult Education Division (Faculty of Graduate Studies)
Agenda, Minutes, Reports
November 12,1980-October 25, 1978

Labeled 'graduate council'

No tabs - some are reports, some are meetings of the grad committee

1st sheet: "Re: Faculty Reorganization and Programme Functions"

Stamped educational admin dept. faculty of education (same as binder 1)

Pen-mark in top right-hand corner says "File - Grad Div"

Filed by date backwards from Nov 13, 1980 - October 19, 1978

Some papers with label "Dr. William Griffith - Chairman"

Some papers Stamped with "faculty Secretary's office"

2-12 Dr. Ian Housego, Professor/Chairman

Educational Administration

Agenda, Minutes, Reports

April 24 1979- November 24, 1976 (in reverse date)

Agenda Tab: Agenda of the Graduate Committee Meeting March 21, 1979

(Stamped "educational administrative dept. faculty of education)

filed by date backwards to Sept 28, 1977

Minutes Tab: Minutes of the Graduate Committee April 17, 1979

Stamped same as above - Filed by date backwards to October 6, 1977

Reports Tab: 1st page: "Re: constitution of the faculty of graduate studies

meeting" 1979 - Stamped same as above - Filed by date backwards to June 1977
[2 folders]

2-13 Graduate Council

Tabs: Memos "1976-1978", "Agenda" 1975-1977, "Minutes" 1974-1977,

"Miscellaneous" 1975-1977, "Nominations" 1974-1975 "Curriculum Changes" 1975

[3 folders]

Undergraduate Division

- 2-14 Dr. William Griffith Professor/Chairman
Adult Education Undergraduate Council
Agenda, Minutes, Reports
March 11, 1980- October 17, 1978
Labeled "Undergraduate Council"
No Tabs
1st page: "Minutes of the Undergraduate Committee" March 11, 1980, signed W. Griffith
All pages the same title
Filed backwards to May 30, 1979

(continued)

Box 3

Adjunct Programs, Committees and Centers Series

Verner Reading Room

- 3-1 "Reading Room Policy"
Schedules, report 1983-1984.
- 3-2 "Coolie Verner Memorial Reading Room Newsletters"
Newsletters 1982-1987.
- 3-3 Reading Room Register, 1984-1996.
- 3-4 "Reading Room Committee"
Faxes, job postings, financial records, history of Verner Reading Room, memos, 1983-1994.
- 3-5 "Griffith Re: CVMRR"
Correspondence, memo, 1992-1993.
- 3-6 "Sheehan CVMRR"
Report written to Premier Harcourt, memo, 1992, pamphlet from dedication ceremony of Verner Reading Room, 1980.

- 3-7 "Harcourt/Perry Re: CVMRR"
Correspondence over proposed renovation to Scarfe building and the lack of space for the Verner Reading room, 1993.
- 3-8 "Faculty Council CVMRR"
List of supporters of Verner Reading Room campaign, 1993.
- 3-9 Verner Reading Room, Adult Education, UBC
1992 M.A. Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations
- 3-10 Verner Reading Room, Adult Education, UBC
1993 M.A. Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations
- 3-11 Verner Reading Room, Adult Education, UBC
1994 M.A. Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations
- 3-12 Verner Reading Room, Adult Education, UBC
1995 M.A. Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations
- 3-13 Verner Reading Room, Adult Education, UBC
1996 M.A. Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations
- 3-14 Verner Reading Room, Adult Education, UBC
1992 M.Ed. Comp Exams Ad. Ed.
Adult Education Comprehensive Examination
- 3-15 Verner Reading Room, Adult Education, UBC
1993 M.Ed. Comp Exams Ad. Ed.
Adult Education Comprehensive Examination
- 3-16 Verner Reading Room, Adult Education, UBC
1994 M.Ed. Comp Exams Ad. Ed.
Adult Education Comprehensive Examination

3-17 Verner Reading Room, Adult Education, UBC
1995 M.Ed. Comp Exams Ad. Ed.
Adult Education Comprehensive Examination

3-18 Verner Reading Room, Adult Education, UBC
1996 M.Ed. Comp Exams Ad. Ed.
Adult Education Comprehensive Examination

3-19 Verner Reading Room, Adult Education, UBC
1993 Ph.D/Ed.D Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations

3-20 Verner Reading Room, Adult Education, UBC
1994 Ph.D/Ed.D Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations

3-21 Verner Reading Room, Adult Education, UBC
1995 Ph.D/Ed.D Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations

3-22 Verner Reading Room, Adult Education, UBC
1981-1992 Miscellaneous Comp Exams Ad. Ed.
Adult Education Comprehensive Examinations

Native Diploma Program

3-23 "Native Diploma Program" (Native Indian Teacher Education Program; Diploma Program for Adult Educators of Native Indian Origin) June 11, 1986-Jan 17 1990
Misc Notes, memorandums, correspondence re: the program and its conception and implementation to and from Verna Kirkness, Graham Kelsey, Gordon Selman, Howard Green, Bill Griffith, Tom Sork and Joanna Archibald

Centre for the Study in Adult Education Administration

3-24 Centre for the Study of Administration in Education
Tabs: "Agenda" 1977-1979, "Minutes" 1977-1979, "Reports" 1977-1980

3-25 Centre for the Study of Administration in Education
Tabs: "Agenda" 1976-1977, "Minutes" 1975-1977, "Reports" 1975-1977, "Dept Member Assignments" 1975-1976

Adult & Higher Education Department (AAHED)

- 3-26 No title 1981-1983
Administrative, Adult and Higher Education Department (AAHED)
Teacher lists, agendas, minutes, policies, memos, correspondence

Box 4

Conferences

- 4-1 "PACE Think Tank Feb 7, 1986- Sork"
correspondence, list of attendees, agendas for Think Tank to Thomas Sork
- 4-2 1989 PACE (The Pacific Association for Continuing Education)-CAAE Conf.
Misc. Brochures, directories, minutes 1987-1989
- 4-3 2 brochures: "Newthink '84" (A Mega Conference on the Education of Adults)
May 23 - May 26, 1984
- 4-4 "Fourteenth Annual Adult Education Research Conference April, 1973" August
1973
Research papers
- 4-5 "Adult Education Conference April, 1973"
Research papers
- 4-6 "Adult Education Research Conference April 1973"
August 1973
Research papers
- 4-7 "Adult Education Research St. Louis 1975 Roger"
Conference outline and agenda, research papers

Box 5

Field Advisory Committee

- 5-1 "Field advisory committee" 1978-1983
Minutes, memos, agendas, correspondence

Correctional Adult Education

- 5-2 "Summer Institute for Teachers in Correctional Education, Sork 1982"
Correspondence, contracts, course description, proposal, tentative schedules.
- 5-3 "Current Seminars" 1982
Brochures on correctional education seminar and others

Alumni Association

- 5-4 "Alumni Association Info UBC Sork" 1983-1984
Newsletters, Organization Reviews

(continued)

Adult Education Faculty Series

Faculty Retreats

- 5-5 "Retreat (Adult Education Div.) January, 1982 Sork"
2 memos 1982 re: divisional retreat- workshop for ADED faculty members to discuss pertinent issues
- 5-6 "Retreat (Adult Education Division) June, 1982 Sork"
Various memos re; retreat (see above) "Retreat (Adult Education Division) June, 1982 Sork"
- 5-7 [Information package]
Enclosed is original copy (for Faculty reference) information package for those entering the ADED program, for use at AdEd Retreat
- 5-8 "Retreat 1990"
Agenda, invitation, information package: "Getting to Know Your Way Around AdEd."
- 5-9 "Retreat file for next person No.91"
Invitations, pamphlets, agendas, registration list, notes, memos, proposals, correspondence re: ADED retreat 1991

- 5-10 "Retreat Planning- 1991, 1992 Sork"
Memos, pamphlets, attendance lists, invoices, correspondence, meeting notes, copies of invitations (some from 1993)
- 5-11 "Retreat '92"
Tentative plans for 1992 Adult Education Retreat, booking form and invoices, draft invitation, advertising pamphlet.
- 5-12 "Retreat '93"
Cheque-book, ledger, correspondence, copy of agenda- mostly financial
- Sessional Faculty
- 5-13 "Dave King - CEC Summer Session visiting prof" 1981
memos relating to his employment
- 5-14 "Elayne Harris" 1981
Memos and correspondence re: Ms. Harris' involvement in conducting a summer workshop for ADED
- 5-15 "Fox, Robert"
Memos concerning the hiring of foreign professors, immigration laws, correspondence to and from Fox, references, copy of Fox's dissertation
- 5-16 "Hoffman, Lee" 1978
Notes, resumes, references and correspondence re: Lee Hoffman's application for position of instructor of a six-week course in Adult Basic Education at UBC.
- Faculty Search Committee
- 5-17 "1978-79 Search Process"
Handwritten notes, Criteria for the selection of new faculty members, memos, all re: the search for a new ADED faculty member
- 5-18 "Adult Education Search Committee, 1980-1981"
Correspondence, job postings.

(continued)

General Correspondence Series

- 5-19 "Sticht, Thomas" 1993
Memos re: Sticht for a nomination as a noted scholar

- 5-20 "Vertinsky, Patricia"
Memo re: nomination for the head of Educational Studies, 1995

- 5-21 "D. McKie", Associate Dean 1980-1982
Correspondence, Memos

- 5-22 "Jindra Kulich" 1981
Director of the Centre for Continuing Education
Correspondence & memos

- 5-23 "Thornton, James E." 1989-1995
Coordinator, Committee on Gerontology
Memos, notes, faxes, correspondence

- 5-24 "Paz and Knute Buttedahl"
Memos to Paz from William Griffith re: instructional design models for AD.ED.
programs.

- 5-25 "Dr.. R. Jean Hills"
Memos, correspondence, reports to and from Hills, Acting Head Administration,
Adult and Higher Education.

- 5-26 "Dean D. Birch" 1981-1982
Correspondence to and from Birch, the Dean of the Faculty of Education.

- 5-27 "Peter Davern" 1981- 1982
Correspondence and memos to and from Davern, the assistant to the Dean of the
Faculty of Education.

- 5-28 "Daniels, L.B." 1982
Correspondence from Daniels, Faculty of Education

- 5-29 "Dickinson, Gary" 1981
Correspondence to Dickinson, Okanogan College

5-30 "Steve Brookfield" 1981-1982
Correspondence to and from Brookfield, Enquiry Officer for the Advisory for
Council of Adult and Continuing Education.

(continued)

Adult Education Courses Series

- 5-31 "Spring and Summer Courses, 88" *made up of 7 folders
folder 75a: AdEd 515 course description
folder 75b: AdEd 514 course description
folder 75c: AdEd 503 course description
folder 75d: AdEd 500 course description
folder 75e: AdEd 412 course description
folder 75f: AdEd 330 course description
folder 75g: AdEd 313 course description
- 5-32 "Course- Outlines ED412 AGECON504"
- 5-33 "Spring and Summer Session 1984"
Course descriptions, faculty lists, memos, and correspondence.
- 5-34 "Course Outline, Evaluation, etc."
Copies of course outline, student evaluations, faculty lists, course lists, memos,
exams, course descriptions, program planning models
- 5-35 "Course Outlines 1982-83"
memos and course outlines
- 5-36 "Winter Session 1983-84"
Course schedules, memos, course outlines
- 5-37 "Course Outlines- Winter 1983-84"
Tentative schedules, course outlines
- 5-38 "Winter Session 1984-85"
Course schedules/timetables

- 5-39 "Course Outlines 1984-85"
Course outlines, articles, handwritten notes, test
- 5-40 "Winter Session 1985-86"
List of Offices, Student addresses, Course schedules
- 5-41 "Winter Session 1986-87"
UBC course catalogue, course timetable
- 5-42 "ADED courses 1988-89- Administration"
Course schedule, ADED requirements, memos, teaching schedule
- 5-43 "Agric, economics 401" 1983
Course Outline
- 5-44 "AGEC 504" 1983-84
Course outline
- 5-45 "ADED 313"
Course outline 1984-1985.
- 5-46 "ADED 328"
Course description, 1986.
- 5-47 "ADED 330"
Memos, course outline, 1986-1989.
- 5-48 "ADED 412"
Bibliography, 1985.
- 5-49 "ADED 500"
Course outlines 1984-1986.
- 5-50 "ADED 502"
Course outline 1986.
- 5-51 "ADED 503"
Course syllabus, 1986.

- 5-52 "ADED 508C"
Course outline, 1987.
- 5-53 "ADED 515"
Course outline, 1987.
- 5-54 "ADED 514"
Course outline, 1985-1986.
- 5-55 "ADED 518"
Course readings schedule, summer 1984.
- 5-56 "ADED 519"
Course outline, 1987.
- 5-57 "ADED 525"
Course outline, 1987.
- 5-58 "ADED 568"
Course outline, 1987.
- 5-59 "ADED 580, Educ. Gerontology"
Course outline, 1983-1987.
- 5-60 "HIED 512"
Correspondence, memo (1991), course outline 1986-1987.
- 5-61 "ADED 500"
Course text list, 1994, correspondence.
- 5-62 "ADED 328 945 Quigley"
Correspondence between Quigley and Griffith, 1994.
- 5-63 "ADED 501 Deshler, David, Cornell Univ. 945"
Memos, faxes, course outline, 1994.
- 5-64 "ADED 525 945"
Correspondence, requisition order for texts, 1994.

- 5-65 "Summer Session 1994"
Course schedule, memos, draft of correspondence, 1994.
- 5-66 "ADED 330, Sec. 951 Dr. Ansu-Kyeremeh, Kwasi"
Course outline, 1991.
- 5-67 "ADED 375, Sec. 951 Baskett, Dr Morris"
Memo, course enrollment list, 1991.
- 5-68 "ADED 500, Sec. 951 Griffin"
Correspondence, fax, instructor update form, 1990.
- 5-69 "ADED 561, Sec. 951 Thornton/De Vries"
Course outline 1989-1991.
- 5-70 "ADED 565A, Sec. 951 Paulston"
Summer course advertisement, course bibliography, tentative course outline,
1991, memo.
- 5-71 "ADED 583, Sec. 951 Griffin"
Faxes, instructor update form, 1991.

Box 6

- 6-1 "Workforce Education and Lifelong Learning, ADED 565A, 1993"
Readings package with course outline included.
- 6-2 "Curriculum Proposal 1976 & Course Outlines (#4)"
Memos, correspondence, proposal.
- 6-3 [Course descriptions]. 1991-92

(continued)

Ephemera Series

- 6-4 UBC Faculty of Education Master Plan February 1989
- 6-5 UBC Faculty of Education Master Plan, Appendix A & B, 1989

- 6-6 University of British Columbia Neville Scarfe Building Master Plan Update and Phase 1 Development Strategy, February 1992
- 6-7 "Student Newsletters: Proposal & examples of other Newsletters"
1981-1983 correspondence re: grant for an adult education newsletter; notes, plans & potential agendas for the ADED newsletter entitled "ADDENDA"
- 6-8 "Newsletter Committee 1982-83 Sork"
Copies of "RE-ACE: A newsletter of the Office of Research and Evaluation in Adult Continuing Education"
- 6-9 "Newsletter"
"Adult Education Newsletter" 1983
- 6-10 "Newsletter Mailing List"
1982-1983
- 6-11 "Newsletter: Letters and New addresses"
mailing lists 1983
- 6-12 Pamphlet: "Adult Education in British Columbia" signed (belonging to) "William Griffith"

Adult Education Faculty Series Cont'd

Box 7

- 7-1 "The Department of Administrative, Adult and Higher Education Faculty Profiles/Course Outlines" 1985-1990

(continued)

General Correspondence Series Cont'd

- 7-2 Correspondence between AAHE faculty members 1981-1989

Reports Series

- 7-3 "A Proposal for Reorganizing the Diploma in Adult Education" done by The Faculty of Education and the Centre for Continuing Education" November, 1979
- 7-4 "Untitled." Folder contains memos, personal notes, and correspondence regarding various faculty administrative procedures such as leaves, tenure and promotion, 1982-1987.
- 7-5 "Appendix A," concerning AAHE Self-Study Report for 1986-1987.
- 7-6 "Appendix C," statistics concerning Guided Independent Study courses for 1982-1987.
- 7-7 "Appendix E," containing "Some Comments on the Proposed Ph.D. Program in Educational Administration and Governance," by E. Miklos, 1982.
- 7-8 "Art," containing the manuscript for Write-On, a report on adult education, 1985.
- 7-9 "Write-On: Adult Education Makes the Future," 1985.
- 7-10 "Educational Administration Program Area: Response to the Dean's Charge to Show Cause for Program Continuation," draft copy, no date.
- 7-11 "Department of Administrative, Adult and Higher Education: Self Study Report, 1987"
- 7-12 "Program Review 1987"
- 7-13 "AAHE-Departmental Review," 1987.
- 7-14 "Elevating to Relevancy: A Look at the Adult Education Diploma Program at UBC, 1989"
- 7-15 "Untitled," registration listings, 1982-1985.
- 7-16 "Untitled," diploma program in Adult Education Review of Procedures and internship, 1986.

General Adult Education UBC Councils & Divisions Series Cont'd

Administration

- 7-17 "Faculty Meetings AAHE, 1984-85, Sork"
- 7-18 "Faculty Meetings AAHE, 1985-86, Sork"
- 7-19 "Faculty Meetings AAHE, 1986-87"
- 7-20 "Faculty Meetings AAHE, 1987-89, Sork"
- 7-21 "Faculty Meetings AAHE, 1990-91, Sork"
- 7-22 "Faculty Meetings AAHE, 1990-91, Sork"
- 7-23 "Faculty Meetings AAHE, 1991-92, Sork"
- 7-24 "Faculty Meetings AAHE, 1992-93, Sork"
- 7-25 "AAHE Meeting Minutes, 1980-1994," separated into three folders.

Adjunct Programs, Committees & Centers Series Cont'd.

Adult and Higher Education Department

- 7-26 "NWT-Fort Smith Diploma," 1985-1988.
- 7-27 "Yukon Diploma," 1985-1989.
- 7-28 "Retrenchment Committee," 1981-1984.
- 7-29 "Appraisals Committee," 1983.

Adult Education Faculty Series Cont'd.

- 7-30 "Untitled," faculty personnel and student information, 1982-1987.

- 7-31 "Untitled," - modifications to basement of AERC, 1987-1988.
- 7-32 "Appendix D," information for graduate students in AAHE, Fall-Winter, 1986-1987.
- 7-33 "AAHE Departmental Retreat" booklet 1992

Adult Education Courses Series Cont'd

- 7-34 "Untitled," curriculum changes, 1978.
- 7-35 "Curriculum changes, 1983"
- 7-36 "AdEd Courses, Curriculum Proposals, 1983"
- 7-37 "Curriculum Change Procedures and Forms, 6/85, 1985"

Brazil Project Series

Box 8

- 8-1 [Brazil Project] 1983-87
- 8-2 CIDA Proposal 1984
- 8-3 Correspondence – General (anything related to Brazil) 1984
- 8-4 Inauguration of Course 1984
- 8-5 Brazil II – Reports/Letters to CIDA 1984-85
- 8-6 Course Sillabi [sp.] 1984-85
- 8-7 [Miscellaneous – English and Portuguese documentation] 1984-86 [4 folders]

Box 9

- 9-1 "Programa do Diploma de Educacao de Adultos..." 1985

- 9-2 CIDA Proposal 1985
- 9-3 Phase I – Final Seminar & Graduation 1985
- 9-4 CIDA – Contract – Brazil II 1985-86
- 9-5 Correspondence – Internal 1985-86
- 9-6 Correspondence (Misc.) 1985-86
- 9-7 Correspondence with Faculty 1985-86
- 9-8 Juan Tijiboy 1985-86
- 9-9 Vatsala Stone 1985-86
- 9-10 John Stone 1985-86
- 9-11 Juan Bordenave 1985-86
- 9-12 Edivaldo Boaventura 1985-86
- 9-13 Maria Amelia Goldberg 1985-87
- 9-14 Correspondence – CIDA 1985-87
- 9-15 Evaluation – John Lowe 1985-88
- 9-16 Evaluation – Materials sent to John Lowe 1986
- 9-17 Course Descriptions 1986
- 9-18 Brazil II – Interim Report #1 1986
- 9-19 Brazil II – Interim Report #2 1986
- 9-20 Brazil II – Final Report 1987