

Department of Anthropology and Sociology fonds

Compiled by Nataliya Radke (2025)

***** Institutional records -- researcher access subject to review *****

University of British Columbia Archives



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THE UNIVERSITY OF BRITISH COLUMBIA



Table of Contents

- **Fonds Description**
 - Title / Dates of Creation / Physical Description
 - Biographical Sketch
 - Scope and Content
 - Notes
- **Series Descriptions**
 - Administration Series
 - Financials Sub-series
 - Committees Sub-series
 - Meeting Minutes Sub-series
 - Reports and Review Document Sub-series
 - Program and Course Material Series
 - Departmental Bulletin Series
 - Building Plans and Materials Series
- **File List**
- **Catalogue entry** (UBC Library catalogue)

Fonds Description

Department of Anthropology and Sociology fonds. – 1955-2008.

2.43 m of textual records.

30 architectural plans.

Administrative History

In 1915, when UBC first offered classes, Sociology was combined with Economics and Political Science in a single department. However, it was not until 1921 that the first Sociology course, “Principles of Sociology”, was taught by Samuel E. Beckett. The first master’s degree in Sociology was conferred in 1928. A year later, Coral Wesley Topping was the first sociologist to hold a full-time position at UBC, who worked to introduce further sociology course offerings.

Topping retired in 1955 and anthropologist Harry Hawthorn became the head of the new Department of Anthropology, Criminology, and Sociology. In 1959, the department was renamed again to the Department of Anthropology and Sociology. The first PhD programs were introduced by the Department in the late 1960s, making UBC the second university in Canada to offer a PhD in anthropology.

In 1968, Harry Hawthorn was replaced by anthropologist Cyril Belshaw as department head. Throughout the 1970s, the Department worked to expand with additional tenure-track positions and academic publishing in both sociology and anthropology. In 1976, the Museum of Anthropology (MOA) moved into its new building designed by Arthur Erickson with a newly renovated space for the Department nearby.

In the early 1980s, the Department of Anthropology and Sociology divided their programs into the two separate streams available today, Anthropology and Sociology. They each developed their own unique committees, standards, and graduate regulations, although some records are still created under the joint Department of Anthropology and Sociology.

Today, the Department of Anthropology and the Department of Sociology conduct original research throughout British Columbia and around the world.

Scope and Content

Fonds consists of textual records and architectural drawings related to the activities of the Department of Anthropology and Sociology. The majority of records relate to the Department’s core functions, including course planning and delivery, honours theses,

administrative activities, and new and/or renovated buildings for use by the Department.

Fonds is arranged in the following series: Administration series; Program and Course Materials series; Departmental Bulletin series; and Building Plans and Materials series. The Administration series also consists of four sub-series: Financials; Committee Materials, Meeting Minutes, Reports and Review Documents.

Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

Acquired from the department in 2024.

Sources of information for the descriptions and administrative history in the finding aid include the information contained within the records themselves as well as the history pages from the [Department of Sociology](#) and the [Department of Anthropology](#).

File list available.

Series Descriptions

Administration Series. – 1955-2006.

20 cm of textual records.

Series consists of records related to the general administrative activities of the Department. This includes faculty and staff correspondence, teaching awards, onboarding materials, publications, and materials related to events.

Series has been arranged chronologically.

Boxes: 1 (1-17)

Financials Sub-series. – 1986-2006.

15 cm of textual records.

Sub-series consists of records related to the financial activities of the department, including department budget planning, programs, and grants.

Sub-series has been arranged chronologically.

Boxes: 1 (18-28), 2 (1-2)

Committee Materials Sub-series. – 1967-2010.

8 cm of textual records.

Sub-series consists of records related to department committees that faculty and/or staff participated in or contributed to as well as prior policy motions. The committees include the Space Committee, Teaching Materials Committee, Fund-Raising Committee, Faculty of Arts Committee, Critical Curatorial Studies Committee, and the Nexus Committee.

Sub-series has been arranged chronologically.

Boxes: 2 (3-11)

Meeting Minutes Sub-series. – 1981-2017.

19 cm of textual records.

Sub-series consists of minutes from department and faculty meetings.

Series has been arranged chronologically.

Boxes: 2 (12-27)

Reports and Review Documents Sub-series. – 1982-2013.

64 cm of textual records.

Sub-series consists of annual and bi-annual department reports, review documents, compliance reports, and reports on faculty activities and publications.

Sub-series has been arranged chronologically.

Boxes: 2 (28-29), 3, 4, 5, 6 (1-12)

Program and Course Materials Series. – 1970-2002.

20 cm of textual records.

Series consists of materials related to the program and course offerings, including promotional materials as well as course descriptions and offerings.

Series is arranged chronologically.

Box: 6 (13-26)

Departmental Bulletin Series. – 1975-2006.

43 cm of textual records.

Series consists of the Department's annual newsletter, the Departmental Bulletin.

Series is arranged chronologically.

Boxes: 7

Building Plans and Materials Series. – 1971-2008.

54 cm of textual records.

30 architectural drawings : various sizes

Series consists of materials related to the Department's various building and renovation projects, including architectural drawings, correspondence, pre-build studies, and progress reports. Projects include the building of the Museum of Anthropology and renovation of Anne Westbrook Hall, Isabel MacInnes Hall, and Mary Murrin Hall for use by the Department as designed by the architectural firm Arthur Erickson. Sub-series also contains materials related to the Faculty of Arts building, MOA Renewal Program, and small group laboratory spaces.

Series is arranged chronologically, although the original order for oversized items has been maintained.

Boxes: 8, 9, Oversized Storage

File List

BOX 1

ADMINISTRATION SERIES

- 1-1 Essential [Department] Documents (1/4) — 1955-1988, 1990-1996
- 1-2 Essential [Department] Documents (2/4) — 1955-1988, 1990-1996
- 1-3 Essential [Department] Documents (3/4) — 1955-1988, 1990-1996
- 1-4 Essential [Department] Documents (4/4) — 1955-1988, 1990-1996
- 1-5 Special Events and Publications (1/2) — 1977-1995
- 1-6 Special Events and Publications (2/2) — 1977-1995
- 1-7 Teaching – Prizes for Excellence — 1990-1997
- 1-8 [Advertising for faculty positions] — 1990-2000
- 1-9 Department Safety Manual — 1993
- 1-10 Calendar Revisions — 1993-2000
- 1-11 Continuing Education — 1993-2000
- 1-12 [Administrative Assistant job description, onboarding materials]— 1996
- 1-13 [Selection of Associate Department Head] — 1996-1998
- 1-14 Dean's memos, miscellaneous letters — 1998
- 1-15 Instructor's Handbook – Winter Session — 2000/2001
- 1-16 Physical Anthropology Lab — 2001
- 1-17 [Conference materials] – Canadian Admin. Management & Professional University Staff — 2003

Financials Sub-series

- 1-18 Past Budget Information (1/4)— 1986-1996
- 1-19 Past Budget Information (2/4)— 1986-1996
- 1-20 Past Budget Information (3/4)— 1986-1996
- 1-21 Past Budget Information (4/4)— 1986-1996
- 1-22 Financial Management Program (1/3) — 1995-1996
- 1-23 Financial Management Program (2/3) — 1995-1996
- 1-24 Financial Management Program (2/3) — 1995-1996
- 1-25 Grants [and related correspondence] (1/2) — 1997-2000
- 1-26 Grants [and related correspondence] (2/2) — 1997-2000
- 1-27 Budgets, grants, salaries (1/2) — 2001-2002
- 1-28 Budgets, grants, salaries (2/2) — 2001-2002

BOX 2

- 2-1 Grants (1/2) — 2003/2004/2005/2006
- 2-2 Grants (2/2) — 2003/2004/2005/2006

Committees Sub-series

- 2-3 Policy Motions Prior to 1989 (1/2) — 1967-1981
- 2-4 Policy Motions Prior to 1989 (2/2) — 1967-1981
- 2-5 Teaching Materials Committee – Anthropology-related Films — Aug 1978
- 2-6 Space Committee — 1989-1990
- 2-7 Fund-Raising Committee [materials] — 1991
- 2-8 Faculty of Arts Committees — 1998-2004
- 2-9 Critical Curatorial Studies Committee — 2000-2001
- 2-10 [Nexus Committee and Research] (1/2) — 2009-2010
- 2-11 [Nexus Committee and Research] (1/2) — 2009-2010

Meeting Minutes Sub-series

- 2-12 [Department] Minutes (1/3) — 1981-1996
- 2-13 [Department] Minutes (2/3) — 1981-1996
- 2-14 [Department] Minutes (3/3) — 1981-1996
- 2-15 [Department] Minutes — 1988-1992
- 2-16 [Department] Minutes — 1993-1995
- 2-17 Faculty of Arts Minutes — 1981-1996
- 2-18 Department Meetings Minutes (1/2) — 2007/2008, 2008/2009, 2009/2010
- 2-19 Department Meetings Minutes (2/2) — 2007/2008, 2008/2009, 2009/2010
- 2-20 Department Meetings Minutes (1/3) — 2010/2011, 2011/2012, 2012/2013
- 2-21 Department Meetings Minutes (2/3) — 2010/2011, 2011/2012, 2012/2013
- 2-22 Department Meetings Minutes (3/3) — 2010/2011, 2011/2012, 2012/2013
- 2-23 Department Meetings Minutes (1/3) — 2013/2014, 2014/2015
- 2-24 Department Meetings Minutes (2/3) — 2013/2014, 2014/2015
- 2-25 Department Meetings Minutes (3/3) — 2013/2014, 2014/2015
- 2-26 Department Meetings Minutes (1/2) — 2015/2016, 2016/2017
- 2-27 Department Meetings Minutes (2/2) — 2015/2016, 2016/2017

Reports and Review Documents sub-series

Department Reports and Review Documents

- 2-28 [Annual Report Materials] (1/2) — 1990-2000
- 2-29 [Annual Report Materials] (2/2) — 1990-2000

BOX 3

- 3-1 Annual Reports - General — 1990-1996
- 3-2 Department Report — 1991-1992
- 3-3 Department Report — 1992-1994
- 3-4 Inventory of Research in the Humanities and Social Sciences — 1993
- 3-5 Department Review — 1994
- 3-6 Department Report — 1994/1995
- 3-7 Department Annual Report — 1995/1996, 1996/1997
- 3-8 Review Document (1/4) — 1995?
- 3-9 Review Document (2/4) — 1995?
- 3-10 Review Document (3/4) — 1995?
- 3-11 Review Document (4/4) — 1995?

BOX 4

- 4-1 Album presented to President Piper on ... her visit to the department — Nov 1997
- 4-2 Department Annual Report — 1997/1998, 1998/199
- 4-3 Environmental Compliance Audit/Report — Nov 1998
- 4-4 Department Annual Report — 1999-2000
- 4-5 Review Document (1/2) — 2000-2001
- 4-6 Review Document (2/2) — 2000-2001
- 4-7 Department Bi-Annual Report — 2000-2002

Faculty Reports

- 4-8 [Faculty] Annual Reports — 1982-1983
- 4-9 [Faculty] Annual Reports — 1982-1986
- 4-10 [Faculty] Annual Reports — 1983-1948

BOX 5

- 5-1 [Faculty] Annual Reports — 1984-1985
- 5-2 Faculty Publications and Professional Activities — 1986-1987
- 5-3 [Faculty] Annual Reports — 1988-1989
- 5-4 [Faculty] Annual Reports (1/2) — 1989-1990
- 5-5 [Faculty] Annual Reports (2/2) — 1989-1990
- 5-6 [Faculty] Annual Reports — 1990-1991
- 5-7 [Faculty] Annual Reports (1/2) — 1991-1992
- 5-8 [Faculty] Annual Reports (2/2) — 1991-1992
- 5-9 [Faculty] Annual Reports — 1992-1993
- 5-10 [Faculty] Annual Reports (1/2) — 1993-1994
- 5-11 [Faculty] Annual Reports (2/2) — 1993-1994
- 5-12 [Faculty] Annual Reports — 1994-1995
- 5-13 [Faculty] Annual Reports (1/2) — 1995-1996
- 5-14 [Faculty] Annual Reports (2/2) — 1995-1996
- 5-15 [Faculty] Annual Reports (1/2) — 1996-1997
- 5-16 [Faculty] Annual Reports (2/2) — 1996-1997
- 5-17 [Faculty] Annual Reports — 1997-1998
- 5-18 [Faculty] Annual Reports — 1998-1999
- 5-19 [Faculty] Annual Reports (1/2) — 1999-2000
- 5-20 [Faculty] Annual Reports (2/2) — 1999-2000
- 5-21 [Faculty] Annual Reports (1/2) — 2000-2001
- 5-22 [Faculty] Annual Reports (2/2) — 2000-2001
- 5-23 [Faculty] Annual Reports — 2001-2002
- 5-24 [Faculty] Annual Reports (1/2) — 2002-2003
- 5-25 [Faculty] Annual Reports (2/2) — 2002-2003
- 5-26 [Faculty] Annual Reports — 2003-2004

BOX 6

- 6-1 [Faculty] Annual Reports (1/2) — 2004-2005
- 6-2 [Faculty] Annual Reports (2/2) — 2004-2005
- 6-3 [Faculty] Annual Reports (1/2) — 2005-2006
- 6-4 [Faculty] Annual Reports (2/2) — 2005-2006
- 6-5 [Faculty] Annual Reports (1/2) — 2006-2007, 2007-2008
- 6-6 [Faculty] Annual Reports (2/2) — 2006-2007, 2007-2008
- 6-7 [Faculty] Annual Reports (1/3) — 2007-2008, 2008-2009
- 6-8 [Faculty] Annual Reports (2/3) — 2007-2008, 2008-2009
- 6-9 [Faculty] Annual Reports (3/3) — 2007-2008, 2008-2009

- 6-10 [Faculty] Annual Reports (1/2) — 2009-2010, 2010-2011
- 6-11 [Faculty] Annual Reports (2/2) — 2009-2010, 2010-2011
- 6-12 [Faculty] Annual Reports — 2011-2012, 2012-2013

PROGRAM AND COURSE MATERIALS SERIES

- 6-13 Anthropology/Sociology Course Descriptions — 1970-1979
- 6-14 Anthropology/Sociology Course Descriptions (1/2) — 1979-1989
- 6-15 Anthropology/Sociology Course Descriptions (2/2) — 1979-1989
- 6-16 Anthropology/Sociology Course Descriptions (1/3) — 1989-1999
- 6-17 Anthropology/Sociology Course Descriptions (2/3) — 1989-1999
- 6-18 Anthropology/Sociology Course Descriptions (3/3) — 1989-1999
- 6-19 Canadian Studies Program — 1992-1997
- 6-20 An invitation to graduate studies ... A Guide for Applicants and New Students — 1996-1997
- 6-21 [Anthropology courses] Review Documents (1/4) — 1999-2000
- 6-22 [Anthropology courses] Review Documents (2/4) — 1999-2000
- 6-23 [Anthropology courses] Review Documents (3/4) — 1999-2000
- 6-24 [Anthropology courses] Review Documents (4/4) — 1999-2000
- 6-25 [Department Promotional Materials] — ca. 2000
- 6-26 Guide to Graduate Studies in Sociology — 2002

BOX 7

DEPARTMENTAL BULLETIN SERIES

- 7-1 Departmental Bulletin — 1975-1976
- 7-2 Departmental Bulletin — 1976-1977
- 7-3 Departmental Bulletin — 1977-1978
- 7-4 Departmental Bulletin (1/2) — 1978-1979
- 7-5 Departmental Bulletin (2/2) — 1978-1979
- 7-6 Departmental Bulletin — 1979-1980
- 7-7 Departmental Bulletin — 1980-1981
- 7-8 Departmental Bulletin — 1981-1982
- 7-9 Departmental Bulletin — 1982-1983
- 7-10 Departmental Bulletin — 1983-1984
- 7-11 Departmental Bulletin — 1984-1985
- 7-12 Departmental Bulletin — 1985-1986

- 7-13 Departmental Bulletin — 1986-1987
- 7-14 Departmental Bulletin — 1987-1988
- 7-15 Departmental Bulletin — 1988-1989
- 7-16 Departmental Bulletin — 1989-1990
- 7-17 Departmental Bulletin (1/2) — 1990-1991
- 7-18 Departmental Bulletin (2/2) — 1990-1991
- 7-19 Departmental Bulletin (1/2) — 1991-1992
- 7-20 Departmental Bulletin (2/2) — 1991-1992
- 7-21 Departmental Bulletin — 1992-1993
- 7-22 Departmental Bulletin — 1993-1994
- 7-23 Departmental Bulletin — 1994-1995
- 7-24 Departmental Bulletin (1/2) — 1995-1996
- 7-25 Departmental Bulletin (2/2) — 1995-1996
- 7-26 Departmental Bulletin (1/2) — 1996-1997
- 7-27 Departmental Bulletin (2/2) — 1996-1997
- 7-28 Departmental Bulletin — 1997-1998
- 7-29 Departmental Bulletin — 1998-1999
- 7-30 Departmental Bulletin — 1999-2000
- 7-31 Departmental Bulletin — 2000-2001
- 7-32 Departmental Bulletin — 2001-2002
- 7-33 Departmental Bulletin — 2002-2003
- 7-34 Departmental Bulletin — 2003-2004
- 7-35 Departmental Bulletin — 2004-2005
- 7-36 Departmental Bulletin — 2005-2006

BOX 8

BUILDING PLANS AND MATERIALS SERIES

- 8-1 [Development Criteria] – Fort Camp — Sept 1971
- 8-2 Draft – Functional Programme, Anthropology and Sociology (1/2) — before 1972
- 8-3 Draft – Functional Programme, Anthropology and Sociology (2/2) — before 1972
- 8-4 Final Draft – Functional Programme, Anthropology and Sociology (1/2) — Dec 1972
- 8-5 Final Draft – Functional Programme, Anthropology and Sociology (2/2) — Dec 1972

- 8-6 Progress Report ... Campus Transportation and Circulation Study Reports — after 1973
- 8-7 MOA – Phase I – Addendum 1
- 8-8 Fort Camp Study U.B.C. – Physical Planning [and other materials] — 1973-1974
 **Architectural plans were removed and rehoused in Oversize Storage.
- 8-9 Anthropology/Sociology Building – Preliminary Design Presentations — Feb 18, 1974

BOX 9

- 9-1 Anthropology/Sociology Building – Specifications and Details (1/2) — Apr 26, 1974
- 9-2 Anthropology/Sociology Building – Specifications and Details (2/2) — Apr 26, 1974
- 9-3 Anthropology/Sociology Building – Miscellaneous Details — Apr 29, 1974
- 9-4 [Draft] Anthropology/Sociology Building – Phase I (1/2) — May 1974
- 9-5 [Draft] Anthropology/Sociology Building – Phase I (2/2) — May 1974
- 9-6 Anthropology/Sociology Building – Phase I (1/2) — July 1974
- 9-7 Anthropology/Sociology Building – Phase I (2/2) — July 1974
 **Architectural plans were removed and rehoused in Oversize Storage.
- 9-8 UBC Marine Drive Pedestrian Crossing Study — May 1975
- 9-9 Point Grey Cliff & Foreshore Study — July 1975
- 9-10 MOA – Grounds Development Areas 1, 2, and 4 — 1975
- 9-11 Anthropology/Sociology Building – Phase II (1/2) — Aug 30, 1976
- 9-12 Anthropology/Sociology Building – Phase II (1/2) — Aug 30, 1976
- 9-13 Museum of Anthropology Report on Activities — 1980-1988
- 9-14 Space – [Microcomputer Lab Facilities, Space Allocations] — 1987-1989
- 9-15 Anso Building Plans — 1987-1991
- 9-16 Anthropology/Sociology – Facilities Program [and related materials] (1/2) — 1989-1990
- 9-17 Anthropology/Sociology – Facilities Program [and related materials] (2/2) — 1989-1990
 **Architectural plans were removed and rehoused in Oversize Storage.
- 9-18 Master Plan for Faculty of Arts Building (1/2) — 1989-1991
- 9-19 Master Plan for Faculty of Arts Building (2/2) — 1989-1991
- 9-20 Space - [Small Groups Laboratory, renovations, room bookings] — 1989-1992
- 9-21 MOA Renewal Program (1/3) — 2006-2008

- 9-22 MOA Renewal Program (2/3) — 2006-2008
9-23 MOA Renewal Program (3/3) — 2006-2008

Oversized storage

1. Provisional Master Plan / [Arthur Erickson Architects?]. — [Vancouver, BC : 1976?]. — 1 plan : scale 1" = 50' ; 101 x 91 cm.
2. Anthropology & Sociology Building / [Arthur Erickson Architects?]. — Vancouver, BC : Feb 1976. — 4 plans ; drawn by N.H. Brown : scale 1"=30' ; 25 x 30 cm. — Contents: (a) Level 0; (b) Level 1; (c) Level 2; (d) Level 3
3. Anthropology and Sociology Building – Site Plan and Profiles – Phase One / Arthur Erickson Architects / Mechanical Consultants Western Limited. — Vancouver, BC : July 1974. — 1 plan ; drawn by J.M. : scale 1/4"=1'-0" vertical ; 1/8"=1'0" horizontal; 86 x 56 cm.
4. Anthropology and Sociology [Building] – Phases Two and Three / Arthur Erickson Architects. — Vancouver, BC : Jan 1975. — 4 plans ; drawn by F. Chan : scale 1/16"=1'0" ; 86 x 56 cm. — Contents: (a) Level 0 ; (b) Level 1 ; (c) Level 2 ; (d) Level 3
5. Anthropology and Sociology Building – Phase One / Arthur Erickson Architects. — Vancouver, BC : [1974?]. — 2 plans : scale 1/8"=1'-0" ; 86 x 56 cm. — Contents: (a) Lower Floor Plan, Level 1 ; (b) Main Floor Plan, Level 2
6. Factors Affecting Individual Catch Value / [Arthur Erickson Architects?]. — Vancouver, BC : [1977?]. — 1 plan : scale not given. ; 86 x 68 cm.
7. UBC Anso Anthropology and Sociology [Building] / [Unknown]. — Vancouver, BC : [1991?]. — 16 plans : scale not given. ; 42 x 30 cm. — Contents: (a) Overlay 1, Modelled Layout, Level 0 ; (b) Overlay 2, Space Type, Level 0 ; (c) Overlay 3, Areas Requiring Renovation, Level 0 ; (d) Base Plan, Existing Layout, Level 0 ; (e) Overlay 1, Modelled Layout, Level 2 ; (f) Overlay 2, Space Type, Level 2 ; (g) Overlay 3, Areas Requiring Renovation, Level 2 ; (h) Overlay 4, Tot. Avail. For Reallocation, Level 2 ; (i) Base Plan, Existing Layout, Level 2 ; (j) Base

Plan, Existing Layout, Level 3 ; (k) Overlay 2, Space Type, Level 3 ; (l) Overlay 1, Modelled Layout, Level 3 ; (m) Overlay 1, Modelled Layout, Level 1 ; (n) Overlay 2, Space Type, Level 1 ; (o) Overlay 3, Areas Requiring Renovation, Level 1 ; Overlay 1A, Modelled Layout, Level 1 ; (p) Base Plan, Existing Layout, Level 1.

8. Site Investigation, Proposed Museum of Man, Fort Camp Area, UBC [Report and architectural/building plans] / Piteau Gadsby Macleod [Geotechnical Consultants]. – Vancouver, BC : November 1972. – scale not given. ; 44.5 x 28 cm