

Cedar Lodge Society fonds

Compiled by Erwin Wodarczak (2011)

University of British Columbia Archives



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Fonds Description

Cedar Lodge Society fonds. – 1969, 1988-2006.

96 cm of textual records.

Administrative History

Walter Koerner incorporated the Cedar Lodge Society in 1969, and donated money, land, and other assets to the Society to enable it to carry out its mandate of operating a brain injury treatment facility, known as the Skeleem Village Recovery Centre. The facility, located in the community of Cobble Hill on Vancouver Island, closed in 1986 due to changes in provincial government policy. In the late 1980s Koerner gifted the property to the University of British Columbia, who assumed responsibility for the operation of Skeleem Village. The University held majority membership in the Society and the majority of the Board of Directors. Skeleem Village re-opened in 1992 as a post-acute brain injury rehabilitation programme, and had a close working relationship with the UBC Department of Rehabilitation Medicine. In 2003 the facility was closed for financial reasons.

Custodial History

Records were maintained in the President's Office, and later by the Office of the University Counsel, before transfer to the University Archives.

Scope and Content

Fonds consists almost entirely of records documenting UBC's administration of the Cedar Lodge Society and the Skeleem Village Recovery Centre – the only major item from outside that period is a copy of the Society's original articles of incorporation from 1969. The records are arranged in three series – General, Board of Directors and Committees, and Subject Files – and include correspondence, minutes, reports, and legal records. There is some overlap in the contents of the three series.

Notes

Some restrictions apply.

File list available.

Transferred to the University Archives by the Office of the University Counsel in February 2011.

Series Descriptions

General series. – 1989-2006.

34 cm.

Series consists of records documenting the University's administration of the Society and Skeleem Village, and includes correspondence and reports.

Board of Directors and Committees series. – 1989-2003.

48 cm.

Series consists of records documenting the deliberations and decisions of the Cedar Lodge Society Board of Directors, as well as the Society's Executive Committee and Advisory Committee. It includes Board and committee minutes, reports, and correspondence.

Some restrictions apply. Files may contain patient or employee reports from Skeleem Village – research requests are subject to review.

Subject Files series. – 1969, 1988-2001.

14 cm.

Series consists of records documenting the University's administration of the Society and Skeleem Village, and includes correspondence, minutes, reports, and legal records.

File List

General series

Box 1

- 1-1 Cedar Lodge Society – General 1989-2000
- 1-2 Cedar Lodge Society – General 2001 [3 folders]
- 1-3 Cedar Lodge Society – General 2002

Box 2

- 2-1 Cedar Lodge Society – General [continued] 2002
- 2-2 Cedar Lodge Society – General January-February 2003 [2 folders]
- 2-3 Cedar Lodge Society – General March-April 2003

Box 3

- 3-1 Cedar Lodge Society – General May-December 2003 [2 folders]
- 3-2 Cedar Lodge Society – General 2004-2006 [2 folders]

Board of Directors and Committees series

- 3-3 Cedar Lodge – [Board] Minutes 1989-91 [removed from binder]

Box 4

- 4-1 Cedar Lodge – Board Minutes 1992-93 [removed from binder]
- 4-2 Cedar Lodge – Board Minutes 1994 [removed from binder]
- 4-3 Cedar Lodge – Board Minutes 1995-96 [removed from binder]
- 4-4 Cedar Lodge Society – [Board] Minutes 1997-99 [removed from binder]

Box 5

- 5-1 Cedar Lodge Society – [Board] Minutes [continued] 1997-99 [removed from binder]
- 5-2 Cedar Lodge Society – [Board] Minutes 2000-03 [removed from binder]
- 5-3 Cedar Lodge – Board of Directors [correspondence] – File #1 1989-90
- 5-4 Cedar Lodge – Board of Directors [correspondence] – File #2 February-December 1990

Box 6

- 6-1 Cedar Lodge – Board of Directors [correspondence] – File #3 1991-92 [2 folders]
- 6-2 Cedar Lodge – Board of Directors [correspondence] – File #4 1993-96 [2 folders]

Box 7

- 7-1 Cedar Lodge – Board of Directors [correspondence] – File #5 1997
- 7-2 Cedar Lodge Advisory Committee May-November 1989
- 7-3 Cedar Lodge – UBC Advisory Committee March 1996 [removed from binder]
- 7-4 Cedar Lodge Society – Executive Committee – Minutes 1994-2000 [removed from binder]

Subject Files series

- 7-5 Cedar Lodge – General 1998-2000

Box 8

- 8-1 Cedar Lodge – File #0 – To May 1989 [constitution and by-laws] 1988-89

- 8-2 [Administration by UBC] 1989-2001
- 8-3 Cedar Lodge – Affiliation Agreement June-December 1989
- 8-4 Cedar Lodge Society – Documents Related to Status of Land Title – Skeleem
1969, 1990-2000 [removed from binder]
- 8-5 Cedar Lodge – Insurance 1991-96
- 8-6 Cedar Lodge – Transfer of Assets 1990-93