

# Enrolment Services fonds

Compiled by Christopher Hives (2004)

Last revised October 2011

**\*\*\* Institutional records -- researcher access subject to review \*\*\***

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# Fonds Description

**Enrolment Services fonds.** – 1997-2002.

26 cm of textual records.

## **Administrative History**

In September 1993 the University of British Columbia created the new position of Director of Student Services, and Registrar Richard Spencer was appointed to the position. Seven student service departments that had previously reported to the Vice President Student Services began reporting to the Director. The directors of the student services units and managers of the units in the Registrar's Office formed a Student Services Management Committee. In May 1997 the student services departments and Registrar's Office were formally combined into a new Student Services department. Restructuring following the completion of Richard Spencer's term as Registrar and Director of Student Services on December 31, 2000 resulted in the establishment of Enrolment Service effective January 2001.

## **Scope and Content**

The fonds consists of reports and background material arising from the Student Services Review (1998) and minutes from the Student Services (1998-2000) and Enrolment Services (2001-2002) Management Committee meetings.

## **Notes**

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

Restrictions apply.

File List available.

Further accruals are expected.

## Series Descriptions

**Student Services Review series.** -- 1997-1998.

5 cm.

Series consists of a report (1998) from the Student Service Review as well as background notes, minutes and documents.

**Management Committee Records series.** -- 1998-2002.

21 cm.

Series consists of agendas and minutes from the Student Services (1998-2000) and Enrolment Services (2001-2002) Management Committee.

# File List

Box 1

REVIEW OF STUDENT SERVICES (1998)

1-1 Report prepared for Review (1998)

1-2 Notes, minutes, reports (1997/98)

MANAGEMENT COMMITTEE MEETINGS - MINUTES. AGENDAS

1-3 April 1998

1-4 May 1998

1-5 June 1998

1-6 September 1998

1-7 October 1998

1-8 November 1998

1-9 December 1998

1-10 January 1999

1-11 June 1999

1-12 July 1999

1-13 August 1999

1-14 October 1999

1-15 December 1999

Box 2

2-1 February 2000

2-2 March 2000

2-3 April 2000

2-4 May 2000

2-5 June 2000

2-6 July 2000

2-7 August 2000

2-8 September 2000

2-9 October 2000

2-10 November 2000

2-11 December 2000

2-12 January 2001

2-13 February 2001

2-14 March 2001

2-15 April 2001

2-16 May 2001

2-17 June 2001

2-18 July 2001

2-19 August 2001

|      |                |
|------|----------------|
| 2-20 | September 2001 |
| 2-21 | October 2001   |
| 2-22 | November 2001  |
| 2-23 | December 2001  |
| 2-24 | January 2002   |
| 2-25 | February 2002  |
| 2-26 | March 2002     |
| 2-27 | April 2002     |
| 2-28 | May 2002       |
| 2-29 | June 2002      |
| 2-30 | July 2002      |
| 2-31 | August 2002    |