

Learning Exchange fonds

Compiled by Erwin Wodarczak (2018)

***** Institutional records -- researcher access subject to review *****

University of British Columbia Archives



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Fonds Description

Learning Exchange fonds. – 2000-2011.

93 cm of textual records.

1 VHS video recording.

1 DVD recording.

Administrative History

The UBC Learning Exchange was established in 1999 to establish a community presence for the University in Vancouver's Downtown Eastside (DTES). The first initiative of the Learning Exchange was the Trek Program (named after UBC's Trek 2000 vision) which placed UBC student volunteers with eight non-profit organizations and two elementary schools. In 2000 the Learning Exchange opened a storefront office at 121 Main Street, offering free computer access to DTES residents. Other programmes followed, including a music appreciation course offered in partnership with the UBC School of Music; volunteer opportunities catering to students during Reading Week; ESL conversation programmes; and computer training, tutoring, and after-school activities, in which the Vancouver School Board was the major partner. Funding and support came from various sources outside the University, including TELUS, HSBC Bank of Canada, the Kahanoff Foundation, the J.W. McConnell Family Foundation, and Dr. Lloyd and Mrs. Kay Chapman. Beginning in 2002 the Learning Exchange began working with UBC faculty members to formally integrate students' community-based experiences into their academic coursework, an approach called Community Service Learning (CSL). A new Learning Exchange programme was established at UBC-Okanagan in 2006. Two years later, the Vancouver programme moved into a larger storefront office in Chinatown. In 2009, in support of the Learning Exchange's contributions to UBC's strategic vision, the University began providing on-going core funding.

The Learning Exchange worked in parallel with the UBC Community Learning Initiative (CLI), founded in 2006 to develop curricular community-engaged learning opportunities. There was a great deal of overlap between the two programmes, and they initially reported to the same Director, Margo Fryer. In 2011 the Learning Exchange and CLI were separated into two distinct units, each with its own director, with the Learning Exchange reporting to the Vice-President, External Relations.

Custodial History

Records of the UBC Learning Exchange, along with records of the Community Learning Initiative, were kept in the offices of the Centre for Community Engaged Learning until their transfer to the University Archives.

Scope and Content

Fonds consists of records which document the history of the UBC Learning Exchange, and includes correspondence, reports, minutes, budgets and related financial records, written notes, published items, and audiovisual materials. It is arranged in six series: Administration, UBC-Okanagan, Chapman Awards, Programmes, Community Service Learning and Community Based Research, and Audiovisual.

Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

File list available.

Audiovisual recordings are stored separately.

Records were transferred from the Centre for Community Engaged Learning to the University Archives in August 2017.

There was a great deal of overlap between the functions and activities of the Learning Exchange and those of the Community Learning Initiative. They also had the same Director for several years; they shared office space; and their records were filed and stored together. This inter-relationship was reflected in the records when they came to the Archives. During their arrangement and description the records were separated so that two distinct fonds could be recognized. However, this was not an exact process, and it is likely that some records from the Community Learning Initiative are still mixed together with those of the Learning Exchange, and vice versa.

Related records may also be found in the [Community Learning Initiative](#) fonds.

Series Descriptions

Administration series. – 2003-2010.

15 cm of textual records.

Series consists of records documenting the administration of the UBC Learning Exchange, and includes correspondence, reports, budgets, written notes, and minutes or meeting summaries.

Files are arranged in alphabetical order.

UBC-Okanagan series. – 2006-2007.

4 cm of textual records.

Series consists of records documenting the establishment of the UBC-Okanagan Learning Exchange, and includes correspondence, reports, budgets, and written notes.

Files are arranged in chronological order.

Chapman Awards series. – 2001-2005.

9 cm of textual records.

Series consists of records documenting the Chapman Awards, which recognize outstanding student volunteer involvement and leadership. Records include correspondence, reports, and student applications.

Files are arranged in chronological order.

Programmes series. – 2001-2011.

40 cm of textual records.

Series consists of records documenting the various programmes administered by the UBC Learning Exchange, and includes correspondence, reports, minutes, budgets and related financial records, written notes, and published items.

Files are arranged in alphabetical order.

Community Service Learning and Community Based Research series. – 2000-2010.

25 cm of textual records.

Series consists of records documenting the programmes administered by the Learning Exchange incorporating the principles of Community Service Learning and Community Based Research. Records include correspondence, reports, minutes, budgets and related financial records, written notes, and published items.

Files are arranged in alphabetical order.

Audiovisual series. – [2002].

1 VHS video recording.

1 DVD recording.

Series consists of two audiovisual recordings which document various Learning Exchange programmes.

File List

BOX 1

ADMINISTRATION SERIES

- 1-1 LE [Learning Exchange] Admin 04/05 03/04 2003-05
- 1-2 LE Admin 05/06 2005
- 1-3 LE Admin 06/07 2006-07
- 1-4 LE Admin 07/08 2007-08
- 1-5 LE Admin 08/09 2008
- 1-6 CACSL [Canadian Association for Community Service Learning] meeting
June '04 2004
- 1-7 CASL proposal '04 2004
- 1-8 CACSL Cmttee 2006-07
- 1-9 Boundaries Workshop 2005
- 1-9a Budget Planning 10-11 2010
- 1-10 Coach House Operations 2006
- 1-11 Conferences & Dissemination 2006
- 1-12 Gina – Progress Reports 2006
- 1-13 LE General 2007
- 1-14 Learning Plan/Toolkit 2006
- 1-15 Learning Technologies 2005
- 1-16 [Storefront] LE Admin – 612 Main (121 Main) 2008
- 1-17 Storefront [n.d.]
- 1-18 Trek Prgm. Planning 2005-06

UBC-OKANAGAN SERIES

- 1-19 UBC-O 2006
- 1-20 UBC-O Consultations 2006
- 1-21 UBC-O Budget 2006
- 1-22 UBCO 06/07 2006-07
- 1-23 UBCO 07/08 2007
- 1-24 [UBC Okanagan Learning Exchange – planning] 2007

CHAPMAN AWARDS SERIES

- 1-25 [Trek 2000] Writing Contest(s) 2001
- 1-26 Chapman Writing Contest 2002
- 1-27 Chapman Summer Projects 2002
- 1-28 Chapman Summer Project Award Applications 2002
- 1-29 Chapman Ind. Nominations 2002
- 1-30 Chapman – Distinguished Service Awards 2003
- 1-31 [Chapman Distinguished Service Award] 2003
- 1-32 Chapman Summer Projects Declined 2003
- 1-33 Chapman Project – Bereavement 2003
- 1-34 Chapman Writing Contest 2003
- 1-35 Chapman Awards Forms 2004
- 1-36 Chapman Awards – Student Leadership 2004
- 1-37 Chapman Awards – Student Recognition 2004
- 1-38 Chapman Summer Project 2004 – Final Report 2004
- 1-39 Chapman Awards – Summer Projects Declined 2004-05
- 1-40 Chapman Student Leadership Award 2005
- 1-41 Chapman Student Recognition Award 2005
- 1-42 Chapman Writing Contest 2005

PROGRAMMES SERIES

- 1-43 Addictions 2007-08
- 1-44 Awards 2001-05
- 1-45 [Benefactor Impact Reports] 2006-08
- 1-46 Chapman Awards 2001-02
- 1-47 Com [Community] Kitchen 2006
- 1-48 Community Service Learning 02-03 2002
- 1-49 [Community Service-Learning at the YWCA Vancouver] [2008?]
- 1-50 Creative Writing 2007-08
- 1-51 CSL [Community Service Learning] 2003
- 1-52 CSL – Int'l 2005-08
- 1-53 CSL Outcomes 2010
- 1-54 CSL-UBC Expansion (AgSci etc.) 2003
- 1-55 CSL Strategic Plan 2002-03
- 1-56 ELA [External and Legal Affairs] Community Plan 2001-02
- 1-57 English in Vancouver: LE articles and documents [n.d.]
- 1-58 ESL 06/07 2006

- 1-59 ESL 07/08 2007
- 1-60 ESL Evaluation 2004-05

BOX 2

- 2-1 Family Literacy [n.d.]
- 2-2 Fear & Love 2005-06
- 2-3 FOGS [Faculty of Graduate Studies] Leadership Program 2009-10
- 2-4 Fund-Raising 2001-11
- 2-5 Funding Proposals 2006
- 2-6 Gates [Bill and Melinda Gates Foundation] 2001-06
- 2-7 [Hampton Place] 2004-05
- 2-8 HSBC Programs 06/07 2006
- 2-9 HSBC Programs 07/08 2007
- 2-10 HSBC Programs 08/09 2008
- 2-11 The HSBC Education Programs at the UBC Learning Exchange – Donor Update 2009
- 2-12 Inner City Schools 2002-04
- 2-13 Kahanoff Foundation 2002-07
- 2-14 [Learning Exchange reports and articles] 1999-2003
- 2-15 [Learning Exchange reports] 2003-08

BOX 3

- 3-1 LE Partnerships 2008
- 3-2 LE strategic alignment & initiatives 2009-10
- 3-3 One Project At A Time 2010
- 3-4 Outcomes Research 2009 2009-10
- 3-5 Passions – 2004 2004-05
- 3-6 Passions Clubs 2005
- 3-7 Passions 2005
- 3-8 Prep for Success 2006
- 3-9 Presentations 2004-07
- 3-10 Terra Nova Schoolyard Society 2007
- 3-11 Trek – Writing Competition 2000-01
- 3-12 Plaque – Helen McCrae Award – Learning Exchange Trek Program – 2004/2005
- 3-13 United Way 2008-10
- 3-14 UBC & DTES 2009-10

BOX 4

- 4-1 UBCLE-VSB 2005-07
- 4-2 UBC LE-VSB 07/08 2007-08
- 4-3 Video transcripts 2008
- 4-4 VSB Eval'n forms 2006
- 4-5 VSB & LE 2004-09
- 4-6 Writing 2005

COMMUNITY SERVICE LEARNING AND COMMUNITY BASED RESEARCH SERIES

- 4-7 Alumni 2005
- 4-8 BOBT [budgeting] Analysis 2006-07
- 4-9 CHIUS [Community Health Initiative of University Students] 2002-03
- 4-10 Creative Writing & CSL – 07-08 2007-08
- 4-11 Costs of CSL 2003-04
- 4-12 CSL TAG Workshop 2004
- 4-13 CSL Resources 2006-07
- 4-14 CSL/CVE Strategic Planning 2008 2008-09

BOX 5

- 5-1 CSL – App. Sci. 2009
- 5-2 Costs of CSL 2009
- 5-3 CSL strat plan late stages – Feedback 2009
- 5-4 CSL & CBR Strat Plan 2010 – drafts, meetings notes 2009-10
- 5-5 DPAS [Doctor Patient and Society] – CSL 2004-10
- 5-6 DPAS 420 2006
- 5-7 [Learning Exchange – school packages] 2000-06 [2 folders]
- 5-8 [LAFS – Land and Food Systems] Agriculture 2005-09
- 5-9 LAFS 2006-09
- 5-10 LAFS AgSci 350 – Winter I & II 2007 2007

BOX 6

- 6-1 Library 2002-04
- 6-2 Faculty of Medicine Community Engagement 03-04 2003
- 6-3 Sauder 2009
- 6-4 Strat Plan – Background – 08-09 2008

6-5 TLEF re CSL 05-06 2005-06

AUDIOVISUAL SERIES

- VT 2605 VHS recording - "Students Serving Community" – UBC Learning Exchange – 9 minutes 2002
- VT 2606 DVD – Learning Exchange – Community Service-Learning at UBC – Learning Through Action [n.d.]