

# Faculty of Graduate Studies fonds

Compiled by Erwin Wodarczak (1995)

**\*\*\* Institutional records -- researcher access subject to review \*\*\***

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# Fonds Description

**Faculty of Graduate Studies fonds.** – 1932-1974.

65 cm of textual materials.

## Administrative History

The Faculty of Graduate Studies was created in 1947, with Henry Angus as its Director and later Dean. Prior to that year the work of coordinating graduate courses and regulations had been done by the individual Faculties, each acting for its own students, together with a coordinating committee.

The Faculty works in conjunction with departments, schools, and faculties to coordinate and maintain the quality of all graduate programs at the University. It derives its legislative and legal authority from the Graduate Council. In all matters concerning admission, scholarships, programs, and examinations, the Dean and Associate Dean act with the Registrar as administrative officers of the Graduate Council. Several committees have been involved in administering the Faculty, including the Executive Committee, the President's Committee of Graduate Deans (which considered matters referred to it by the President), and the Committee on Graduate Studies (struck by the Dean in the mid-1960's to consider all aspects of graduate work on campus, and to make recommendations to revise the Faculty's operations). The Faculty also administers two residential graduate colleges, Green College and St. John's College. For the Deans of the Faculty of Graduate Studies, consult the [List of Deans](#).

## Custodial History

The applications for graduate studies predate the formation of the Faculty of Graduate Studies, and presumably came originally from the Registrar's Office and were transferred to the Faculty in the early 1950's. The remainder of the fonds was created by the Faculty Dean's Office.

## Scope and Content

Fonds consists of the records of the Executive Committee of Graduate Studies (1950-1968), the Committee on Graduate Studies (1964-1967), and the President's Committee of Academic Deans (1969-1974), as well as applications from prospective students (1932-1951).

## Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

File list available.

Acquired in two accessions from the Faculty of Graduate Studies, in 1984 and 1995.

RESTRICTIONS: The applications for graduate studies, which contain applicants' personal information, are restricted.

## Series Descriptions

**Executive Committee of Graduate Studies series.** – 1950-1968.

26 cm of textual materials.

Series consists of minutes, agendas, correspondence, reports, and proposals pertaining to the Executive Committee of Graduate Studies.

**Committee on Graduate Studies series.** – 1964-1967.

13 cm of textual materials.

Series consists of correspondence, minutes, agendas, reports, notices, drafts, working papers, and background material pertaining to the Committee on Graduate Studies.

**President's Committee of Academic Deans series.** – 1969-1974.

13 cm of textual materials.

Series consists of correspondence, minutes, memoranda, and reports pertaining to the President's Committee of Academic Deans.

**Applications for Graduate Studies series.** – 1932-1951.

13 cm of textual materials.

Series consists of applications for acceptance into courses leading to a Master's Degree.

Series is restricted, as it contains personal information.

# File List

## BOX 1

### EXECUTIVE COMMITTEE OF GRADUATE STUDIES

- 1-1 Executive Committee 1961-68
- 1-2 Executive Committee - Agendas 1951-67
- 1-3 Executive Committee - Agendas 1961-68
- 1-4 Executive Committee - Correspondence 1950-66 [2 folders]

## BOX 2

- 2-1 Executive Committee - Reports 1955-60
- 2-2 Correspondence Re Graduate Studies 1958-67 [4 folders]
- 2-3 Proposed Graduate Programme in Pathology [ca. 1965]

## BOX 3

### COMMITTEE ON GRADUATE STUDIES

- 3-1 Correspondence, Minutes, Reports 1964-66
- 3-2 Minutes, Agendas, Notices 1965-66
- 3-3 Correspondence 1965-66
- 3-4 A Review of Graduate Study at U.B.C. - draft 1966
- 3-5 Working Papers 1967
- 3-6 Background Material [n.d.]
- 3-7 Background Material [n.d.]

## BOX 4

### PRESIDENT'S COMMITTEE OF ACADEMIC DEANS

- 4-1 Correspondence, Minutes, Memos 1969
- 4-2 Correspondence, Minutes, Memos 1970
- 4-3 Correspondence, Minutes, Memos 1971
- 4-4 Correspondence, Minutes, Memos 1972
- 4-5 Correspondence, Minutes, Memos 1972

- 4-6 Correspondence, Minutes, Memos 1973
- 4-7 Correspondence, Minutes, Memos 1974
- 4-8 President's Committee for Community Services - U.B.C. Bookstore - Report  
1973

BOX 5

APPLICATIONS FOR GRADUATE STUDIES

- 5-1 Applications for Courses Leading to the Master's Degree 1932-51 [3 folders]