Health Sciences Centre
fonds

Last revised October 2012

*** Institutional records -- researcher access subject to review ***

University of British Columbia Archives
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- **Catalogue entry** (UBC Library catalogue)
Fonds Description

13.52 m of textual records.  
77 photographs: b&w and col.; 25.5 x 20.5 cm or smaller.  
ca. 25 architectural drawings.

Administrative History

The origins of the Office of the Co-ordinator of Health Sciences date back to the early years of the Faculty of Medicine which was established at the University of British Columbia in 1950. Instruction was carried out on campus and clinical courses were taught at a number of the city’s hospitals. The 1950s were growth years for the Faculty as staff members were assembled. In 1959 a new team was appointed and the Board of Governors granted permission to the Faculty of Medicine to proceed with planning for a university Hospital. With grants received by the Rockefeller and Markle Foundations, the faculty members launched a study to investigate health care delivery and medical education in the Western World with the intention of applying the findings to the UBC situation. The study lead to a broadening of scope from a teaching hospital to the idea of a Health Sciences Centre where all members of the health team would receive their education from the same teachers, in the same classrooms, working on the same patients, for the purpose of merging the various professions into a more effective working unit. In 1961 the Provincial Government approved the Health Sciences Centre concept and accepted the plan to build a hospital at a later date; but the financial arrangements were not clarified at this time. A grant from the Leverhulme trust enabled the first Co-ordinating Committee to be established in 1961. The committee realized that the B.C. Hospitals Act (1960) would require additional legislation if a teaching hospital was to be established. The University required a larger representation on the administration board of the hospital if the educational function was to be successfully carried out. In 1963 the Provincial Legislature passed the University of British Columbia Health Sciences Act.

The Co-ordinating Committee remained an informal organization until 1967, when the President of the University established a temporary committee known as the Curtis Committee to study the administrative structure of the Health Sciences Centre. In 1969 the Curtis Committee issued the Report of the president’s Temporary Committee, "Administrative Structures of the Health Sciences Centre, University of British Columbia". The report respected the earlier recommendation that the health team concept be implemented and called for the establishment of an office of the Co-ordinator of Health Sciences and of a Co-ordinating Committee. The Co-ordinator of Health Sciences was to be the Chairman of the Co-ordinating Committee as well as
serving on a number of committees of the university including the board which administered the hospital. The Co-ordinator's function was the same as the Co-ordinating Committee's with the additional responsibility of acting as the spokesman for the Management Committee, the President and the Senate. The Co-ordinator and the Co-ordinating Committee of Health Sciences would report to the Management Committee and the President and ultimately to the Board of Governors. In 1970 the Board of Governors approved the administrative structure and in the following year the Co-ordinating Committee was formalized. The title of Interim Director was changed to Co-ordinator of Health Sciences. Six divisions were established under the umbrella of the Office of the Co-ordinator: Continuing Education, Health Services Research and Development, Interprofessional Education, Hospital Administration, Business Administration, and Health Systems.

During the 1960s and 1970s the Co-ordinating Committee and the office of the co-ordinator were involved in the planning and the construction of the Health Sciences Centre facilities. Funding was provided by the Provincial Government, the Health Resources Fund (1966) of the Federal Government and donations from various private foundations. In 1959 work began on three permanent Basic Medical Science Buildings which were later developed into a health sciences complex. In 1964 Woodward Library was built, with additions made in 1970. In 1966 construction began on the Psychiatric Unit which was completed in 1969. The Dentistry building was built in 1966, the Instructional Resources Centre in 1972, The Extended Health Care Unit in 1979 and the final Acute Care Unit was opened in 1980.

The position of the Co-ordinator of Health Sciences has been held by several individuals. Dr. J.F. McCreary was the first co-ordinator, appointed Interim Director in 1967. In 1970, this position was formalized as the Co-ordinator of Health Sciences. In the period from 1959 to 1972, McCreary also served as the Dean of Medicine for the UBC. He was replaced upon his retirement in 1975 with Dr. Harold Copp, who served as Acting Co-ordinator between 1975 and 1977. Dr. B.E. Riedel took over in 1977, and remained Co-ordinator until 1985. In that year Dr. Larkin served as Acting Co-ordinator for six months until the present Co-ordinator, Dr. Low, assumed his position. Lloyd Detwiller was also a significant figure in the functioning of the Health Sciences Centre, acting as Consultant-Administrator from 1962 until 1972, when his position was changed to that of Administrator. Detwiller retired in 1983.

Scope and Content

Fonds consists of correspondence, reports, memoranda, architectural plans, speeches, minutes, photographs, and financial materials pertaining to the establishment and development of the Health Science Centre and its Co-ordinator. Fonds also includes materials pertaining to the British Columbia Medical Centre.
Notes

Two dominant file classification systems were utilized by the Office of the Coordinator. The Establishment and Development of the Health Sciences Centre series consists of files which have mostly been encoded Ad. 6-4-x. The Office of the Coordinator of Health Sciences series files are generally labelled in the format of HSC. F or CHS.D. The committee files have been included with the Office of the Coordinator of Health Sciences series because the most recent of these files follow the same format.

The majority of the records described in this file list were removed from the offices of the Co-ordinator of Health Sciences in room 411 of the Instructional Resources Centre on the campus of the University of British Columbia in August of 1988. Some of the files had been stored in the basement of that building. The records in the offices were removed from filing cabinets, while those in the basement, being inactive, were already stored in boxes. In most cases, the documents were transferred without disturbing the original order given to them by the creator.

Copies of the HSCH Newsletter in the Miscellaneous series were donated by Glennis Zilm in November 2016.

Photographs have been digitized and included in UBC Archives’ Historical Photograph Database (UBC 100.1).
Series Descriptions

1.53 m of textual records.
c. 6 architectural drawings.

Series consists of correspondence, memoranda, reports, architectural plans and sketches, financial materials, press releases, and publications pertaining to the establishment and development of the Health Sciences Centre. Series contains two subseries: Health Sciences Centre General Correspondence and Health Sciences Centre Hospital Planning and Establishment subseries.

9.42 m of textual records.
c. 19 architectural drawings.

Series consists of correspondence, memoranda, reports, studies, minutes of meetings, financial materials, and architectural plans pertaining to the administration of the Health Science Centre. Series contains seven subseries: General Administration Subject Files, Administration Files, Committee Files, Division Files, Financial Files, Personnel Files, and Teaching/Research Facilities subseries.

2.02 m of textual records.

Series consists of reports, speeches, lectures, and copies of legislation pertaining to the general activities of the Health Science Centre and its Coordinator. Series contains four subseries: John F. McCreary Reports, Administration File Reports, Legislation, and Reports and Other Documents Pertaining to the Health Sciences Centre subseries.

British Columbia Medical Centre. -- 1973-1976.
50 cm of textual records.

Series consists of reports, correspondence, memoranda, and minutes pertaining to the administration of the Centre, its divisions, committees, and affiliated institutions.

5 cm of textual records.

Series consists of correspondence and other materials pertaining to the Centre for the Study of Childhood, Greater Vancouver Regional Hospital District, Health Security
Program Project, and the UBC Office of the President. Also included are issues of the 

Photographs series. -- [ca. 1971-1975].
76 photographs: b&w, col; 25 x 20 cm or smaller.

Series consists of photographs pertaining to the construction of the Health Science 
Centre, its Psychiatric Unit, the James Mather Building, and the Instruction Resources 
Centre. Series also includes photographs of the members of the Co-ordinating 
Committee.

Photographs have been digitized and included in UBC Archives’ Historical Photograph 
Database (UBC 100.1).
**File List**

ESTABLISHMENT AND DEVELOPMENT OF THE HEALTH SCIENCES CENTRE

A 1  Health Sciences Centre General Correspondence, 1964-1968. ..... BOXES 1-2 45 cm.  
Arranged in order of receipt.

A 2  Health Sciences Centre Hospital: Planning and Establishment,  
1959-1966. .......................................................... BOXES 2-4 6 cm.  
Arranged chronologically within files, no evident arrangement of files.

A 2.1  General Correspondence, 1959-1966. ................. BOX 2 6 cm.  
Arranged chronologically within files, no evident arrangement of files.

A 2.2  University Hospital and Government, 1960-1965. .......... BOX 2 18 cm.  
Correspondence with members of provincial Government,  
memoranda, reports, copies of statutes.

General correspondence, architects plans and sketches and  
financial matters, pertaining to the building of the Woodward  
Library. One file deals with the opening of the building.

A 2.4  University Hospital Planning, 1959-1965. ................. BOX 3 20 cm.  
Reports, contracts, memoranda, correspondence, and planning  
reports relating to the building of the Health Sciences Centre  
Hospital.

A 2.5  University Hospital Founding Committees, 1959-1962. ...... BOX 3 6 cm.  
Reports, drafts, correspondence from the Board of Governors Sub-  
Committee on a University Hospital, the University Hospital  
Founding Committee, and the Women's Committee of the
Founding Committee (now known as the Voluntary Services Organization).

A 2.6 University Hospital Financing, 1960-1965 BOX 3 2 cm.
Correspondence and reports relating to cost estimates, gifts, grants, and tax-exemption regarding the hospital and the Woodward Biomedical Library.

A 2.7 Publicity BOX 3 4 cm.
Press releases, correspondence and publications promoting the opening of the Health Science Centre Hospital.

A 2.8 University Hospital, Stage III Addition, 1959-1974 BOX 4 36 cm.
Correspondence, reports, memoranda pertaining to the Stage III addition to the hospital. Includes reports from visits to other university hospitals, financial reports, and materials relating to hospital staff by-laws and liability insurance.

OFFICE OF THE COORDINATOR OF HEALTH SCIENCES

B 1 General Administration Subject Files, 1966-1985 BOX 5 61 cm.
Correspondence, memoranda, reports of both unique events and continuing activities of the Health Sciences Centre. Arranged alphabetically by subject.

B 2 Administration Files, 1970-1986 BOX 6 8 cm.
Annual reports and staff-related subject files. Includes files on a tribute to McCreary, Riedel's retirement dinner and staff retreats. Arranged alphabetically.

B 3 Committee Files, 1959-1985 BOXES 7-20 4.82 m.
Minutes, reports, proposals, correspondence, and memoranda of ongoing, ad-hoc, advisory, and sub-committees on which the coordinator sat dealing with various aspects of the administration within the Health Sciences Centre and
with institutions on or off the UBC campus. Unless otherwise indicated, files are arranged reverse chronologically.

B 3.1 Health Sciences Centre Committees, 1963-1985

B 3.1.1 Co-ordinating Committee, 1969-1979 BOXES 7-8 50 cm.
B 3.1.2 Co-ordinator's Staff Meetings, 1972-1985. BOX 8 6 cm.
B 3.1.3 Continuing Education in the Health Sciences-Executive Committee, 1967-1985. BOXES 8-9 38 cm.
B 3.1.4 Faculty and School Councils, 1966-1985 BOX 9 10 cm.
Faculty of Medicine, School of Nursing, School of Rehabilitation Medicine.

B 3.1.5 Health Sciences Committee, 1963-1985 BOXES 10-12 85 cm.
Arranged alphabetically by committee name.

B 3.2 Health Sciences Centre Hospital Committees, 1959-1987

B 3.2.1 Management Cttee, Board Management, Board of Trustee, 1963-1987 BOXES 12-16 145 cm.
Includes files of the Pre-Management committee and the Executive Committee of the Management Committee.
B 3.2.2 Medical/Dental Advisory Board, 1967-1985 BOXES 16-17 36 cm.
B 3.2.3 Hospital Committees, 1959-1985 BOX 17 32 cm.
Arranged alphabetically by committee name.

B 3.3 University of British Columbia Committees, 1967-1985 BOX 18 39 cm.
Includes the Executive Council and the University Medical Expansion Co-ordinating Committee. The bulk of the files are president's committees. Arranged alphabetically by committee name.
B 3.4  Off-Campus Institutions Committees, 1960-1985. BOXES 19-20
41 cm.
Includes the Council of University Teaching Hospitals (Couth), the
Medical Advisory Committee to B.C.H.I.S., and a liaison committee
with the Vancouver Health Department.

B 4  Division Files, 1966-1985. BOXES 20-22
87 cm.
Memoranda, correspondence, reports, studies pertaining to ongoing activities
of, and studies produced by, the divisions of the Health Sciences Centre.
Arranged alphabetically by division name.

61 cm.
Correspondence, reports, financial contracts relating to grants and operating
expenses of various project. Many of the files pertain to the Health Resources
Fund. No apparent arrangement.

B 6  Personnel Files, 1967-1986. BOXES 24-25
18 cm.

B 6.1  Administration Personnel, 1967-1986 BOXES 24-25
16 cm.
Correspondence, memoranda, personal information on hiring,
wages and responsibilities of personnel in the administration of the
Health Sciences Centre. Arranged alphabetically by surname of
employee.

2 cm.
Salary information and policy development for joint appointments.

B 7  Teaching/Research Facilities, 1968-1986 BOXES 25-30
2.25 m.

B 7.1  General Subject Files, 1971-1985. BOX 25
10 cm.
Correspondence, memoranda, reports pertaining to internship and residence
programs, programs in clinical facilities library services, and the B.C. Mental
Retardation Institute. Arranged by subject.
B 7.2  Biomedical Library (Woodward), 1968-1977 ............... BOX 25
6 cm.
Correspondence, reports, memoranda pertaining to Woodward Library and
the addition to the building. Arranged chronologically.

B 7.3  Campus Community Health Centre, 1972-1985 ............... BOX 25
12 cm.
Correspondence, reports, ledger sheets, personnel Information regarding the
planning of the Health Centre, the consolidation of facilities under one
administration, and the transfer of administrative control to the Faculty of
Medicine. Arranged chronologically by activity.

B 7.4  Health Sciences Centre Hospital, 1969-1985 ............... BOXES 25-27
92 cm.
General administration files and correspondence, reports, memoranda
pertaining to the activities of the Acute Care Unit, Extended Care Unit, and
Psychiatric Unit. Arranged chronologically by activity.

B 7.5  Imaging Research Centre, 1978-1986 ............... BOXES 28-30
77 cm.
Correspondence, reports, grant applications, Ledgers pertaining to the
research work done by the Imaging Research Centre in the areas of Nuclear
Magnetic Resonance, position emissary tomography (in conjunction with the
Acute Care Unit), and magnetic resonance imaging. Arranged chronologically by activity.

B 7.6  Instructional Resources Centre, 1968-1984 ............... BOX 30
28 cm.
Correspondence, memoranda, reports, architectural plans pertaining to
construction and maintenance of the Instructional Resources Centre and its
ongoing activities. Arranged chronologically by activity.

REFERENCE REPORTS

C 1  John F. McCreary Reports, 1953-1975 ......................... BOX 31

C 1.1  Speeches, Lectures and Miscellaneous Articles ............... BOX 31
10 cm.
Arranged chronologically.
C.1.2 Speeches, Papers and Reports ....................... BOX 31
Arranged into three sections: Medical Education (MedEd), Health Sciences (HS), and Miscellaneous (Misc). Index at front of files.

C 2 Administration File Reports, 1968-1971 .................. BOXES 31-32
25 cm.
Miscellaneous reports, studies and clippings Filed by administrative code number (Ad. 11-x) and arranged chronologically.

C 3 Legislation .................................................... BOX 32
2 cm.
Acts pertaining to the Health Sciences Centre.

C 4 Reports and Other Documents Pertaining to the Health Sciences Centre, 1957-1987 .......................... BOXES 32-36
1.47 m.
Index at front of file for 1963 to 1973. Arranged chronologically, unfiled early reports at the end.

BRITISH COLUMBIA MEDICAL CENTRE

D. British Columbia Medical Centre, 1973-1976 .................. BOXES 36-37
50 cm.
Administrative files, affiliated institutions, Divisions, committees, and reports pertaining to The B.C. Medical Centre. Includes correspondence, memoranda, draft copies of reports, and minutes. arranged by activity.

MISCELLANEOUS FILES

E. Miscellaneous Files, 1972-1985 .............................. BOX 37
5 cm.
Files of a general nature dealing with the Centre for the Study of Childhood, Greater Vancouver Regional Hospital District, Health Security Program Project, and correspondence with the President's Office of UBC. Also included are issues of the HSCH Newsletter (1982-85).
PHOTOGRAPHS

Photographs have been digitized and included in UBC Archives’ Historical Photograph Database (UBC 100.1).

/1  Mather (Family Practices) building, ca. 1973 ; colour ; 20 x 25 cm. [Print]
/2  Mather (Family Practices) building, ca. 1973 ; 19 x 19 cm. [Print]
/3  Mather (Family Practices) building, ca. 1973 ; 19 x 19 cm. [Print]
/4  Mather (Family Practices) building, ca. 1973 ; 19 x 19 cm. [Print]
/5  Mather (Family Practices) building, ca. 1973 ; 19 x 19 cm. [Print]
/6  Mather (Family Practices) building, ca. 1973 ; 19 x 19 cm. [Print]
/7  Mather (Family Practices) building - Genetics lab, ca. 1973 ; 19 x 24 cm. [Print]
/8  Mather (Family Practices) building - Speech and Hearing lab, ca. 1973 ; 19 x 19 cm. [Print]
/9  Mather (Family Practices) building - Interior, ca. 1973 ; 19 x 19 cm. [Print]
/10 Mather (Family Practices) building - Interior, ca. 1973 ; 19 x 24 cm. [Print]
/11 Mather (Family Practices) building - Genetics Library reading room, ca. 1973 ; 19 x 24 cm. [Print]
/12 Mather (Family Practices) building - Examination room, ca. 1973 ; 19 x 24 cm. [Print]
/13 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
/14 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
/15 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
/16 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
/17 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
/18 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
/19 Health Sciences Centre - Psychiatric Unit - Interior, 1968 ; 19 x 24 cm. [Print]
/20 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
/21 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
/22 Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968 ; 19 x 24 cm. [Print]
Health Sciences Centre - Psychiatric Unit - Lecture theatre, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit - Cafeteria, 1968; 19 x 24 cm. [Print]

B.C. Jennings

Health Sciences Centre - Psychiatric Unit - Cafeteria, 1968; 19 x 24 cm. [Print]

B.C. Jennings

Health Sciences Centre - Psychiatric Unit - Interior, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit - Interior, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit - Interior, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit - Interior, 1968; 19 x 24 cm. [Print]

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Health Sciences Centre - Psychiatric Unit - Interior, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit - Interior, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit - Interior, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit, 1968; 13.5 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit, 1968; 13.5 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit, 1968; 13.5 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit, 1968; 19 x 24 cm. [Print]

B.C. Jennings

Health Sciences Centre - Psychiatric Unit, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit - Entrance, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit, 1968; 19 x 24 cm. [Print]

Health Sciences Centre - Psychiatric Unit, 1968; 19 x 24 cm. [Print]

Instructional Resources Centre - Construction, August 1970; 15.5 x 24 cm. [Print]

Instructional Resources Centre - Construction, August 1970; 15.5 x 24 cm. [Print]

Instructional Resources Centre - Construction, August 1970; 15.5 x 24 cm. [Print]

Instructional Resources Centre - Construction, Sept. 1970; 15.5 x 24 cm. [Print]
Instructional Resources Centre - Construction, Sept. 1970 ; 15.5 x 24 cm. [Print]
Instructional Resources Centre - Construction, Oct. 1970 ; 15.5 x 24 cm. [Print]
Instructional Resources Centre - Construction, Nov. 1970 ; 15.5 x 24 cm. [Print]
Instructional Resources Centre - Construction, Dec. 1970 ; 15.5 x 24 cm. [Print]
Instructional Resources Centre - Construction, June 1971 ; 15.5 x 24 cm. [Print]

Instructional Resources Centre - Construction, Dec. 1971 ; 15.5 x 24 cm. [Print]
Instructional Resources Centre - Construction, 1971 ; 15.5 x 24 cm. [Print]
Instructional Resources Centre - Interior, ca. 1972 ; 19 x 24 cm. [Print]
Instructional Resources Centre - Interior, ca. 1972 ; 19 x 24 cm. [Print]
Instructional Resources Centre - Interior - Photography Studio, ca. 1972 ; 19 x 24 cm. [Print]
Instructional Resources Centre - Interior - Photography Studio, ca. 1972 ; 19 x 24 cm. [Print]
Instructional Resources Centre - Interior - Lecture hall, ca. 1972 ; 19 x 24 cm. [Print]
Instructional Resources Centre - Interior - Tearoom, ca. 1972 ; 19 x 24 cm. [Print]
Instructional Resources Centre , ca. 1974 ; 17.5 x 24 cm. [Print]
Instructional Resources Centre , ca. 1974 ; colour ; 19 x 19 cm. [Print]
Group photo with Norman MacKenzie, P.A. Woodward and Phyllis Ross at sod turning for Woodward Library, June 23, 1962 ; 24 x 19 cm. [Print]
View of the Sherrington Room in Woodward Library, 197- ; 8.5 x 12.5 cm. [Small Print]
View of Woodward Library circulation desk, 197- ; 8.5 x 12.5 cm. [Small Print]