

Infrastructure Development fonds

Compiled by Syr Reifsteck (2018)

***** Institutional records -- researcher access subject to review *****

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Fonds Description

Infrastructure Development fonds. – 1998-2003.

78.2cm of textual records.

Administrative History

Created in its current form in 2009, UBC Infrastructure Development is the unit responsible for the planning, development, renewal and renovation of campus facilities, providing stewardship for all institutional facilities projects. It reports to the Associate Vice President of Campus Facilities, inside the Finance and Operations portfolio alongside the departments of UBC Energy and Water and Building Operations. The department works with development partners across campus including: Campus and Community Planning, UBC Sustainability, Building Operations and UBC Properties Trust.

Prior to 2009, the responsibilities of the current units known as Infrastructure Development, Energy and Water, and Building Operations were all managed within the department of Land and Building Services, in divisions called Campus Planning & Development, Utilities, Plant Operations, and others. Following restructuring, Campus Planning and Development's functions were dispersed: sustainability and community planning responsibilities were placed in the renamed office of Campus and Community Planning, while other aspects related to institutional facilities, renovation, and infrastructure projects became UBC Infrastructure Development.

The current unit's subdivisions include Project Services, Facilities Planning, Project and Planning Resources, and Capital Planning/Strategic Project Development.

Scope and Content

Fonds consists of records documenting the functions and activities of UBC Infrastructure Development and older records documenting those functions, development and management of institutional facilities, within the former units of UBC Utilities and Campus Planning and Development. Records include correspondence, technical diagrams, meeting minutes and information, strategic planning reports, news clippings, consultation documents.

Records related to development projects were kept in original order, in the series of Project Files and Development, however other records had no discernible order and were arranged into the additional series presented.

Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

Records were stored in UBC's South Campus Warehouse after transfer from Gordon Apperley's office. They were transferred to the University Archives in April 2017.

Related records may also be found in the fonds of [Land and Building Services](#) and [Campus and Community Planning](#).

File list available.

Series Descriptions

Safety series. – 1999-2003.

3.8 cm of textual records.

Series consists of minutes and safety materials for various committees associated with divisions that work on infrastructure installations, upgrades, renovations, and installations. It also includes materials related to the piloting of a workplace safety program.

Box 1.

Training and Education series. – 1999-2000.

2.5 cm of textual records.

Series consists of correspondence, timelines, and minutes related to the execution and implementation of apprenticeships and ongoing employee education.

Box 1.

Development series. – 1999-2001.

15.5 cm of textual records.

Series consists of correspondence, maps, minutes and information kits related to the development, construction, and upgrading of buildings at the UBC Campus. It includes consultation on expected infrastructure costs for projects not managed by the department/UBC, and collaboration with other development partners/units at UBC.

Box 1.

Project Files series. – 1999-2002.

22.8 cm of textual records and technical diagrams.

Series consists of correspondence, timelines, technical diagrams and plans resulting from planning development of infrastructure and utility infrastructure on campus such as seismic upgrades, putting in gas lines, upgrading power lines, as well as other projects carried out by UBC.

Boxes 1-2.

Utilities Billing and Administration series. – 1996-2002.

15.3 cm of textual records.

Series consists of meeting minutes, correspondence, and billing agreements, particularly resulting from the administration of hydro and gas to UBC building by UBC occupants. It also includes materials forecasting new developments infrastructure costs and anticipated utility needs.

Boxes 2-3.

Strategic Plans, Reviews, and Proposals series. – 1996-2002.

8.1 cm of textual records.

Series consists of external and internal reviews, project and partnership proposals, and strategic planning documents, including correspondence. It particularly documents planning for the future of campus, via infrastructure development and investment.

Boxes 3-4.

General Administration series. – 1998-2001.

7.5 cm of textual records.

Series consists of meeting minutes, meeting information materials, and correspondence related to meetings with supervisors of the department at the University, employee management, and union relations.

Box 4.

Sustainability series. – 1998-2000.

2.4 cm of textual records.

Series consists of committee meeting minutes as well as external and internal audits of the environmental practices of infrastructure construction and maintenance.

Box 4.

File List

SAFETY SERIES

BOX 1

- 1-1 Safety Steering Committee
- 1-2 Joint Safety Committee
- 1-3 Utilities Safety Committee
- 1-4 Safety Committee Steam Plant

TRAINING AND EDUCATION SERIES

- 1-5 [Training and Education Committee]
- 1-6 Technical Guidelines

DEVELOPMENT SERIES

- 1-7 Development General
- 1-8 Arts Office
- 1-9 Michael Smith Building
- 1-10 East Campus Panhellenic HSE/Frat
- 1-11 Athletics and Recreation
- 1-12 Campus Planning and Development Review Committee
- 1-13 Technology Ent Facility TEF 3 Construction and Utilities
- 1-14 TEF 3
- 1-15 UBC Planning Team

PROJECT FILES SERIES

- 1-16 Acadia Infill
- 1-17 Faculty/Staff Housing
- 1-18 Planning Info
- 1-19 Earthquake Research
- 1-20 South Campus Power
- 1-21 Agriculture Canada
- 1-22 60kv Relocation
- 1-23 Campus Security
- 1-24 Gas Gun Facility
- 1-25 Place Vanier
- 1-26 TRIUMF/ISACC/NORDION
- 1-27 Seismic Mitigation
- 1-28 Hampton Place [2 folders]
- 1-29 PROJECTS: Aplin & Martin
- 1-30 PROJECTS: Chem BIO & CERC
- 1-31 PROJECTS: Columbian House
- 1-32 PROJECTS: Dentistry Building
- 1-33 PROJECTS: East Campus
- 1-34 PROJECTS: Ecotrek
- 1-35 PROJECTS: Food Processing
- 1-36 PROJECTS: Fraternity Village
- 1-37 PROJECTS: Infrastructure Impact Charges [2 folders]

- 1-38 PROJECTS: Green College
- 1-39 PROJECTS: Housing
- 1-40 PROJECTS: ICICS
- 1-41 PROJECTS: Ike Barber Centre Main Library
- 1-42 PROJECTS General
- 1-43 PROJECTS: Life Sciences
- 1-44 PROJECTS: Main Library
- 1-45 PROJECTS: Marine Towers
- 1-46 PROJECTS: MCW Projects
- 1-47 PROJECTS: Mcleod 2
- 1-48 PROJECTS: Mid Campus General
- 1-49 PROJECTS: Mid Campus Lot 7
- 1-50 PROJECTS: Mid Campus Lot 10
- 1-51 PROJECTS: Mid Campus Lot 11
- 1-52 PROJECTS: Michael Smith
- 1-53 PROJECTS: MoA
- 1-54 PROJECTS: New Empire Pool
- 1-55 PROJECTS: Occupancy Permits
- 1-56 PROJECTS: Olympic Hockey Ring
- 1-57 PROJECTS: Panhellenic Sorority House
- 1-58 PROJECTS: seismic
- 1-59 PROJECTS: South Campus
- 1-60 PROJECTS: Steam Clock

- 1-61 PROJECTS: Technical Guidelines
- 1-62 PROJECTS: Transit Terminal
- 1-63 PROJECTS: Triumph House
- 1-64 PROJECTS: UNA Project
- 1-65 PROJECTS: UBC Planning local area plans
- 1-66 PROJECTS: University Blvd
- 1-67 PROJECTS: UBC Properties Trust

BOX 2

- 2-1 PROJECTS: Vancouver School of Theology
- 2-2 PROJECTS: VST Area
- 2-3 PROJECTS: Wesbrook Place

UTILITIES BILLING AND ADMINISTRATION SERIES

- 2-4 Utilities Management Plan
- 2-5 Food Services
- 2-6 CEME Concrete Lab

BOX 3

- 3-1 TEF 2
- 3-2 TRIUMPH
- 3-3 Dentistry
- 3-4 Utilities Billing System
- 3-5 Market Energy Rates Outlook
- 3-6 Utilities Meeting, Planning and Priorities

- 3-7 Benchmarking
- 3-8 Utilities Meetings
- 3-9 Advisory Committee [Advising for creation of UBC Utilities]
- 3-10 Utilities Mgmt Strategy Team
- 3-11 Task Force on Experimental Water Management

STRATEGIC PLANS, REVIEWS AND PROPOSALS SERIES

- 3-12 Utilities Public Private Partnership Review Task Force
- 3-13 Strategic Review MADHU

BOX 4

- 4-1 Governance/Community Plan
- 4-2 "Water Distribution Problem – What Happened and What We Learned"
- 4-3 Official Community Plan for Part of electoral area GVRD Strategic Planning
- 4-5 Business Plan
- 4-6 Infrastructure Impact Report

GENERAL ADMINISTRATION SERIES

- 4-7 [Joint Liaison Committee]
- 4-8 [Steam Plant]
- 4-9 Asset Values
- 4-10 Admin
- 4-11 Manager Meetings
- 4-12 Clerical meetings [2 folders]
- 4-13 Geoff [Atkins] Meetings

- 4-14 Terry Summer Meetings
- 4-15 Weekly Meetings with Geoff
- 4-16 Directors Meeting: Priorities and Planning

SUSTAINABILITY SERIES

- 4-17 [Sustainability Advisory Committee]
- 4-18 Environmental audits [2 folders]