

# Land and Building Services fonds

Compiled by Erwin Wodarczak (2014)

**\*\*\* Institutional records -- researcher access subject to review \*\*\***

University of British Columbia Archives



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# Table of Contents

- **Fonds Description**
  - Title / Dates of Creation / Physical Description
  - Administrative History
  - Custodial History
  - Scope and Content
  - Notes
  
- **File List**
  
- **Catalogue entry** (UBC Library catalogue)

# Fonds Description

**Land and Building Services fonds.** – 1991-2003.

1.62 m of textual records.

3 video recordings.

1 DVD recording.

## **Administrative History**

The functions of Land and Building Services (primarily engineering, and grounds and building maintenance) were originally the responsibility of the Superintendent of Buildings and Grounds – first established in 1943 within the Bursar's Office, and later the Dean of Administrative and Financial Services. That position was subsumed into the Office of Physical Plant in 1967. In 1986 Physical Plant was re-organized into two departments, Plant Operations and Physical Design and Construction. In 1988 Physical Design and Construction merged with Facilities Planning to form Campus Planning and Development (later renamed Campus and Community Planning). Plant Operations continued as a separate department until 1998, when it was subsumed within Land and Building Services under the direction of Associate Vice-President Geoff Atkins. During the next ten years UBC's sustainability and community planning initiatives, along with its traditional plant operations and utilities management, were directed from within the Land and Building Services framework. In 2009 these responsibilities were re-organized and dispersed. Atkins was placed in charge of the University's sustainability initiatives within Campus and Community Planning. Plant operations and utilities management were placed within Building Operations, under Managing Director David Woodson, which in turn was placed within the portfolio of Vice-President Finance, Resources and Operations Pierre Ouillet.

## **Custodial History**

Stored in UBC's South Campus Warehouse until September 2012, when they were transferred to the University Archives.

## **Scope and Content**

Fonds consists of records documenting the functions and activities of the Department of Plant Operations and the office of the Associate Vice-President Land and Building Services, and includes correspondence, reports, minutes, clippings and other published materials, and audio-visual recordings.

In their original order as received by the Archives there were no discernable series, so the the files have been arranged in the following broad categories: Building Projects, Business Plans, Cliff Erosion, Committees, Comprehensive Community Plan, Electoral

Area "A" Governance, Official Community Plan, Land and Building Services – Subject Files, and Audiovisual Materials.

**Notes**

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

File list available.

Related records may also be found in the fonds of [Budget and Planning](#), [Institutional Analysis and Planning](#), [Physical Plant](#), and [Campus and Community Planning](#).

# File List

## BOX 1

### Building Projects

- 1-1 Belkin [Art Gallery] to 1997 1997
- 1-2 Chan – Change Orders 1997 [removed from binder]
- 1-3 Discy. [Discovery] Park to 1997 1997
- 1-4 MJC – Forest Sciences Project – Vol. 1 1996-97
- 1-5 Frat Bldg. East Campus to 1997 1997 [2 folders]
- 1-6 Bldg. – Koerner Libr. to 1997 1991-97
- 1-7 BLD – St. John’s College – Phase 1 1994-96
- 1-8 RPA Group to Feb. 1997 [Project Management Proposal] 1996-97

### Business Plans

- 1-9 BP [Business Plans] – Athletics & Recreation 1997-98
- 1-10 BP – Bookstore 1997
- 1-11 [Business Plans] FIN – CP&D Operating Budget 1997-2000

## BOX 2

- 2-1 Bus. Plans – Budgets – CP&D 1998-99
- 2-2 BP – Continuing Studies 1996
- 2-3 BP – Food Services 1997
- 2-4 BP – Housing & Conferences 1997-99
- 2-5 BP – Parking & Transportation 1997-98
- 2-6 Bus. Plans – Plant Ops 1996-98
- 2-7 BP – Plant Operations 1997-2000 [2 folders]
- 2-8 BP – Purchasing 1996
- 2-9 Bus. Plan – Utilities 1997-98
- 2-10 BP – Utilities 1997-2000
- 2-11 Business Plans/Budgets – General 1998-99
- 2-12 BP – Miscellaneous 1997

## Cliff Erosion

- 2-13 Cliffs 1997-2000
- 2-14 Cliff Erosion 1998-2000
- 2-15 Cliff Erosion 1999-2002 [2 folders]

## BOX 3

### Committees

- 3-1 COM – Planning Council – Vol. 1 1996-98
- 3-2 COM – PPPAC [President’s Property and Planning Advisory Committee] 1997-98 [2 folders]
- 3-3 COM – PPPAC 1999-2001
- 3-4 UBC Planning Team – Vol. 1 1997-98
- 3-5 UBC Planning Team – Vol. 2 February-April 1998
- 3-6 UBC Planning Team – Vol. 3 May-June 1998

### Comprehensive Community Plan

- 3-7 CCP [Comprehensive Community Plan] Public Mtg. 1999
- 3-8 [CCP] UBC Public Information Meeting 1999
- 3-9 UBC/GVRD Joint Task Force 1999 [2 folders]

### Electoral Area “A” Governance

- 3-10 BoG Governance Workshop – April 27, 1998 – G.A.’s [Geoff Atkins’] copy 1997-98
- 3-11 TWG – Governance Strategy 1997-99

## BOX 4

- 4-1 BoG Governance Workshop – June 5/98 1998
- 4-2 Governance (Comments Rec’d & Replies Sent) 1998-99
- 4-3 UBC Consultants on Governance 1999
- 4-4 Governance Study for Part of Electoral Area A 23 May 2000
- 4-5 EAA – Governance January-April 2000 [2 folders]

- 4-6 EAA – Governance 2000
- 4-7 EAAGC [Electoral Area “A” Governance Committee] 2000
- 4-8 [Electoral Area “A” Governance Committee] 2000-01

#### Official Community Plan

- 4-9 OCP – Community Services (3) 1999
- 4-10 OCP – Governance : Alternate Models (Comm. Plans) 1999
- 4-11 OCP – Governance – Board of Governors Workshop – July 9/98 1997-98
- 4-12 OCP – Governance – Communications 1998
- 4-13 OCP – Governance – Fiscal 1998
- 4-14 OCP – Governance – Models 1995-99
- 4-15 OCP – Governance – Presentations 1997-99

#### BOX 5

- 5-1 OCP – Governance Task Force 1999 [2 folders]
- 5-2 OCP – Governance – UBC Meeting – Sept. 24/98 1998
- 5-3 OCP – Governance – Vol. 7 1998-99 [2 folders]
- 5-4 OCP : Green’g Campus 1996-98
- 5-5 OCP – GVRD/UBC Joint Committee 1999-2000 [2 folders]
- 5-6 OCP – Hampton Place – Vol. 1 1997-98
- 5-7 OCP – Hampton Place – Vol. 2 March-August 1998
- 5-8 OCP – Hampton Place – Vol. 3 1998-2000
- 5-9 OCP – Hampton Place – Joint Strata Chair Mtg. 1998
- 5-10 OCP – Planning Principles 1998-2000 [2 folders]
- 5-11 OCP – Planning Principles 1999
- 5-12 [OCP] Planning Principles (Comments Rec’d & Replies Sent) 1998-2000
- 5-13 OCP Public Information Meeting 1998-2002

#### BOX 6

- 6-1 OCP Replies 2000
- 6-2 OCP – Transportation – STP 1997-98
- 6-3 OCPC – Housing 1999-2000

## Land and Building Services – Subject Files

- 6-4 LBS [Land and Building Services] – Circ. [Circular memos?] up to 1997 1997
- 6-5 LBS – Space Util. [Utilization] to Jan. 1997 1996-97
- 6-6 LBS – Sust. [Sustainability] up to 1997 1991-97 [2 folders]
- 6-7 LBS – Sust. Dev. to 1997 1996-97
- 6-8 LBS – Transp. up to 1997 1994-97

## Audiovisual Materials

### VHS

- VT 2316 “Building UBC’s Future – An 80 Year History” – Produced for 1995 UBC Open House – VHS tape 1995 [duplicate of UBC VT 0349]
- VT 2317 Aerial Photography of Cliff Erosion from Betacam Original – Campus Planning & Development – VHS tape 1999
- VT 2318 Cliff Erosion – Ground & Aerial Footage of erosion – VHS tape 2000

### DVD

- VT 2319 Campus Planning – DVD from VHS Master Tapes – DVD:
  - Chapter 1 – Cliff Erosion @ UBC
  - Chapter 2 – BCTV Story – March 2003
  - Chapter 3 – Building UBC’s Future