Department of Medicine fonds

Compiled by Erwin Wodarczak (2008)

*** Institutional records -- researcher access subject to review ***

University of British Columbia Archives
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  - Department and Division Reviews series
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- File List

- Catalogue entry (UBC Library catalogue)
Fonds Description

3.36 m of textual materials.

Administrative History

The UBC Department of Medicine provides teaching to undergraduate students, medical students, and graduate students, as well as postdoctoral training for specialist physicians and Ph.D. scientists. Clinical services are delivered by teams consisting of physicians, counselors, and support staff. Primary physicians and other specialist to any of nearly 350 faculty members with specialist credentials. In particular, the Department provides research, teaching, and clinical services related to the nature, cause and prevention of adult diseases - it is in the forefront of this field in Canada, representing 17 subspecialties and comprehensive training programs. The Department of Medicine was established in 1949 as one of the founding departments within the Faculty of Medicine, and is now the largest department in the Faculty. As of 2007 the Department consists of 16 divisions: Allergy and Immunology, Cardiology, Community Internal Medicine, Critical Care, Endocrinology, Gastroenterology, Geriatric Medicine, Internal Medicine, Hematology, Infectious Diseases, Medical Oncology, Nephrology, Neurology, Physical Medicine and Rehabilitation, Respiratory Medicine and Rheumatology.

Scope and Content

Fonds consists of records documenting the functions, activities, and programmes of the UBC Department of Medicine and its constituent divisions. Also, because of the close working relationship between the Department and the Vancouver Hospital & Health Sciences Centre Department of Medicine -- the two were led by the same department head for much of the 1990s -- some VHHSC records were kept with the UBC files in the department offices; they remained interfiled when the records were transferred to the University Archives. The records include correspondence, reports, minutes, and published materials. The fonds is arranged in the following series: Central Files, Annual Reports, Divisions, Department and Division Reviews, Vancouver Hospital & Health Sciences Centre (VHHSC), and Governments and Associations.

Notes

Fonds consists of institutional records – access requests must be reviewed by the University’s FOIPOP Coordinator.

File list available.
Further accruals expected.
Series Descriptions

1.64 m.

Series consists of records relating in a general sense to the functions, programmes, and activities of the Department of Medicine, and includes correspondence, reports, and published materials. The majority of files are colour-coded and include "UBC Department of Medicine" or similar phrase in the title. Other Departmental files have been interfiled where appropriate, and all are arranged in alphabetical order by subject.

Boxes 1-4, 5(1-6)

19 cm.

Series consists of annual reports released by the Department.

Box 5(7-20)

37 cm.

Series consists of records relating to the development and administration of the various divisions and programmes within the Department of Medicine, and include correspondence, reports, and minutes. Because of the close working relationship between the UBC Department of Medicine and the Vancouver Hospital & Health Sciences Centre Department of Medicine, some VHHSC divisional records were interfiled and are included here. UBC and VHHSC divisions represented are Cardiology, Cardiovascular and Thoracic Surgery, Critical Care, Dermatology, Endocrinology and Metabolism, Experimental Medicine, Gastroenterology, General Internal Medicine, Geriatric Medicine, Hematology, and Infectious Diseases.

Boxes 5(21-27), 6(1-19)

52 cm.

Series consists of records documenting the periodic reviews of the UBC and VHHSC Departments of Medicine and related divisions, and include correspondence, minutes, reports, and published materials.
Boxes 6(20-27), 7(1-12)

49 cm.

Series consists of records documenting certain functions, programmes, and activities of VHHSC which are affiliated with, or otherwise closely related to, those of the UBC Department of Medicine, and includes reports, correspondence, and minutes.

Boxes 7(13-15), 8, 9(1-4)

15 cm.

Series consists of records documenting the Department's relationship with the British Columbia Ministry of Health and with various non-governmental organizations, in particular the Canadian Association of Professors of Medicine, and includes correspondence and reports.

Boxes 9(5-8), 10(1-5)
File List

Box 1

CENTRAL FILE SERIES

1-2  UBC Dept. Medicine -- Academic Oncology Program 1999
1-3  Alternate Payments Program 1999
1-4  Correspondence -- Ambulatory Care 1985-93
1-5  ARC [Atherosclerosis Reversal Clinic] 1998
1-6  UBC Dept. Medicine -- Associate Dean, Research (Funding & Grants Information) 1998-2000
1-7  Department of Medicine -- Awards General 1993-94
1-8  Department of Medicine -- Awards 1994-95
1-10  UBC Dept. Medicine -- Awards -- General 1999-2001
1-11  Department of Medicine -- Awards -- Grand Rounds 1993-94
1-12  Department of Medicine -- Awards -- Research 1993-94
1-13  Department of Medicine -- Awards -- Teaching 1993
1-15  UBC Dept. Medicine -- Awards -- Bristol Myers Squibb Award for Distinguished Achievement in Neuroscience Research 2001-02
1-16  UBC Dept. Medicine -- Awards -- CIHR New Investigator Awards 2000-01
1-18  Awards -- Distinguished Medical Lecturer Award 1999
1-20  Department of Medicine -- Budget 1993-94
1-21  UBC Dept. of Medicine -- Canada Research Chairs 2001
1-22  UBC Dept. of Medicine -- CardiABC (City-Wide International Cardiology Research Program) 2001
1-23  Cardiac Rehabilitation 1992-94
1-24  Cardiology 1999
1-25  Cardiology -- Cardiac Prevention & Rehabilitation 1994-96
1-26  UBC Dept. Medicine -- City-Wide Cardiology -- Quarterly Meeting 1997-99
1-27  UBC Department of Medicine -- Clinician Investigator program (C.I.P.) 1995-98
1-28  UBC Dept. Medicine -- Clinical Investigator Program (C.I.P.) 1999
1-29  Dept. Medicine Clinical Investigator Program  1999
1-30  Clinical Investigator Program Committee -- Chair Dr. Peter Pare  1999
1-31  CIP Meeting Nov. 30/99  1999
1-32  Faculty Clinical Investigators Committee  1999

Box 2

2-1  Continuing Medical Education -- General Correspondence  1994-96
2-2  UBC Dept. Medicine -- Continuing Medical Education (CME)  1997-99
2-3  CQI [Committee for Quality Improvement] Presentation  1996
2-4  UBC Dept. Medicine -- Divisional Fund Re-Allocation  1998
2-5  UBC Dept. of Medicine -- Economic Survey & Revisions  1997
2-6  Committee on Dept. Economics  1990-92
2-7  Dept of Medicine -- Executive Committee Meetings  1991-92
2-8  Executive Committee  1992
2-9  Executive Committee -- Minutes  1992-93
2-10 Executive Committee -- Minutes  1994
2-11 UBC Department of Medicine -- Executive Committee  1997
2-12 UBC Dept of Med -- Executive & Quarterly Meetings  1997-99
2-13 UBC Department of Medicine -- Executive Committee Meetings  1998
2-14 Executive Committee -- General Correspondence  1994-95
2-15 UBC Dept. Medicine -- Executive Committees -- Division Heads  1997-99
2-17 UBC Dept. Medicine -- Executive Committees -- Division Heads  2001
2-18 UBC Dept. Medicine -- Executive Committees -- Educational Program Directors  1999
2-19 UBC Dept. Medicine -- Executive Committees -- Educational Program Directors  2000-01
2-20 UBC Dept. Medicine -- Executive Committees -- Educational Program Directors  2000-03
2-21 Executive Health Care Program -- Amb. Clinic Proposal  1992
2-22 Experimental Medicine -- General Correspondence  1994-96
2-24 UBC Department of Medicine -- Experimental Medicine Program  1997-98
2-25 UBC Dept. Medicine -- Experimental Medicine Program  2000-01
2-26 UBC Dept. of Medicine -- Extra University Activities  1999-2001

Box 3

3-1  UBC Dept. of Medicine -- Extra University Activities  2000-02
3-2 UBC Dept. Medicine -- Faculty Mentoring  1995-96
3-3 UBC Dept. Medicine -- Mentoring - Faculty  1997-2001
3-4 UBC Department of Medicine -- Finance -- Research Overhead  1999
3-5 Fundraising Projects  1998-99
3-6 UBC Dept. Medicine -- General  1998
3-7 UBC Dept. Medicine -- General  1999-2001
3-8 UBC Dept. Medicine -- General  1999-2002
3-9 UBC Dept. of Medicine -- General  2001
3-10 Genetic Counselling  1992
3-11 UBC Dept. Medicine -- Golden Jubilee  2000
3-12 Grant Review Committee -- Chair Dr. Quamme  1992
3-13 Department of Medicine -- Grant Review Committee -- Correspondence  1993
3-14 Department of Medicine -- Grant Review Committee -- Correspondence  1994
3-15 Healthy Heart Program  1993-95
3-16 Hospitals -- Regional Health Centre  1997-98
3-18 UBC Dept. Medicine -- Junior Faculty Caucus  1998
3-19 MD/PhD Program  1993-94
3-20 Dept. of Med. Nominating Committee  1991-93
3-24 UBC Department of Medicine -- Postgraduate Education  1995-2002
3-25 Department of Medicine -- Postgraduate Education  1996-98  [2 folders]
3-26 UBC Department of Medicine -- Postgraduate Education  1997-98  [2 folders]
3-28 Minutes  1990
3-29 UBC Dept. of Med. Quarterly Meetings  1989-92

Box 4

4-1 Quarterly Dept. Meetings -- Minutes  1992-93
4-2 Quarterly Dept. Meetings -- Minutes  1994
4-3 UBC Dept. Medicine -- Quarterly Meetings  1999
4-4 UBC Dept. Medicine -- Quarterly Meetings  2000
4-5 UBC Department of Medicine -- Quarterly Meetings  2001
4-6 UBC Dept. Medicine -- Reference Based Pricing  1997
4-7 UBC Dept. Medicine -- Research Services  1997-99
4-8  Resource Allocation and Development Advisory Group 1995
4-13 UBC Dept. Medicine -- Retreats 1997-98
4-14 UBC Dept. Medicine -- Task Force on Value of Educational Achievement (Dean) 1998
4-15 Department of Medicine -- Teaching Effectiveness Committee 1992-93
4-16 UBC Dept. Medicine -- Teaching Effectiveness -- "From Regard to Reward" Documentation 1995
4-17 UBC Department of Medicine -- Teaching Effectiveness 1995-96
4-18 UBC Department of Medicine -- Teaching Effectiveness 1996
4-19 UBC Dept. Medicine -- Teaching Effectiveness 1997-2001
4-20 Undergraduate Committee Meeting 1992-93
4-21 Department of Medicine -- Undergraduate Education 1995-96 [2 folders]
4-22 UBC Department of Medicine -- Undergraduate Education 1997-98
4-23 UBC Dept. Medicine -- Undergraduate Education -- New Curriculum 1996 [2 folders]

Box 5

5-1  Undergraduate Education -- New Curriculum 1996
5-2  UBC Department of Medicine -- Undergraduate Program -- New Curriculum 1997-98
5-3  UBC Dept. Medicine -- Undergraduate Education -- Student Evaluation Committee 2000
5-4  University Hospital -- Shaughnessy Closure 1993-94
5-6  UBC Dept. Medicine -- Visiting Speakers -- Cardiology Rounds 1998

ANNUAL REPORTS SERIES

5-7  Department of Medicine -- Annual Reports 1984-87
5-8  Department of Medicine -- Annual Report 1990-91
5-9  Department of Medicine -- Annual Report 1992
5-10  Department of Medicine -- Annual Report  1993
5-11  Department of Medicine -- Annual Report  1994
5-12  Department of Medicine -- Annual Report  1995
5-13  Department of Medicine -- Annual Report  1996
5-14  Department of Medicine -- Annual Report  1997
5-15  Department of Medicine -- Annual Report  1998
5-16  Department of Medicine -- Annual Report  1999
5-17  Department of Medicine -- Annual Report  2000
5-18  Department of Medicine -- Annual Report  2002
5-19  Department of Medicine -- Annual Report  2003
5-20  Department of Medicine -- Annual Report  2004

DIVISIONS SERIES

5-21  Division of Cardiology -- General Correspondence  1984-93  [2 folders]
5-22  Headship for Division of Cardiology - HSCH  1985-91
5-23  Division of Cardiology -- Minutes  1992-93
5-24  Division of Cardiology Merger  1992-93
5-25  Divisions -- Cardiology  1997-2002
5-26  Division of Cardiovascular & Thoracic Surgery  1992-93
5-27  Division of Critical Care  1991-92

Box 6

6-1  Divisions -- Critical Care  1997-2000
6-2  Division of Dermatology  1993
6-3  Headship for Division of Endo./Metab. -- HSCH  1985-93
6-4  Division of Endocrinology & Metabolism -- General Correspondence  1986-92
6-5  Div. Experimental Med.  1988-93
6-7  Experimental Medicine -- Minutes  1992-93
6-8  Division of Gastroenterology -- General Correspondence  1984-93
6-9  Minutes -- Gastroenterology  1992-93
6-10  Divisions -- General Internal Medicine  1997-2003
6-11  Division of Geriatric Medicine  1984-93  [2 folders]
6-12  Geriatric Medicine -- Minutes  1992-93
6-13  Divisions -- Geriatric Medicine  1997-2001
6-14  Division of Hematology  1992-93
6-15  Infectious Diseases -- general correspondence  1987-93
6-16  [The University Hospital Corporate Division of Infectious Diseases]  1992
6-17  Div. Inf. Diseases -- Minutes  1992-93
6-18  Herpes Clinic -- Infectious Diseases  1984-93
6-19  Formalization of New Divisions  1993

DEPARTMENT AND DIVISION REVIEWS SERIES

6-20  [Cardiology Review 1993]  1992-93
6-21  Divisional Review of Dermatology  1981
6-22  Gastroenterology Review 1987  1986-87
6-23  Infectious Diseases -- Review  1993-94
6-25  Review of Respiratory Med.  1992
6-26  Department of Medicine -- Division Reviews  1993
6-27  Strategic Plan -- Division Reviews -- Minutes of Meetings  1995-2000

Box 7

7-1  Strategic Plan -- Division Reviews -- Minutes of Meetings  1995-2000  [3 folders -- continues folder 6-27]
7-2  Department of Medicine -- Review  1984-88
7-3  Dept'l Review -- Letters Responding to Memo  1986
7-4  Dept Review Jan 90  1989-91
7-5  Dept. Review  1990-91
7-6  Dept. Admin. Review  1991
7-8  Suggestions for External Reviewers  1995
7-9  UBC Department of Medicine Review  1996
7-10  Review of UBC & VHHSC [Vancouver Hospital & Health Sciences Centre] Departments of Medicine, 1996 --Response & Proposal for Renewal of Strategic Plan  1996
7-11  [Joint Review, UBC/VHHSC Department of Medicine]  1996
7-12  [UBC/VHHSC Department of Medicine Review]  1996-97

VANCOUVER HOSPITAL & HEALTH SCIENCES CENTRE (VHHSC) SERIES

7-13  VHHSC Administration -- General Correspondence  1995
7-14 VHHSC Administration -- Corporate Director Research (Assistant Dean of Research -- UBC) -- D.I. McLean 1995-96
7-15 VHHSC -- Clinic, Medical: Koerner Pavilion 1996

Box 8

8-1 VHHSC -- Clinical Quality Improvement Network 1995-97
8-2 VHHSC -- CPU 1996
8-3 VHHSC -- CPU/CTU: UBC Pavilions 1997-98
8-4 VHHSC -- CTU: UBC Pavilions 1996
8-5 CTU Restructuring 1997-99
8-6 CTU Restructuring Meetings, Fridays 2000
8-7 VHHSC -- General Correspondence 1996
8-8 VHHSC -- Heart Centre 1995-99
8-9 [ICU/CCU] 1990-92
8-10 VHHSC -- Mr. Karim Karmali -- Admin. Director, Clinical Unit Admin. 2000
8-11 VHHSC/UBC Licensing Fee Agreement 1993-98 [4 folders]
8-12 VHHSC -- Medical/Academic Affairs 1996
8-13 VHHSC -- Medical/Academic Affairs 1997-99
8-14 VHHSC -- Medical Advisory Committee 1997-98
8-15 VHHSC -- Organizational Redesign 1996
8-16 Policies -- VHHSC 1996-2000
8-17 VHHSC Resource Management Advisory Committee 1996
8-18 VHHSC -- Short Stay Unit 1995
8-19 VHHSC -- Solid Organ Transplant 1995-96
8-20 [UBC-VGH Space Rental Agreement] 1993-97 [3 folders]
8-21 VHHSC -- Staff Privileges / Medical Affairs 1995-96

Box 9

9-1 VGH/UBC Hospital Merger -- Strategic Planning October 1993 [2 folders]
9-2 An Evaluation of the Joint Agreement Between VHHSC & SPH [St. Paul's Hospital] 1999
9-3 V.G.H. Research Institute 1983-89
Governments and Associations series

9-5 Governments and Associations -- B.C. Ministry of Health  1995
9-6 Governments and Associations -- B.C. Health Research Foundation  1995
9-7 Governments and Associations -- B.C. Transplant Society  1995
9-8 [Canadian Advanced Medical Services International (CAMSI)]  1996-97

Box 10

10-1 Governments and Associations -- Canadian Association of Professors of Medicine  1995-96
10-3 Government & Associations -- Canadian Assoc. of Professors of Medicine  1998
10-5 Gov’t & Assoc. -- Canadian Association of Professors of Medicine (CAPM)  2001-03