

# Neal Harlow fonds

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THE UNIVERSITY OF BRITISH COLUMBIA



The Library

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# Fonds Description

**Neal Harlow fonds.** – 1951-1984; predominant 1951-1965.  
20 cm of textual material.

5 photographs.

## Biographical Sketch

Neal Harlow was born in Columbus, Indiana in 1908. He began as a librarian at the Bancroft Library in Berkeley in 1934, and served as the University Librarian of UBC from 1951-1961. He was a founder of the Friends of UBC Library, and helped to found the School of Librarianship at UBC, now known as the School of Library, Archival and Information Studies. His work at UBC increased acquisitions tremendously, which led to an expansion of the library in 1960 with the addition of the South Wing. He resigned from UBC June 30, 1961.

## Custodial History

Materials were assembled and transferred to the University Archives by Neal Harlow's daughter, Diane Harlow Killou.

## Scope and Content

Fonds consists of 20 cm of textual material, bound and unbound, and 5 photographs. They are organized by subject, and document Harlow's tenure as UBC's University Librarian.

## Notes

File list available and includes item level description.

More information on Neal Harlow can be found at the [Senate Tribute Committee Memorial Minutes](#) and the [University Librarians and Annual Reports](#).

## Series Descriptions

**Correspondence Series.** – 1952-1958.

.5 cm textual material.

Series consists of correspondence about Neal Harlow.

**Founding of the School of Librarianship at UBC series.** – 1954-1962.

.5 cm textual material.

Series consists of materials including letters memos and minutes regarding Harlow's involvement in the research and founding of the School of Librarianship at UBC.

**Miscellaneous Library Material series.** – 1953-1961.

2 cm textual material.

Series consists of miscellaneous library and library society materials collected, including CLA materials.

**Personal/Ephemera series.** – 1958-1984.

.5 cm textual material.

Series consists of invitations to events, typographical pamphlets, and examples of materials such as samples of bookplates, identification cards, and membership cards to the Friends of UBC Library.

**Photographs series.** – ca. 1960.

5 photographs.

Series consists of 5 photographs related to the opening of the College Library South Wing.

**Publications and Bulletins series.** – 1952-1971.

5.5 cm textual material.

Series consists of published materials and bulletins, primarily library related materials.

**Reports and Minutes series.** – 1954-1977.

11 cm textual material.

Series consists of reports and minutes from various division at UBC, including 5 bound volumes of minutes from meetings of division heads from 1954-1961.

# File List

Box 1

## CORRESPONDENCE SERIES

- 1-1 Correspondence:  
Correspondence concerning the election of Neal Harlow, University Librarian, to the Executive Council of the Canadian Library Association, 1952-3  
Correspondence concerning the selection of Neal Harlow, University Librarian, as President-Elect of the Canadian Library Association, 1958  
Letter from A.D. Dunton, President, Carleton University, to Dr. N.A.M. MacKenzie, President, UBC, thanking him for the visit of Neal Harlow to evaluate the work and problems of the Carleton University Library, 22 December 1958

## FOUNDING OF THE SCHOOL OF LIBRARIANSHIP AT UBC SERIES

- 1-2 School of Librarianship Materials:  
Library Training, E.S. Robinson, February 1954  
Letter from Neal Harlow, University Librarian, to Dr. N.A.M. MacKenzie, President, concerning the future School of Librarianship, including proposed faculty appointments and expenditures, April 16, 1956, and reply from Dr. MacKenzie, April 20, 1956  
Letter from Neal Harlow, University Librarian, to Dr. N.A.M. MacKenzie, President, concerning forthcoming report on the establishment of a School of Librarianship and the need for approval of a faculty salary in the 1959/60 budget  
Letter from Neal Harlow, University Librarian, to Dr. N.A.M. MacKenzie, President, appending The Proposed School of Librarianship at the University of British Columbia: Procedures to Establish the School During a Three Year Period, January 10, 1959  
Memo to the Senate from the Faculty of Arts and Sciences approving the establishment of a School of Librarianship, May 13, 1959.  
Letter from N.A.M. MacKenzie, President, to Neal Harlow, Librarian, requesting a memorandum for the Board, June 5, 1959  
Letter from E.D. MacPhee, Acting President, University of British Columbia, to J.E.A. Parnell, Secretary of Senate, stating that the Board of Governors had

approved the establishment of a School of Librarianship when funds became available and had approved \$25,000 for 1960 – 1961 for organizing the school and engaging staff, September 30, 1959

Letter from Neal Harlow, University Librarian, to Gordon M. Shrum, Dean, Faculty of Graduate Studies, outlining the proposed MLS program, December 12, 1959

Letter from Neal Harlow, University Librarian, to Dr. N.A.M. MacKenzie, attaching a budget request for 1961 – 1962 for the School of Librarianship, September 19, 1960

The Proposed School of Librarianship at the University of British Columbia, January, 1961

Draft: Proposed Library School Curriculum

Public Library Commission: Committee on Library Education, Minutes of the Second Meeting of the Committee, September 20, 1956

Public Library Commission: Committee on Library Education, Minutes of the Third Meeting of the Committee, November 22, 1956

Questionnaire re: need for professional librarians, University of British Columbia Library

## MISCELLANEOUS LIBRARY MATERIAL SERIES

### 1-3 Miscellaneous Library Material:

Request for the Annual Return of Books, with pleas from the Librarian, 1953-1961

Precis of Senate Statement of Policy on the University Library (Approved Feb. 13, 1952)

The University of British Columbia Senate Library Committee (Approved by Senate, May 13, 1952)

Tentative Program – Undergraduate Library (for Building Committee), undated

The Canadian Library Association/Association Canadienne des Bibliothèques, The Present State of Library Service in Canada: A Program of Inquiry for 1960/61, with explanation to the members, by Neal Harlow, President-Elect, May 1960

Documentation – Viewed from a Canadian Campus, by Neal Harlow from a panel discussion – implications in documentation, 1958

Introduction of Neal Harlow, new president of the Canadian Library

Association, ALA/CLA Joint Conference, Montreal, Proceedings, 3<sup>rd</sup> session, June 24, 1960

- Know Your Library, The University of British Columbia: A Brief Guide to the Use of the Library, 1952/53, 1953/54. 1954/55, 1955/56, 1956/57, 1957/58, 1958/59, 1959/60, 1960/61
- 1-4 Harry Hawthorne Foundation for the Inculcation and Propagation of the Principles and Ethics of Fly-Fishing: History (1959), The Hawthorniad (1960), reports of meetings and fishing trips (1972 – 1996), and related correspondence

#### PERSONAL/EPHEMERA SERIES

- 1-5 Personal and Ephemeral Materials:  
Samples of bookplates used for gifts to the Library  
Samples of identification cards to be presented for entrance to the Library stacks  
Samples of membership cards for Friends of the Library  
Assorted stationery, labels, etc. for the Library and the Friends of the Library  
Typography: an exhibition of the Fine Arts Gallery, University of British Columbia, Vancouver, 1959. Booklet designed by Robert E. Reid and printed at the Keystone Press Limited  
Announcement of talk by Dr, J.N.L. Myres, Bodley's Librarian, who will present a scholar's view of the place of the library in the development of scholarship. On this occasion the Friends of the Library will be inaugurated. September 7, 1956, Brock Hall (8 ½" x 11")  
Formal invitation to the Special Final Showing of three graphic arts exhibitions at the Fine Arts Gallery in the Library of the University, December 4, 1956 (8 ½" x 11")  
What Manner of Man Was He? Andrew Carnegie and Libraries in British Columbia, by Stanley E. Read, Dept. of English, University of British Columbia, Friends of the Library, 1960. Reprinted from the British Columbia Library Quarterly for July 1960. Based on an address prepared by Mr. Read and Dr. N.A.M. MacKenzie, President of the University of British Columbia, and delivered by Dr. MacKenzie at the Autumn Meeting of the Friends of the Library of the University of British Columbia on December 8, 1959  
Announcement of Autumnal Meeting, the Friends of the Library, 1958, celebrating the Centennial of British Columbia, the Golden Jubilee of the University and the First Biennium of the Friends of the Library (8 ½" x 11")  
Announcement of the Autumn Meeting of the Friends of the Library, 1959

1. Footnotes for Friends of the Library, The University of British Columbia, November, 1957. Printed in Canada by Robert E. Reid
  2. Footnotes for Friends of the Library, The University of British Columbia, June, 1960. Printed in Canada by Morriss Printing Company Ltd.
- Announcement and invitation to the public: Inaugural Ceremonies, Opening of the South Wing of the Library Building, The University of British Columbia
- Announcement and Invitation: The Friends of the Library, University of British Columbia
- A Celebration of Library Education in British Columbia 1961 to 1986, The 25<sup>th</sup> Anniversary of the University of British Columbia School of Library, Archival and Information Studies, November 1, 1986, brochure
- Remarks by Neal Harlow, former University Librarian, at the Celebration in #48
- The Colbeck Collection, UBC Library, brochure

#### PHOTOGRAPHS SERIES

- 152.1/1 Interior shot of UBC Library, section of new College Library, showing individual study desk Nov 16, 1960
- 152.1/2 Plaque of the Walter Koerner Wing May 8, 1961
- 152.1/3 Front exterior of library
- 152.1/4 Aerial exterior of library
- 152.1/5 Shakespeare's folio, presented to UBC on the Opening of the new wing

#### PUBLICATIONS AND BULLETINS SERIES

- 1-6 Publications and Bulletins:  
 Notes to the Faculty & Staff from the Librarian: No. 1 (September 1952), No. 2 (January 1953), No. 3 (March 1953), No. 4 (January 1955), No. 5 (February 29, 1956), No. 6 (January 1960), No. 7 (October 1960)  
 Comment by Neal Harlow, University Librarian and president of the Canadian Library Association, published in British Columbia Medical Journal, April 1961

The UBC Library – Revised and Enlarged Edition, by Neal Harlow, from PNLA Quarterly, January 1961

Are We Part of the Problem? By Neal Harlow, president, Canadian Library Association, Ontario Library Review, XIV (3), August 1960

Book Collection for UBC Library, comment by Neal Harlow, Librarian, UBC Alumni Quarterly, summer 1955, p. 28

Friends of Learning, by Neal Harlow, University Librarian, UBC Alumni Chronicle, spring 1960

The Education Problem, by Neal Harlow, past-president of CLA-ACB, from Canadian Library, vol. 22, September 1965, pp. 84-89

Project Juncture: The existing ALA/CLA Joint Committee provides a means for unity of action between the USA and Canada in library affairs, Neal Harlow, University Librarian, UBC, from Library Journal, November 15, 1953

Bibliographers in an Age of Scientists, by Neal Harlow, Revue de l'Université d'Ottawa, 23 (1), Janvier-Mars 1953

Documentation and the Librarian, by Neal Harlow, Librarian, UBC, from Library Journal, 81 (9), May 1, 1956

Improving Faculty-Library Relations: The Administrator's View, by Neal Harlow, University of British Columbia, from PNLA Quarterly, October 1956

Academic Library Finance. By Neal Harlow, Librarian, UBC, Association 11<sup>th</sup> Annual Conference, Library Finance Day, June 15, 1956, Occasional Paper No. 12, October 1956

Canadian University Libraries, excerpts from the 40<sup>th</sup> Report (1955) to the Senate of the University of British Columbia by Neal Harlow, the University Librarian, from Canadian Library Association Bulletin, vol. 13, October 1956. "The twenty-five page report and its appendices will bear careful study by all interested in the university library in Canada."

From College and Research Libraries: Personnel, introduction by Neal Harlow of Dr. Samuel Rothstein, director of the new School of Librarianship at the University of British Columbia

Friends of the University Library, by Neal Harlow, UBC Alumni Chronicle, winter 1956

Breaking what barriers? , by Neal R. Harlow, American Library Association Bulletin, April 1960

Review by Neal Harlow of As We Remember It: Interviews with Pioneering Librarians of British Columbia, from Journal of Library History, 6(3), July 1971

Address by H. Northrop Frye on the occasion of his installation as Principal of Victoria College, October 21, 1959

- Every Idle Silence, inaugural address by the president of the Canadian Library Association/Association Canadienne des Bibliothèques at the joint conference with the American Library Association, June 24, 1960, by Neal Harlow, privately printed, Vancouver, 1961  
Hommage à Elizabeth Homer Morton, A Tribute, W. Kaye Lamb
- 1-7      Bound Publications:  
The Leon and Thea Koerner Foundation Report of Activities 1956 – 1960, Vancouver 1961  
The Leon and Thea Koerner Foundation Report of Activities 1961 – 1964, Vancouver, 1965  
Proceedings of the Documentation Seminar: New Methods and Techniques for the Communication of Knowledge, Ralph R. Shaw, 1958, The Canadian Library Association
- 1-8      “For the Contemplative Man: A Bibliography of works on angling and on game fish in the University of British Columbia Library,” compiled under the direction of Lee Perry and Lynn Copeland, with a Foreword by Stanley E. Read, published by the University of British Columbia Library, Vancouver, Canada, 1984
- 1-9      “Further Recreation for the Contemplative Man: A supplemental bibliography of books on angling and game fish received in the Library of the University of British Columbia 1971 – 1972,” Laurenda Daniells and Stanley Read, Vancouver 1972
- 1-10     “Libraries in Canada: A Study of Library Conditions and Needs,” By The Commission of Enquiry, John Ridington, Chairman, Mary J.L. Black, George H. Locke. The Ryerson Press, Toronto and the American Library Association, Chicago 1933
- 1-11     “Canadian Library: Fifteenth Anniversary Number” Bulletin of the CLA, vol 17, no. 6 May 1961, includes Directors’ Report 1960-1961 Neal Harlow, Chairman
- Box 2
- 2-1      “As We Remember It: Interviews with pioneering librarians of British Columbia,” edited by Marion Gilroy and Samuel Rothstein, University of British Columbia School of Librarianship, 1970

## REPORTS AND MINUTES SERIES

- 2-2        Reports and Minutes:  
Report of a Committee of Faculty Members of the University of British Columbia concerning the Hoxsey treatment for cancer, 1957  
The University of British Columbia Chinese Library Collection: A Report, Tung-King Ng, reprinted from Pacific Affairs, vol. 50, no. 3, fall 1977  
The Library, University of British Columbia Special Collections Division First Annual Report, September 1960 – August 1961  
Training Professional Librarians for Western Canada: Report of the Special Committee on Library Education of the Public Library Commission, Edgar R. Robinson, Chairman, 1957  
Asian Studies Program, UBC, information from the University Librarian's Annual Report 1950/51 – 1959/60, and Minutes of the Division Heads meetings from 6.10.1954 to 7.25.1961 on the Japanese and Chinese book collections in the UBC Library
- 2-3        Minutes, Reporting Division Heads Meeting and other Matters of Interest to University of British Columbia Library Staff, 2 bound volumes, 6.10.54 – 8.26.58
- 2-4        Minutes, Reporting Division Heads Meeting and other Matters of Interest to University of British Columbia Library Staff, 2 bound volumes, 9.10.58 – 8.9.60
- 2-5        Minutes, Reporting Division Heads Meeting and other Matters of Interest to University of British Columbia Library Staff, 2 bound volumes, 9.6.60 – 7.25.61