School of Social Work fonds

Compiled by David Truelove (1985) and Erie Maestro (2004)

*** Institutional records -- researcher access subject to review ***

University of British Columbia Archives
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- **File List**

- **Catalogue entry** (UBC Library catalogue)
Fonds Description

5.22 m of textual records.

Administrative History
Instruction in social work at the University of British Columbia dates back to the late 1920s, at which time the University implemented a two year diploma course within the Dept. of Economics, Sociology and Political Science. Originally coordinated by S.E. Beckett, and then C.W. Topping, the program slowly expanded. In 1943, Marjorie J. Smith became the first full-time instructor in social work at the University. Two years later the course evolved into the Dept. of Social Work with Smith as its first head. In 1950, the status of the department was again changed as it became the School of Social Work within the Faculty of Arts. The aim of the School, which offers a two-year post-graduate program leading to a Master’s degree, is to "promote leadership and develop high educational standards in all branches of social work".

Scope and Content
The fonds consists of correspondence, minutes, reports, published materials, and other records documenting the programs and activities of the School of Social Work. The records are arranged into the following series: General History, Buildings and Resources, Statistics, Admissions, Faculty, Reports, Students, Financial Assistance, "The School and the Community," Research Grants, Curriculum, Committees, Correspondence, Budgets, Symposia and Conferences and Miscellaneous.

Notes
Fonds consists of institutional records – access requests must be reviewed by the University’s FOIPOP Coordinator.

File list available.

Further Accruals are expected.
Series Descriptions

14.2 cm of textual records.

Series consists of newspaper clippings, correspondence, and published materials regarding the development of the School.

11.5 cm of textual records.

Series consists of correspondence, minutes, reports and budget materials regarding the School's facilities.

10 cm of textual records.

Series consists of admissions statistics and reports.

7 cm of textual records.

Series consists of correspondence and minutes of the School’s Admissions Committee.

**Faculty series.** – 1942-1994.
48.5 cm of textual records.

Series consists of correspondence, minutes, reports, faculty lists, biographical information, and newspaper clippings regarding the School's faculty members. The series also includes the Field Instruction Newsletter and written works by the School faculty.

25 cm of textual records.

Series consists of various reports on and by the School, and other related records. Series also includes Self-Study Reports on the School’s programs and on Accreditation.

15.5 cm of textual records.
Series consists of correspondence, minutes, reports, lists of major papers and theses of the students and publications of the School's student association. Series also includes records of the Alumni Association, its meetings and newsletter.

6 cm of textual records.

Series consists of records of the School's awards, bursaries, donations, gifts, grants, and scholarships.

12 cm of textual records.

Series consists of records documenting the School's outreach program "The School and the Community".

25 cm of textual records.

Series consists of records of research grant proposals.

2.08 m of textual records.

Series consists of correspondence, reports, and minutes regarding courses and programs offered and proposed by the School.

**Committees series.** – 1943-1980.
52 cm of textual records.

Series consists of correspondence, minutes, and reports of the School's committees.

**Correspondence series.** – 1951-1980.
83 cm of textual records.

Series consists of correspondence between the School and government agencies, organizations, and other academic social work programs.

3 cm of textual records.

Series consists of information regarding the School's budget policies.
1.5 cm of textual records.

Series consists of various announcements and notices to the Social Work Symposium and of programmes of various conferences administered by the School like the annual Western Canadian Conference on Family Practice.

1 file folder.

Series consists of miscellaneous records pertinent to the School of Social Work.
File List

BOX 1

GENERAL HISTORY SERIES

1-1 J.D.M. Bliss, A History of the School of Social Work of the University of British Columbia -- 1929-54
1-2 Publicity and Press - People in the News - 1944-68
1-3 Newspaper Clippings - 1946-60, ca. 1960 n.d.
1-4 Newspaper Clippings - 1956-58
1-5 Newspaper Clippings - 1959-60
1-6 Newspaper Clippings - 1961-63
1-7 Newspaper Clippings - 1964-65
1-8 Recruitment and registration - Demobilization, special students, etc. (1944-61)
1-9 Recruitment and registration - misc. (1946-62)
1-10 Recruitment and registration - corres. with U.N. Dept. of Social Affairs (1944-61)
1-11 Corres. and materials re distinguished visitors, guest lecturers (includes Fritz Redl, Katherine Kendall, Mildred Sikkema, Charles Guzzeta, Richard Titmuss, Arthur Emlen, Robert Pinker) (1951-80)
1-12 Publications and addresses by Marjorie Smith (includes photo of Smith) (1949-53)
1-13 Corres. and materials re Muriel Cunliffe's work in England and Africa (1953-62)
1-14 Materials re 25th anniversary of the School of Social Work (1954-55)
Corres. and materials re 50th anniversary of the School of Social Work includes chronology 1929-80 (1980)

BUILDINGS AND RESOURCES SERIES

1-16 Buildings, resources, etc. - Graham House - Housing the school, includes blueprint, 1964 (1947-64)

1-17 Buildings, resources, etc. - Graham House - Alterations, repairs, furnishing (1967-73)

1-18 Buildings, resources, etc. - Space Needs Survey (1973)

1-19 Buildings, resources, etc. - Social Work Library - History and general information (1948-73)

1-20 Buildings, resources, etc. - Instructional media - memos, budgets, minutes (1967-71)

1-21 Buildings, resources, etc. - Instructional media - memos, budgets, minutes (1972-73)

1-22 Buildings, resources, etc. - Instructional media - memos, budgets, minutes (1973-76)

1-23 Buildings, resources, etc. - Instructional media - memos, budgets, minutes (1976-80)

STATISTICS SERIES

1-24 Statistics - Compiled for American Association of School of Social Work (1945-51)

1-26  Statistics - Compiled for Council of Social Work Education and National Committee of Canadian School of Social Work (1945-58)


1-28  Statistics - Admissions (1964-70)

1-29  Statistics - Admissions (1971-74)

ADMISSIONS SERIES

1-30  Admissions - General includes minutes of Admissions Committee (1966-70)

BOX 2

2-1  Admissions - General, includes minutes of Admissions Committee, 1971

2-2  Admissions - General, includes minutes of Admissions Committee, 1972-74

FACULTY SERIES

2-3  Faculty - Misc. materials includes some newspaper clippings, (1942-68)

2-4  Faculty - biographical notes (1971)

2-5  Faculty - Biographical notes (ca. 1974-75 n.d.)

2-6  Faculty - Recommendations for appointment, resignations, etc. (1946-59)

2-7  Faculty - Development seminars (1967-68)

2-8  Faculty - Conference (May 1969)
2-9 Faculty - "Conversations with Colleagues" (1971-72)
2-10 Faculty - Participation on conferences, organizations, etc. (1972-77)
2-11 Faculty - Student-Faculty colloquia, 1971 - Faculty retreat, Jan. 1977
2-12 Faculty - Visiting professorships (1978-80)
2-13 Faculty - Departmental meetings (1973-80)
2-14 Faculty - Field instructors - memos and minutes (1963-73)
2-15 Faculty - Meetings, 1953-65
2-16 Faculty - Meetings, 1966-68
2-17 Faculty - Meetings, 1969-70
2-18 Faculty - Meetings, 1970-71
2-19 Faculty - Meetings, 1972
2-20 Faculty - Meetings, 1973
2-21 Faculty - Meetings, 1974
2-22 Faculty - Meetings, 1975-79

BOX 3
3-1 Faculty - Staffing and workloads (1958-72)
3-2 Faculty - Staffing and workloads (1973-80)
3-3 Faculty - School Council, minutes (1950-78)
3-4 Faculty - School Council - General, memos, etc. (ca. 1953-74)
3-5 Faculty - 1972-73 faculty manual, showing changes necessary in 1975-76 revision
Faculty - appointments, promotion and tenure, includes minutes of Advisory Committee (1967-69)

Faculty - appointment, Promotion and tenure, includes minutes of Advisory Committee (1970-78)

(continued)

REPORTS SERIES

Reports - Brief to the Provincial Government (1954)


Reports - Field Work Manual (ca. 1956-57 n.d.)


Reports - President's Annual Report and related info (1950-80)

Reports - "Selected Essays: 1967-68", a monograph by students of UBC School of Social Work


Reports - re-accreditation report, vol. 3 (1968)

Reports - Second Report of the Committee on Goals of an Undergraduate Graduate Continuum (May 1971)

Reports - Final Report of the UBC Citizen Participation in Federal Corrections Project (May 1973)

Reports - "News and Notes from the School of Social Work" (1975-79) "Connections" (December 1979)

3-20 Reports - "Self-study Report on the B.S.W. Program" (December 1977)

(continued)

STUDENTS SERIES

3-21 Students - Student Association of the School of Social Work - Records, minutes, reports (1944-61)

3-22 Students - Student Association - Minutes of Executive meetings (1949-57)

3-23 Students - Student Association - Corres. (1945-57)

3-24 Students - Student Association - records, minutes, reports (1965-80)

3-25 Students - Awards, prizes, theses (1951-80)

3-26 Students - Student Affairs Committee, memos and minutes (1952-58)

BOX 4

4-1 Students - Graduates (1930-57)

4-2 Students - Graduates (1958-80)

4-3 Students - Alumni Association, includes corres. and records re. formation of Social Work division. (1968-81)

4-4 Students - "Id’s Out," Students Association Publication (May 1954)

4-5 Students - Student Association publications - "So What" (1969-70), "The Viable Alternative" (1971-72)

4-6 Students - Student Association publication "The Graham Cracker" (1972-80)

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### FINANCIAL ASSISTANCE SERIES

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<td>(1946-58)</td>
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<td>4-8</td>
<td>Financial assistance - donations and gifts to the School</td>
<td>(1947-56)</td>
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<td>4-9</td>
<td>Financial assistance - General info</td>
<td>(1960-78)</td>
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<tr>
<td>4-10</td>
<td>Financial assistance - Bursaries and scholarships</td>
<td>(1946-58)</td>
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<tr>
<td>4-11</td>
<td>Financial assistance - Memorial and trust funds includes Josephine Kilburn, Marjorie J. Smith, Marjorie Ellis Topping, Carol Smith, Ernest Hill</td>
<td>(1956-76)</td>
</tr>
<tr>
<td>4-12</td>
<td>Financial assistance - Bursary and Scholarship funds includes Dennis Harris, Laura Holland, Neil Douglas McKay</td>
<td>(1946-77)</td>
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### "THE SCHOOL AND THE COMMUNITY" SERIES

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<td>(1945-65)</td>
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<td>4-14</td>
<td>The school and the community - Open House, includes photographs</td>
<td>(1955-79)</td>
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<td>4-15</td>
<td>The school and the community - Muriel Cunliffe special project</td>
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<td>The school and the community - UBC Speakeasy project</td>
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<td>The school and the community - West side project</td>
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<td>The school and the community - Service training centre proposal</td>
<td>(1974)</td>
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<td>4-19</td>
<td>The school and the community - Records of School Committees</td>
<td>(1967-74)</td>
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<td>4-20</td>
<td>The school and the community - Habitat: Agenda, brochures, participants, publications</td>
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<td>4-21</td>
<td>The school and the community - Summer employment program</td>
<td>(1976)</td>
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The school and the community - Youth employment program (1977)

The school and the community - Banff Conference (1978, 1980)

The school and the community - Youth employment proposals (1978)

RESEARCH GRANTS SERIES

Research grants - miscellaneous (1967-75)

Research grants - B.C. Mental Retardation Institute (1967-72)

Research grants - C.A.E.S.S. Undergrad Study (1968-69)

Research grants - Canadian Penitentiaries Citizens Project (1971-72)

Research grants - characteristics of recruits in professional programs (1969-71)

Research grants - correlates of career choice (1977)

Research grants - curriculum planning and review (1971-72)

Research grants - child separation in B.C. (1968-71)

BOX 5

Research grants - evaluation of experimental field work unit in research (1967-69)

Research grants - factors in social work competency (1967-71)

Research grants - income and housing (CMHC) (1971-72)

Research grants - the Leon and Thea Koerner Foundation, various grants and related corres. (1966-68)

Research grants - manpower deployment project (1969-72)
5-6 Research grants - National Health grants, mostly corres. re grants (1963-70)
5-7 Research grants - Research Group Development grant (1972-73)
5-8 Research grants - Social Administration Project (1972-73)
5-9 Research grants - Social Work with ethnic minorities (1972-75)
5-10 Research grants - Teaching centres study (1968-69)
5-11 Research grants - Welfare grants (1962-69)
5-12 Research grants - Welfare training grant: teaching and field instruction (1969-73)
5-13 Research grants - Corres. with Dep't National Health and Welfare: Welfare grants division (1967-80)

CURRICULUM SERIES

5-14 Curriculum - S.W. 300 - Canadian social Services I, includes C.B.S.W. and R.B.S.W. material (1974-80)
5-15 Curriculum - S.W. 310 - Social Work Intervention I (1974-76)
5-16 Curriculum - S.W. 310 - Social Work Intervention I (1976-78)
5-17 Curriculum - S.W. 310 - Social Work Intervention I (1978-80)
5-18 Curriculum - S.W. 320 - Social Work Research (1978-80)
5-20 Curriculum - S.W. 336 - Social Science Concepts (1978-80)
5-21 Curriculum - S.W. 400 - Canadian Social Services II (1975-80)
5-22 Curriculum - S.W. 410 - Social Work Intervention IIA (1975-80)
5-23  Curriculum - S.W. 415 - Social Work Intervention IIB (1975-77)

BOX 6

6-1  Curriculum - S.W. 420 - Social Work Research (1975-79)
6-2  Curriculum - S.W. 425 - Social work Research methodology (1975-79)
6-3  Curriculum - S.W. 430 - Special studies in social Work (1975-80)
6-4  Curriculum - S.W. 435 - Human Behaviour and social environment (1977-78)
6-5  Curriculum - S.W. 500 - Basic components of social work (1952-62)
6-6  Curriculum - S.W. 501 - Social casework I (1954-66)
6-7  Curriculum - S.W. 501 - Social casework I (1967-71)
6-8  Curriculum - S.W. 502 - Social Group Work I (1967-71)
6-9  Curriculum - S.W. 503 - Community Organization (1941-66)
6-10 Curriculum - S.W. 503 - Community Organization (1967-71)
6-11 Curriculum - S.W. 504 - Human Behaviour (1949-64)
6-12 Curriculum - S.W. 504 - Human Behaviour (1967-75)
6-13 Curriculum - S.W. 505 - Social Policy (1960-72)
6-14 Curriculum - S.W. 505 - Social Policy (1972-75)
6-15 Curriculum - S.W. 506 - Social Research (1954-69)
6-16 Curriculum - S.W. 506 - Social Research (1969-74)
6-17 Curriculum - S.W. 507 - Social Work and the Law (1961-68)
Curriculum - S.W. 508 - Beginning Field work (1944-67)

Curriculum - S.W. 508/608 - Field work instruction (1968-69)

Curriculum - S.W. 508/608 - Field work instruction (1969-72)

Curriculum - S.W. 508/608 - Field work instruction (1972-76)

Curriculum - S.W. 510 - Planning (1969-72)

Curriculum - S.W. 511 - Social Welfare problems: family needs (1976-80)
Curriculum - S.W. 512 - Social Welfare problems in Health field (1977-80)

Curriculum - S.W. 513 - Social welfare problems: socio-economic needs (1975-80)

Curriculum - S.W. 520 - Methodologies of social policy development and program planning (1977)

Curriculum - S.W. 521 - Social Policy development and program planning for families (1975-80)

Curriculum - S.W. 522 - Social policy development and program planning in the health field (1976-80)

Curriculum - S.W. 523 - Socio-economic policy development and program planning (1976-79)

Curriculum - S.W. 530 - Social services management (1976-80)

Curriculum - S.W. 540 - Comparative theories of social work practice (1975-80)

Curriculum - S.W. 541 - Social Work Practice and the Family (1975-80)

Curriculum - S.W. 542 - Social Work Practice in the Health Field (1975-80)
7-13 Curriculum - S.W. 543 - Social Work Practice and Socio-economic needs (1976-80)

7-14 Curriculum - S.W. 551 - Research concepts in social work family practice (1978-80)

7-15 Curriculum - S.W. 552 - Research concepts in social work health practice (1975-80)

7-16 Curriculum - S.W. 553 - Research concepts in socio-economic needs (1974-79)

7-17 Curriculum - S.W. 560 - Topics in data collection (1974-75) Directed field studies (1978-80)

7-18 Curriculum - S.W. 570 - Directed studies (1977-80)

7-19 Curriculum - S.W. 601 - Casework (1967-76)

7-20 Curriculum - S.W. 602 - Groupwork (1946-69)

7-21 Curriculum - S.W. 602 - Groupwork (1969-76)

7-22 Curriculum - S.W. 603 - Methods in community organization (1946-71)

7-23 Curriculum - S.W. 603 - Methods in community organization (1971-76)

7-24 Curriculum - S.W. 604 - Human Behaviour (1951-71)


BOX 8

8-1 Curriculum - S.W. 605 - Social policy (1958-73)

8-2 Curriculum - S.W. 605 - Social policy (1973-76)

8-3 Curriculum - S.W. 606 - Social research (1958-71)

8-4 Curriculum - S.W. 606 - Social Research (1971-76)
8-5  Curriculum - S.W. 608 - Field work/ social policy (1962-76)
8-6  Curriculum - S.W. 609 - Administrative process in social welfare / Process and management in social welfare administration (1947-71)
8-7  Curriculum - S.W. 610 - Essentials of administrative management (1962 n.d.)
8-8  Curriculum - S.W. 611 - Institution treatment and administration (1958-60)
8-9  Curriculum - S.W. 612 - Directed studies and electives (1958-63)
8-10 Curriculum - S.W. 612 - Directed Studies and electives (1969-76)
8-11 Curriculum - S.W. 614 - M.S.W. Comprehensive exam (1966)
8-12 Curriculum - S.W. 625 - Methods and use of supervision (1950-69)
8-13 Curriculum - S.W. 628 - Social work administration (1972-76)
8-14 Curriculum - S.W. 630 - Social Research III (1967-74)
8-15 Curriculum - Introduction to Social work intervention: Integrative / Thematic (1971-72)
8-16 Curriculum - Introduction to Social Work Intervention: Integrative / Thematic (1972-74)
8-17 Curriculum - Introduction to social work intervention (1974-75)
8-18 Curriculum - Research (1977-80)
8-19 Curriculum - Theses: format, projects, topics (1947-68)
8-20 Curriculum - Examinations (1947-68)
8-21 Curriculum - Committee on assignments and examinations, minutes, etc. (1967-70)
8-22 Curriculum - Continuing Education committee (1960-79)
Curriculum - Extension committee (1968-73)

Curriculum - Extension courses, continuing education, institutes (1937-59)

Curriculum - Extension courses, continuing education, institutes (1937-59)

Curriculum - Extension courses, continuing education, institutes (1937-59)

Curriculum - Extension programs on aging (1970-71)

Curriculum - Student association curriculum committee, includes 1969 student curriculum questionnaire (1951-72)

Curriculum - Undergraduate courses committee - (1962, 1968-69)

Curriculum - Curriculum committee (1947-65)

Curriculum - Curriculum committee (1967-69)

Curriculum - Task force on curriculum design and planning (1971-72)

Curriculum - Curriculum committee (1974-76)

Curriculum - Curriculum steering and development committee (1971-72)

Curriculum - Curriculum Development committee (1972-73)

Curriculum - Current courses committee (1968-71)

Curriculum - Current courses committee (1971-73)

Curriculum - Current courses committee (1973-74)

Curriculum - Foundation courses planning committee (1971-72)

Curriculum - Sequence planning committee (1970-74)

Curriculum - Curriculum changes (1977-79)
9-18 Curriculum - First year curriculum (1971-74)

9-19 Curriculum - Second Year curriculum (1972-76)

9-20 Curriculum - M.S.W. Planning and development: plans and proposals (1971-72)

9-21 Curriculum - School programs committee (1974-78)

9-22 Curriculum - M.S.W. Family Needs (1974-76)

9-23 Curriculum - M.S.W. Family Needs (1976-80)

9-24 Curriculum - M.S.W. Health Needs (1975-80)

9-25 Curriculum - M.S.W. Socio-economic needs (1970-80)

9-26 Curriculum - Self study council (1965-66)

9-27 Curriculum - B.S.W. task force (1971-73)

BOX 10

10-1 Curriculum - B.S.W. committees (1974-78)

10-2 Curriculum - C.B.S.W. program committee (1976-80)

10-3 Curriculum - C.B.S.W. program (1976-80)

10-4 Curriculum - R.B.S.W. program (1976-80)

10-5 Curriculum - Current M.S.W. program (1974-76)

10-6 Curriculum - M.S.W. program review committee (1969-70)

10-7 Curriculum - M.S.W. program committee (1976-80)

10-8 Curriculum - M.S.W. steering committee (1974-80)

10-9 Curriculum - M.S.W. work group (1972-73)
10-10   Curriculum - M.S.W. task forces on various concentrations (1972-73)
10-11   Curriculum - New M.S.W. program (1973-77)
10-12   Curriculum - M.S.W. program (1977-79)
10-13   Curriculum - M.S.W. program (1979-80)
10-14   Curriculum - B.S.W. proposal - submission to faculty (1973)
10-15   Curriculum - B.S.W. proposal - submission to faculty of arts (1973)
10-16   Curriculum - B.S.W. proposal - submission to Senate (1973)
10-17   Curriculum - B.S.W. proposal - submission to school committee (1973)
10-18   Curriculum - D.S.W. committee (1973-74)
10-19   Curriculum - D.S.W. program, includes proposal (1974-79)
10-20   Curriculum - steering committee on accreditation (1976-77)
10-21   Curriculum - steering committee on accreditation (1977-78)
10-22   Curriculum - accreditation visit and corres (1978)
10-23   Curriculum - practicum (1972-75)
10-24   Curriculum - skills programs and workshops (1974-76)
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COMMITTEES SERIES

10-26   Committees - admissions (1950-58)
10-27   Committees - admissions (1966-70)
10-28 Committees - admissions, minutes only (1965-70)

BOX 11

11-1 Committees - Advisory committee of agency executives (1969)
11-2 Committees - Advisory committee on school operations (1969-73)
11-3 Committees - Civil defence committee (1952-53)
11-4 Committees - Local Joint committee on social work education (1955)
11-5 Committees - Committee on field work objectives (1962-65)
11-6 Committees - Committee on personnel policies (1967-71)
11-7 Committees - Joint committee on social work education (1955-59)
11-8 Committees - Committee to improve teaching (1977-79)
11-9 Committees - Director's advisory committee (1975-76)
11-10 Committees - Faculty affairs committee (1972-73)
11-11 Committees - Field work committee (1951-68)
11-12 Committees - Field instruction, policy task force (1975-78)
11-13 Committees - Field resources committee (1961-70)
11-14 Committees - Field resources committee (1970-74)
11-15 Committees - Field instructors' coordinating committee (1974-76)
11-16 Committees - Field instruction workshops (1967-70)
11-17 Committees - Gift and card fund committee (1973-74)
11-18 Committees - Goals committee (1965-71)
11-19  Committees - Grading policy work group (1976)
11-20  Committees - Native Indian (ethnic) committee (1979-80)
11-21  Committees - Orientation committee (1961-68)
11-22  Committees - Overseas students committee (ca. 1960 n.d.)
11-23  Committees - Committee on public and private relationships in social welfare (1960)
11-24  Committees - Recruiting committee (1943-60)
11-25  Committees - Research committee (1952-63)
11-26  Committees - Task force on research centre (1969-70)
11-27  Committees - School advisory committee (1974-77)
11-28  Committees - School executive committee (1974-80)
11-29  Committees - School expansion committee (1956-69)
11-30  Committees - School operations committee (1969-74)
11-31  Committees - Student-Faculty committee on student participation (1968-70)
11-32  Committees - social issues committee (1969-70)
11-33  Committees - "Introductory Program" summer committee (1970)
11-34  Committees - Student records committee (1969-70)
11-35  Committees - Task force on direct practice (1980)
11-36  Committees - Task force on sexism and social work education (1976)
11-37  Committees - Task force on summer employment (1975-77)
BOX 12

12-1 Committees - Task force on Teaching effectiveness (1968-73)
12-2 Committees - Task force on teaching effectiveness (1975-80)
12-3 Committees - Task force / Committee on teaching centres (1967-74)
12-4 Committees - Tutorials committee (1962-63)

CORRESPONDENCE SERIES

12-5 Correspondence - Marjorie smith's corres. includes travel mementoes of her trip to England (1951-52)
12-6 Correspondence - Director's corres., not memos to faculty (1977-78)
12-7 Correspondence - Director's corres, not memos to faculty (1979-80)
12-8 Correspondence - Director and Dean of Arts (1964-80)
12-9 Correspondence - Director and Graduate Studies (1964-80)
12-10 Correspondence - Director and other university departments (1967-74)
12-11 Correspondence - Administrative and faculty memos to students (1973-80)
12-12 Correspondence - Director’s memos (1976-77)
12-13 Correspondence - Director’s memos (1977-78)
12-14 Correspondence - Director's memos (1978-79)
12-15 Correspondence - Director's memos (1979-80)
12-16 Correspondence - Memos from Director / Administrative Assistant (1971-73)
12-17 Correspondence - Memos from Director / Administrative Assistant (1973-74)
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<td>Correspondence - Memos miscellaneous (1973-76)</td>
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<td>Correspondence - Memos to faculty, not Director's memos (1976-80)</td>
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<td>Correspondence - Field Work agency corres. (1966-72)</td>
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<td>Correspondence - Field Instruction memos (1977-79)</td>
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<td>Correspondence - re B.S.W. proposal (1972-74)</td>
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<td>12-23</td>
<td>Correspondence - Association of Universities and Colleges of Canada (1970-71)</td>
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<td>Correspondence - British Columbia Association of Social Workers (1967-79)</td>
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<td>12-25</td>
<td>Correspondence - re. B.C.A.S.W. Committee for memorial to Marjorie Smith (1965-68)</td>
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<td>12-26</td>
<td>Correspondence - Canadian Association of Social Workers (1946-57)</td>
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<td>Correspondence - Council on Social Work Education (1953-66)</td>
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<td>13-1</td>
<td>Correspondence - Council on Social Work Education (1967-70)</td>
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<td>Correspondence - International Association of Schools of Social Work (1972-77)</td>
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<td>Correspondence - National Committee of Canadian Schools of Social Work (1966-69)</td>
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<td>Correspondence - Social Service Agencies (1963-78)</td>
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<td>Correspondence - B.C. Government departments (1972-80)</td>
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<td>Correspondence - B.C. Medical Centre Social Services (1973-74)</td>
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<td>Correspondence - re C.A.S.S.W. Project Submission Task Force on Policy Issues and Implications of Deployment Study (1974-75)</td>
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<td>13-9</td>
<td>Correspondence - Canadian Welfare Council / Canadian Council on social Development (1950-80)</td>
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<td>Correspondence - re employment of social workers (1967-80)</td>
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<td>Correspondence - External Aid Office - Government of Canada (1967-68)</td>
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<td>Correspondence - re Great Lakes Regional Institute (1966)</td>
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<td>Correspondence - Health sciences Centre (1952-80)</td>
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<td>Correspondence - Victoria Mental Health Centre (1976-77)</td>
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<td>Correspondence - Maritime School of Social Work (Dalhousie (1948-77)</td>
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<td>Correspondence - University of Alberta (1946-69)</td>
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<td>Correspondence - University of Calgary (1967-79)</td>
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<td>Correspondence - McGill University (1944-80)</td>
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<td>Correspondence - University of Manitoba (1946-80)</td>
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<td>Correspondence - University of Toronto (1949-80)</td>
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<td>Correspondence - University of Victoria (1945-80)</td>
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<td>Correspondence - Other canadian universities (1946-80)</td>
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<td>Correspondence - Columbia University (1947-68)</td>
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<td>Correspondence - University of Chicago (1946-71)</td>
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<td>Correspondence - University of Washington (1946-73)</td>
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<td>Correspondence - Other American universities (1946-80)</td>
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BOX 14

14-1  Correspondence - Miscellaneous (1948-64)
14-2  Correspondence - Miscellaneous (1965-66)
14-3  Correspondence - Miscellaneous (1967)
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BUDGETS

14-12  Budgets - general information (1973-75)

BOX 15

GENERAL HISTORY SERIES (cont.)

15-1  Letter from the Dean of Arts to the Faculty of the School of Social Work confirming Professor Graham Riches as the new Director of the School  1998
BUILDINGS AND RESOURCES SERIES (cont.)

15-2 Facilities Program for the School of Social Work, prepared by Humanit Services Planning (spiral-bound copy) 1991

FACULTY SERIES (cont.)

15-3 Faculty list with biographical notes 1993-1994
15-4 Faculty list with biographical notes 1994
15-5 Field Instruction Newsletter, vol. 7,1 (Fall 1996) 1996
15-7 Professor Chris McNiven, "Social Administration and Social Work Education" 1980

REPORTS SERIES (cont.)

15-9 MSW Self Study Report 1981
15-10 MSW Program, Self Study Report, Draft III Sept 1988
15-12 School of Social Work, Self Study Report to the Board of Accreditation, vol. 1 Nov 1992
15-14 BSW Re-Accreditation, Two Year Progress Report 1995
15-15 Miscellaneous materials on Accreditation - "events achieved" which includes various flyers and notices on different events sponsored by the School, correspondence, conference papers and newsletters 1994-1995

15-16 "Direct Action: A School of Social Work Reaches Out to Cultural Communities" by Paule McNicoll and Carole Pigler Christensen  [n.d.]

BOX 16

STUDENTS SERIES (cont.)

16-1 List of completed major papers and theses  1988-1993
16-2 List of completed major papers and theses  1991-1992
16-4 Helen McRae, "Reminiscences," Address to the Social Work Annual General Meeting  1995
16-5 Social Work Alumni Annual General Meeting (flyer)  1997

CURRICULUM SERIES (cont.)

16-6 Course listings - Continuing Education in Social Work  1989

CONFERENCES AND SYMPOSIA SERIES

16-8 Conferences sponsored by the School; conferences that featured the School's faculty  1989-1993