



ProQuest databases: Saving a Search as an Alert (Email or RSS)



UBC Library subscribes to a number of databases (e.g. BioOne Abstracts & Indexes, Sociological Abstracts, Proquest Dissertations & Theses, Proquest Historical Newspapers) from the vendor ProQuest. These databases allow you to save searches as email alerts or RSS feeds.

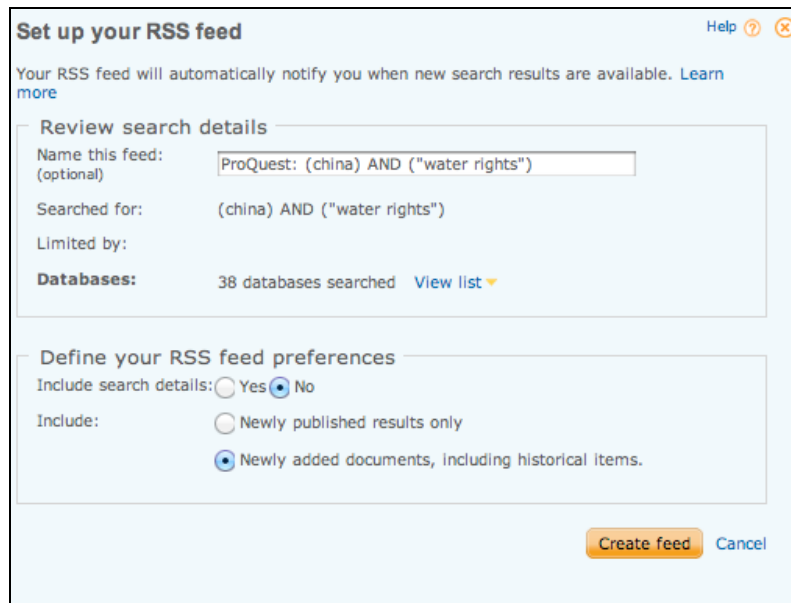
Creating a Search Alert

1. Run a search and review your search results.
2. Click on **Create Alert** for an e-mail alert or **Create RSS Feed**.

The screenshot shows the ProQuest search interface. At the top, it says "You are searching: 38 databases (See list | Change >)" and "2 Recent searches | 0 Selected items | My Research | Sign in". Below this, there are navigation links: "Search | Advanced | Publications" and "Preferences | English | Help". The search bar contains the query "(china) AND ('water rights')". Below the search bar, there are three checkboxes: "Full text", "Peer reviewed", and "Scholarly journals". At the bottom of the search bar area, there are three buttons: "Create alert" (with an envelope icon), "Create RSS feed" (with an RSS icon), and "Save search" (with a save icon). The "Create alert" and "Create RSS feed" buttons are highlighted with a red box. Below the search bar, it says "1669 Results*" and "Search within | Find related figures & tables".

Creating an RSS Feed

3. A blue applet will open up on your screen. Type a name for your feed and chose whether you want to include Newly Published results or Newly Added Documents. Click on **Create Feed**.



The screenshot shows a dialog box titled "Set up your RSS feed" with a "Help" icon and a close button. Below the title, it says "Your RSS feed will automatically notify you when new search results are available. [Learn more](#)".

The dialog is divided into two sections:

- Review search details:** This section contains a text input field for "Name this feed: (optional)" with the value "ProQuest: (china) AND ('water rights')". Below it, "Searched for:" is "(china) AND ('water rights')". "Limited by:" is empty. "Databases:" shows "38 databases searched" with a "View list" link and a dropdown arrow.
- Define your RSS feed preferences:** This section has "Include search details:" with radio buttons for "Yes" and "No" (selected). "Include:" has radio buttons for "Newly published results only" and "Newly added documents, including historical items." (selected).

At the bottom right, there are two buttons: "Create feed" (highlighted in orange) and "Cancel".

4. Copy and paste the URL for the feed into your RSS reader.



The screenshot shows a dialog box titled "Your RSS feed has been created" with a "Help" icon and a close button. At the top, it says "Your RSS feed" followed by a text input field containing the URL "http://feeds.proquest.com/rss/81476" which is highlighted with a red box. To the right of the URL is a small icon.

Below the URL, the dialog is divided into two sections:

- Search details:** This section contains "Feed Name:" "ProQuest: (china) AND ('water rights')", "Searched for:" "(china) AND ('water rights')", "Limited by:" empty, and "Databases:" "38 databases searched" with a "View list" link and a dropdown arrow.
- Your RSS feed preferences:** This section has "Include search details: No", "Includes:" "Newly published results only", and "Expiration:" "Feed expires if not accessed for 3 months".

At the bottom, there are three buttons: "Close" (highlighted in orange), "Change your mind?", and "Delete this RSS feed".

Creating an E-mail Alert

5. A blue applet will open up on your screen.
 - a. Step One allows you to name your alert
 - b. Step Two asks you to:
 - enter your e-mail address,
 - create a subject line for the e-mail, and
 - specify HTML or Plain Text format
 - c. Step Three allows you to choose:
 - Newly published documents
 - Newly added documents including historical items
 - d. Step Four asks you to:
 - The frequency of e-mails (Daily, Weekly, Monthly, Quarterly)
 - Specify the time period you wish to receive e-mails (between 2 weeks and one year)
 - e. Check whether you want to be notified even if there are no new documents
6. Click on **Create Alert**.

Create alert Help ? ☒

Create and schedule alerts to deliver new documents matching your search as they become available in ProQuest. Create a [My Research](#) account to modify, delete, or view all of your alerts.

Step 1-Review search details

Name this alert:
(optional)

Searched for: (china) AND ("water rights")

Limited by:

Databases: 38 databases searched [View list](#) ▾

Step 2-Define your alert email

Send to:

Subject: (china) AND ("water rights")

Message: (optional) [Add message](#) ▾

Format: HTML Plain text (no images or text formatting)

Step 3-Define your alert content

Include search details: Yes No

Include: ▾

Step 4-Schedule your alert

Send: Daily Weekly Monthly Quarterly

Stop after: ▾
You will be able to extend an alert past any end date you specify here.

Send scheduled alert even when no new documents match my search

[Create alert](#) [Cancel](#)

This service is not intended for people under the age of 13 years old. If you are under the age of 13, please [exit this](#)