

THE ALCUIN SOCIETY, 1965-

An Inventory of its Records, 1965-2009
in

Rare Books and Special Collections
University of British Columbia Library

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August 2009

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Fonds Description

Alcuin Society Fonds

1965-2009

5.07 m of textual records and other material

Administrative History:

The Alcuin Society is a non-profit organization devoted to the art of the book and fine book publishing. The society's aims are to further the interests of book collecting and promote the interest of fine books and reading. To achieve this end, the society is involved in the production of limited edition books, memorabilia and a society periodical, the *Amphora*. The society was established in 1965 in Vancouver in response to the initiative of one of the original society members, Geoff Spencer. Since its creation, the Alcuin Society has continued as a limited editions venture while actively promoting other book related interests including "authorship, book design and production, bookselling, book buying and collecting, printing, binding, papermaking, calligraphy and illustration." (Alcuin Society Website)

The Alcuin Society is actively engaged in a wide variety of cultural activities, including book design competitions, educational events, awards and prizes. The Alcuin Society Awards for Excellence in Book Design in Canada and the Antiquarian Book Roadshow are the most prominent of these activities.

The Alcuin Society is a volunteer association, with members throughout Canada and the world. The Alcuin Society is governed by a Board, which is elected annually at the Annual General Meeting.

Scope and Content:

The Alcuin Society Fonds reflects the activities of the society since its creation in 1965. The series consists predominantly of textual records, including administrative records, financial records, reports, correspondence, newsletters and promotional material. Also included are photographs, published material, brochures, and memorabilia. Correspondence is predominant throughout the fonds and in each series it is interfiled with related records.

The fonds consists of 8 series and 6 sub-series spanning the years 1965-2009 and measures 5.07 m in its entirety. The records were received by the Rare Books and Special Collections Department in 3 accessions. The first accession was received, arranged and described in 1981. The second and third accruals were received July 2008 and June 2009 and processed June-August 2009. The original finding aid (1981), which described the first accession, was revised to incorporate the material in the second and third accruals.

For the second and third accrual, original order has been maintained in the physical arrangement. The intellectual arrangement, as reflected in the file list, has been

imposed. Many items belonging to the same series are physically stored separately because the initial accession was processed prior to the receipt of the second and third accruals.

Source of title proper: Title based on the provenance of the fonds.

Physical description note: Includes 250 photographs, 18 negatives, 1 seal, 1 set of woodblocks, 1 framed Coat of Arms, 1 VHS video cassette, 4 CDs.

Immediate source of acquisition: Records were donated to Rare Books and Special Collections from the Alcuin Society.

Arrangement: The fonds has been arranged into series according to subject. Series have been based on the creator's file classification and file content. When possible, the original arrangement of the records has been maintained.

Restrictions: Select material in this series is restricted until 2070. Restricted files are identified in the file list by the letter "R".

Finding aids: File list is available.

Related records: Select Alcuin Society publications are catalogued individually in the UBC Library Catalogue.

Accruals: Further accruals may be expected.

Series and Sub-Series Description

Founding History, Constitution & Bylaws

1965-2000

10 cm of textual material

1 seal

1 framed coat of arms

Series contains material relating to the early history of the society, including its constitution and bylaws. Records relating to the society's policies, as well as its status as a society are also included. The series consists primarily of textual material, although the society Coat of Arms and official seal are also included. Material is organized generally by subject.

Source of title proper: Title based on creator's file classification.

Location: Boxes 1, 14, 21, 24, 33, 43, 45, 47, 49, 51-52

Minutes

1965-2008

16 cm of textual material

Series contains the minutes of Board of Directors', Annual General and other various committee meetings. Material predominantly consists of Board of Director's minutes. Material is arranged chronologically.

Source of title proper: Title based on content of the series

Location: Boxes 9, 24, 25, 49

Financial Documents

1965-2008

1.64 m of textual material

Series consists of textual records related to the society's finances. The series is comprised of three sub-series: 'Financial Reports', 'Income Tax & Charitable Gaming' and 'Revenue & Expenditures'. Order has been imposed by the archivist and is based on the creator's filing system. The file list has been arranged first chronologically and then generally by subject.

Source of title proper: Title based on content of the series

Financial Reports

1965-2007

22.5 cm of textual material

Sub-series consists of formal financial reports such as financial statements, balance sheets, budgets, reconciliation statements, treasurer's reports, summaries of change in financial position and other miscellaneous statements and reports.

Source of title proper: Title based on content of the series

Location: Boxes 18-19, 28-31, 38, 49

Income Tax & Charitable Gaming

1970-2008

59 cm of textual material

Sub-series contains financial records related to tax returns and the society's status as a charitable organization including charitable receipts, income tax material, GST/HST returns, registered charity information returns, and applications for direct charitable access funding. Invoices, copies of outgoing cheques, bank statements and expense lists for the society's Gaming Account are included in this series.

Source of title proper: Title based on content of the series

Location: Boxes 19, 26-28, 35-37, 49, 52

Revenue & Expenditures

1964-2008

82.7 cm of textual material

Sub-series consists of records related to the society's income and expenses. Records related to account activity, including summaries of deposits/withdrawals and bank statements are included. Receipts, invoices, copies of outgoing and incoming cheques, controls cards, ledgers and written expenses are also included. Files containing information about business associates are predominantly correspondence, but also contain invoices and receipts.

Source of title proper: Title based on content of the series

Location: Boxes 3-8, 18-19, 22, 28-31, 37-38, 47, 49

Society Publications & Promotional Material

1962-2008

1.11 m of mixed media

Series consists of Alcuin Society publications including periodicals, books and published memorabilia. Promotional material, limited edition books, keepsakes, chapbooks, broadsides, pamphlets and brochures are also included in this series. The series is subdivided into 3 sub-series: 'Periodicals', 'Books' and 'Keepsakes, Broadsides and Pamphlets'. File list is organized alphabetically by publication type, and then chronologically.

Source of title proper: Title based on content of the series

Periodicals

1962-2000

39.6 cm of textual and bound material

Sub-series predominantly contains material related to the Alcuin Society Journal *Amphora* and newsletter *Notes from the Alcuin Society*, including proofs, manuscript material and reference information. Woodblocks used in the illustration of the *Amphora* are also included. Material related to proposed and unpublished articles is also included.

Rare Books and Special Collections has a complete set of *Amphora*.

See: <http://resolve.library.ubc.ca/cgi-bin/catsearch?bid=1217166>

Source of title proper: Title based on content of the series

Location: Boxes 13, 16-17, 20, 23, 39, 43, 45, 47-50

Books

1965-2008

56 cm of textual and bound material

Sub-series contains books published by the society as well as manuscript material, proposed material and proofs. Material related to unpublished society books is also included. Books, and their related material, loaned, donated or given to the society for evaluation are included in this sub-series.

Source of title proper: Title based on content of the series

Location: Boxes 14-17, 21, 39, 42-49, 50

Keepsakes, Broad­sides, Chapbooks & Pamphlets

1965-2007

15.5 cm of mixed media

Sub-series contains published memorabilia and keepsake material. Also included are promotional printed material such as collectable bookmarks, brochures and pamphlets.

Source of title proper: Title based on content of the series

Location: Boxes 12-13, 15, 19-21, 39-40, 44, 52

Membership

1965-2008

72.5 cm of textual material

Series contains textual material related to membership, including membership reports (lists, schedules and trends), renewal and new member information and information about individual members. Correspondence is predominant in this series, and is interfiled throughout. Early material related to personal membership consists entirely of correspondence and is organized alphabetically according to member surname. The remainder of the material in this series is organized generally according to subject and then chronologically.

Related groups of records: Financial records related to membership, also exist in the Financial Records series.

Source of title proper: Title based on content of series.

Location: Boxes 1-3, 5, 43-44, 47-49, 52

Events & Activities

1970-2009

85.5 cm of mixed media

Series contains textual and graphic material related to various society events, namely the Antiquarian Book Roadshow (ABRS) and the Alcuin Society Awards for Excellence in Book Design in Canada (Book Design). Material related to similar events put on by organizations/ groups other than the Alcuin Society is also included. File list is organized first generally by event and then chronologically.

Related groups of records: See also the Financial Records series for financial material related to specific events.

Source of title proper: Title based on content of series.

Location: Boxes 14, 17-18, 32-33, 35, 38-42, 45, 47-50, 52

General Photographs

[1968]-2004

4 Albums:

253 photographs: b&w and col.

18 negatives: b&w

4 CDs

Series consists of photographs and negatives related to the society publications and events. Early photographs and negatives have been indexed as part of the BC Historical Photographs collection. See also ID No.: BC1495/1-60 ; ARCHIV-AAB-6751 in the UBC Library Catalogue.

Source of title proper: Title based on content of series.

Location: Box 34

Subject Files

1965-2006

47.5 cm of textual material

Series consists of material that relates to subjects not covered in other series. Includes predominantly miscellaneous correspondence and the personal files of society members. Correspondence is interfiled throughout all personal papers in this sub-series. Early printed reference material has been organized alphabetically according to author/publisher.

Source of title proper: Title based on content of series.

Location: Boxes 9-14, 39, 44-45, 47-48, 52

File List

Series: Founding History, Constitution & Bylaws

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
1-1	Pre-founding correspondence, Proposals	[1965]
1-2	Constitution & By-Laws, Certificate of Incorporation, Announcements and material re: first meeting	1965-1967
1-3	Sample logos, calligraphy	1965
14-11	Administration – Positions	1978-1979
21-1	Certificate of Incorporation	1965
24-9	(Draft) Committee Structure	1980
43-13	Constitution & By-Laws	1965
43-22	Society Act Certificates	1988
33-14	Society Certification	1988
33-15	Society Certification	1992
33-16	Society Certification	1993
33-17	Society Certification	1995
33-18	Society Certification	1996
33-19	Society Certification	2001
52-17	Revised Constitution & By-Laws	1985, 1990
45-16	Revised Constitution & By-Laws	[2000], 2003-2004
45-8	Reference Material, Alcuin of York	1997, 2004, n.d.
45-12	Reference Material, Trade-marks	2001

45-13	Reference Material, Trade-marks	2001
45-16	Administration, Society Positions	1981-1982, 2001, 2004, 2006
47-7	Administration Society Positions	2000, 2003-2005
47-12	Reference Material	1989, 1991
47-16	Heraldic Arms	2005, n.d.
47-17	Heraldic Arms	2005-2006, 2008
47-18	Heraldic Arms	2004-2005
49-7	Alcuin Society Archives, UBC Library	2008
51	Society Seal	n.d.
Artworks, Row 2A RBSC Vault	Framed Coat of Arms	2007

Series: Minutes

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
9-13	AGM, Director's meetings	1965-1969
9-14	AGM, Director's meetings	1970-1974
9-15	AGM, Director's meetings	1975-1977
24-1	Director's and Steering Committee	1972
24-2	Director's Meetings	1973
24-3	Director's meetings	1974
24-4	Director's Meetings	1975
24-5	Director's meetings	1976
24-6	Director's meetings	1977
24-7	Director's meetings	1978
24-8	Director's meetings	1979
24-9	Director's meetings	1980
24-10	Director's meetings	1981
24-11	Director's meetings	1982
24-12	Director's meetings	1983
24-13	AGM, Director's meetings	1984
24-14	Director's meetings	1985
24-15	Director's meetings	1986
24-16	Director's meetings	1987
24-17	Director's meetings	1988

24-18	Director's meetings	1989
24-19	Director's meetings	1990
25-1	Director's meetings	1991
25-2	Director's meetings	1992
25-3	Director's meetings	1993
25-4	Director's meetings	1994
25-5	Director's meetings	1995
25-6	Director's meetings	1996
25-7	Director's meetings	1997
25-8	Director's meetings	1998
25-9	Director's meetings	1999
25-10	Director's meetings	2000
25-11	Director's meetings	2001
25-12	Director's meetings	2002-2003
25-13	Director's meetings	2004
25-14	Director's meetings	2005
25-15	Director's meetings	2006
25-16	Director's meetings	2007
25-17	AGM, Director's meetings	2008
49-17	Annual Meeting, Fellowship of American Bibliophilic Societies	2007

Series: Financial Records
Sub-series: Financial Reports

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
18-18	Balance Sheets	1965-1975, 1977
19-2	Budgets	1966, 1973
19-14	Balance Sheets	1967, 1968, 1972-1977
19-8	Inventory	1972
19-13	Reconciliation Statements	1972-1977
31-8	Financial Statements & Reports	1977-1982, 1988
31-9	Financial Statements & Reports	1990-1994
31-10	Financial Statements & Reports	1995
31-11	Financial Statements & Reports	1996-1997
28-6	Financial Statements & Reports	1996
28-7	Financial Statements & Reports	1997
28-8	Financial Statements & Reports	1998
28-9	Financial Statements & Reports	1998
28-12	Budget	1998
28-13	Financial Statements & Reports	1999
28-14	Balance Sheets	1999
28-15	Statement of Changes in Financial Position	1999
28-24	Publications Budget, Projection of Publication Costs	1999
28-25	Budget	1999

29-2	Financial Statements & Reports	2000
29-3	Financial Statement & Reports	2000
29-12	Budget	2000
29-14	Financial Statements & Reports	2001
29-15	Financial Statements & Reports	2001
30-10	Financial Statements & Reports	2002
30-11	Financial Statements & Reports	2002
31-12	Financial Statements & Reports	2003
38-6	Financial Statements & Reports	2003-2006
31-13	Financial Statement & Reports	2004
31-14	Financial Statement & Reports	2005
49-26	Financial Statement	2007

Series: Financial Records**Sub-series: Income Tax & Charitable Gaming**

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
19-7	Income Tax – T5	1970-1976
35-14	Charitable Status	1989
35-15	Charitable Receipts no. 408-700	1990-1992
36-1	Charitable Receipts no. 501-607	1990-1991
36-2	Charitable Receipts no. 701-813	1992-1993
36-3	Charitable Receipts no. 814-891	1992-1994
37-11	Registered Charity Information Return	1992
37-12	Registered Charity Information Return	1993
37-23	GST/HST Rebate Applications	1993-2003
36-4	Charitable Receipts no. 892-1000	1994-1995
37-13	Registered Charity Information Return	1994
36-5	Charitable Receipts no. 1001-1122	1995-1996
37-14	Registered Charity Information Return	1995
28-5	Casino Licensing	1995-1996
36-6	Charitable Receipts no. 1123-1204	1996
36-7	Charitable Receipts no. 1205-1276	1996-1997
37-15	Registered Charity Information Return	1996
26-2	Gaming Funds Usage	1996
26-3	Invoices, Expenses	1996
26-4	Gaming Funds Usage	1996

28-4	Casino Licensing	1996-1998
36-8	Charitable Receipts no. 1277-1345	1997-1998
37-16	Registered Charity Information Return	1997
26-5	Gaming Funds Usage	1997
26-6	Invoices	1997
27-5	Society Annual Report forms, Receipts, Gaming Licences	1997-1998
28-3	Reference Material	1997, n.d.
36-9	Charitable Receipts no. 1346-1410	1998
36-10	Charitable Receipts no. 1411-1500	1998-1999
37-17	Registered Charity Information Return	1998
26-7	Gaming Funds Usage	1998
26-8	Invoices	1998
36-11	Charitable Receipts no. 1501-1575	1999
36-12	Charitable Receipts no. 1576-1644	1999-2000
37-18	Registered Charity Information Return	1999
26-1	Schedules, Application attchs.	1999
26-9	Gaming Funds Usage	1999
26-10	Outgoing Cheques	1999
26-11	Invoices, Expenses	1999
26-12	Application, Agreement of Funds Usage	1999
26-13	Notes re: Application Schedules	1999
36-13	Charitable Receipts no. 1645-1720	2000-2001
37-19	Registered Charity Information Return	2000

26-14	Application	2000
26-15	Gaming Funds Usage	2000
26-16	Invoices	2000
26-17	Invoices	2000
26-18	Invoices	2000
26-19	Invoices, Outgoing Cheques	2000
26-20	Bank Statements	2000
36-14	Charitable Receipts no. 1721-1789	2001
37-1	Charitable Receipts no. 1790-1852	2001
37-2	Charitable Receipts no. 1853-1912	2001-2002
37-20	Registered Charity Information Return	2001
26-21	Application	2001
26-22	Bank Statements, Outgoing Cheques	2001
37-3	Charitable Receipts no. 2000-2034	2002
37-4	Charitable Receipts no. 2035-2097	2002
37-5	Charitable Receipts no. 2098-2173	2002-2003
37-21	Registered Charity Information Return	2002
27-1	Application	2002
27-2	Supplementary application material	[2002]
27-3	Bank Statements, Outgoing Cheques	2002
28-1	Reference Material	2002
28-2	Reference Material	n.d
37-6	Charitable Receipts no. 2174-2236	2003

37-7	Charitable Receipts no. 2237-2316	2003-2004
37-22	Registered Charity Information Return	2003
37-8	Charitable Receipts no. 2317-2390	2004
37-9	Charitable Receipts no. 2391-2433	2004
37-10	Charitable Receipts no. 2434-2491	2004-2005
37-24	Reference Material	n.d.
27-4	Reference Material	2000-2002
27-6	Application, Reference Material	2003
27-7	Application, Reference Material	2004
27-8	Application	2005
27-9	Supplementary Application Material	2005
52-6	Application	2007
49-11	Application	2008
49-12	Gaming Account Information	2008

Series: Financial Records

Sub-series: Revenue & Expenditures

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
22-1	Ledgers	1964-1973
18-7	Accounts Payable – Invoices, receipts	1965
18-17	Accounts Receivable 191972	[1965-1976]
19-1	Bank Statements	1965-1977
19-6	Control Cards – Bank Activity	1965-1977
4-19	Sales – Ontario Libraries	1965-1976
4-21	Sales – Ontario Libraries	1965-[1979]
4-28	Sales – American Libraries	1965-1978
5-9	Sales – Universities	1965-1977
5-11	Sales – Universities	1965-1978
5-12	Sales – Universities	1965-1977
5-14	Sales – Universities	1965-1980
6-7	Business Associates	1965-1979
8-2	Business- Government	1965-1973
8-9	Business Associates	1965-1976
8-14	Business Associates	1965-1978
8-17	Business Associates	1965-1979
8-18	Business Associates	1965-1979
18-8	Accounts Payable – Invoices, receipts	1966
19-12	Ledgers, Sales	1966-1975

22-3	Ledger cards, receivables	1966-1972
4-15	Sales – Canadian Libraries	1966-1967
4-23	Sales - Quebec Libraries	1966-1976
19-3	Control Cards – Accounts Payable	n.d.
19-4	Control Cards- Accounts Receivable	n.d.
19-5	Control Cards – Allen Segal Account	n.d.
5-7	Sales – Universities	1966-1975
5-13	Sales – Universities	1966-1979
6-16	Business Associates	1966-1972
7-14	Business Associates	1966-1975
8-1	Business- Government	1966-1978
8-11	Business Associates	1966-1974
8-13	Business Associates	1966-1979
8-20	Business Associates	1966-1977
18-9	Accounts Payable – Invoices, receipts	1967
19-10	Ledgers, Grenby Trust Fund Activity	1967-1968
3-17	Sales- Distributors	1967-1977
4-13	Sales –Government	1967-1977
4-24	Sales – Saskatchewan Libraries	1967-1973
4-26	Sales – American Libraries	1967-1975
5-5	Sales – Schools	1967-1976
5-6	Sales – Universities	1967-1977
7-15	Business Associates	1967-1978

7-16	Business Associates	1967-1977
8-6	Business – Government	1967
18-6	Grenby Memorial Fund	1967-1969
18-10	Accounts Payable – Invoices, receipts	1968
19-11	Ledger, Petty Cash	1968-1977
3-19	Sales- Distributors	1968-1977
4-5	Sales- Distributors	1968-1978
4-9	Sales- Distributors	1968-1972
4-18	Sales – Manitoba Libraries	1968-1976
4-25	Sales – Oxford Libraries	1968
4-27	Sales – American Libraries	1968-1974
4-29	Sales – American Libraries	1968-1976
5-10	Sales – Universities	1968-1978
5-15	Sales – Universities	1968-1977
5-16	Sales – Universities	1968-1975
6-20	Business Associates	1968-1976
7-10	Business Associates	1968-1979
18-11	Accounts Payable – Invoices, receipts	1969
3-13	Sales- Distributors	1969-1978
3-15	Sales- Distributors	1969-1978
4-12	Sales- Distributors	1969-1977
4-14	Sales- Government	1969-1977
7-12	Business Associates	1969-1978

8-3	Business – Government	1969-1976
8-15	Business Associates	1969-1978
18-12	Accounts Payable – Invoices, receipts	1970
3-16	Sales- Distributors	1970-1976
4-1	Sales- Distributors	1970-1978, n.d.
7-7	Business Associates	1970-1975
7-8	Business Associates	1970-1978
18-13	Accounts Payable – Invoices, receipts	1971
4-17	Sales – BC Libraries	1971-1977
5-8	Sales- Universities	1971-1977
6-6	Business Associates	1971, n.d.
6-8	Business Associates	1971-1974
18-14	Accounts Payable – Invoices, receipts	1972
4-2	Sales- Distributors	1972-1976
4-6	Sales- Distributors	1972-1977
4-10	Sales- Distributors	1972-1975
5-4	Sales – Schools	1972-1977
6-1	Business Associates	1972-1977
6-2	Business Associates	1972-1978
7-9	Business Associates	1972-1978
7-11	Business Associates	1972-1976
7-13	Business Associates	1972-1978
8-10	Business Associates	1972-1979

8-16	Business Associates	1972-1978
8-18	Business Associates	1972-1978
8-19	Business Associates	1972-1978
8-24	Legal Correspondence	1972-1974
18-15	Accounts Payable – Invoices, receipts	1973
3-14	Sales- Distributors	1973-1977
4-3	Sales- Distributors	1973-1975
4-4	Sales- Distributors	1973-1974
4-8	Sales- Distributors	1973-1976
4-11	Sales- Distributors	1973-1977
4-16	Sales – Alberta Libraries	1973-1977
4-22	Sales – New Brunswick Libraries	1973
5-1	Sales – Schools	1973-1978
5-2	Sales – Schools	1973-1977
5-3	Sales – Schools	1973-1976
6-14	Business Associates	1973-1977
6-15	Business Associates	1973-1976
6-17	Business Associates	1973
8-7	Business – Government	1973
8-22	Business Associates	1973-1975
18-16	Accounts Payable – Invoices, receipts	1974
22-2	Ledgers	1974-1976
3-20	Sales- Distributors	1974-1977, n.d.

4-20	Sales – Ontario Libraries	1974-1978
6-18	Business Associates	1974
8-12	Business Associates	1974-1979
8-21	Business Associates	1974-1979
8-25	Legal Correspondence	1974
19-9	Ledgers, Allen Segal Account Activity	1975-1977
4-7	Sales- Distributors	1975-1977
4-30	Sales – West Indies Libraries	1975
6-3	Business Associates	1975-1976
6-19	Business Associates	1975-1978
7-1	Business Associates	1975
8-23	Legal Correspondence	1975-1977
8-26	Legal Correspondence	1975-1976
6-9	Business Associates	1976
6-10	Business Associates	1976
7-2	Business Associates	1976
7-3	Business Associates	1976
8-5	Business – Government	1976-1978
3-18	Sales- Distributors	1977
6-4	Business Associates	1977
6-11	Business Associates	1977
6-12	Business Associates	1977
7-4	Business Associates	1977

7-5	Business Associates	1977
8-8	Business – Government	1977
6-5	Business Associates	1978
6-13	Business Associates	1978
7-6	Business Associates	1978
8-4	Business – Government	1978
28-10	Bank Activity, Expenses	1998
28-11	Bank Activity	1998
28-16	Summary of Payments	1999
28-17	Bank Activity	1999
28-18	Bank Activity, Invoices	1999
28-19	Expenses, Invoices	1999
28-20	Expenses, Invoices	1999
28-21	Expenses, Invoices	1999
28-22	Expenses, Invoices	1999
28-23	Bank Reconciliation Statements	1999
28-26	Publications Expenses, Account Information	1999
29-1	Membership and Publication Costs	2000
29-4	Deposits, Invoices, Membership Revenue	2000
29-5	Membership Revenue, Invoices	2000
29-6	Expenses, Invoices	2000
29-7	Expenses, Invoices	2000
29-8	Expenses, Invoices	2000

29-9	Expenses, Invoices	2000
29-10	Expenses, Invoices	2000
29-11	Bank Statements	2000
29-13	Publication Costs	2000
47-15	Revenue, Expenses – Typographic Frolic	2000-2003
29-16	Revenue, Expenses, Invoices	2001
29-17	Revenue, Expenses, Invoices	2001
29-18	Revenue, Expenses, Invoices	2001
30-1	Revenue, Expenses, Invoices	2001
30-2	Revenue, Expenses, Invoices	2001
30-3	Revenue, Expenses, Invoices	2001
30-4	Revenue, Expenses, Invoices	2001
30-5	Revenue, Expenses, Invoices	2001
30-6	Revenue, Expenses, Invoices	2001
30-7	Revenue, Expenses, Invoices	2001
30-8	Revenue, Expenses, Invoices	2001
30-9	Revenue, Expenses, Invoices	2001
31-6	Summaries of Publication Costs	2001, 2002
30-12	Event Budget and Expenses	2002
30-13	Expenses, Invoices, Bank Statement	2002
30-14	Expenses, Invoices, Bank Statement	2002
30-15	Expenses, Invoices, Bank Statement	2002
30-16	Expenses, Invoices, Bank Statement	2002

30-17	Expenses, Invoices, Bank Statement	2002
30-18	Expenses, Invoices, Bank Statement	2002
30-19	Expenses, Invoices, Bank Statement	2002
31-1	Expenses, Invoices, Bank Statement	2002
31-2	Expenses, Invoices, Bank Statement	2002
31-3	Expenses, Invoices, Bank Statement	2002
31-4	Expenses, Invoices, Bank Statement	2002
31-5	Expenses, Invoices, Bank Statement	2001, 2002
31-7	Event and Publication Costs	2001, 2002
37-26	Book Design Expenses, Bank Activity	2006-2008
37-28	Book Design Expenses	2006-2008
38-4	Book Design Financial Details	2006-2008
38-2	Expenses, Book Design Balance Sheet	2007, 2008
37-25	Book Design Expenses, Bank Activity	2008
37-27	Publication Expenses	2008
49-27	Expenses, Bank Activity	2008
38-1	Book Design Financial Details	2008

Series: Society Publications & Promotional Material
Sub-series: Periodicals

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
16-2	<i>Amphora</i> I-X	[1968], 1970-1972
16-3	<i>Amphora</i> XI-XIII	1972-1973
16-4	<i>Amphora</i> XIV-XV	[1962], 1970, 1973-1974
16-5	<i>Amphora</i> XVI-XVII	1967, 1973-1975
20-9	<i>Amphora</i>	1968-1978
16-6	<i>Amphora</i> XIX	1974-1975
16-7	<i>Amphora</i> XX	1974-1975
16-8	<i>Amphora</i> XXI	1974-1975
16-9	<i>Amphora</i> XXII	1976
16-10	<i>Amphora</i> XXVI-XXVII	1976
16-11	<i>Amphora</i> XXVIII	1976-1977
16-12	<i>Amphora</i> XXIX-XXX	1977
16-13	<i>Amphora</i> XXXI-XXXII	1977-1978
16-14	<i>Amphora</i> XXX-XXXIV	n.d
23	<i>Amphora</i> I – XVIII	1967-
45-19	<i>Amphora</i> Publication Details	1997, 1999-2001
45-20	<i>Amphora</i> Publication Details	1997-1999
47-8	<i>Amphora</i> Article, “Riddle of Sophocles”	1999

45-18	<i>Amphora</i> Costs, Publication Details	2002-2006
48-28	<i>Amphora</i> Publication Details	2004-2006
50	Woodcuts - <i>Amphora</i>	n.d.
16-1	<i>Notes</i>	1965-1966, 1968-1969 1971-1972
35-13	<i>Notes</i>	1980-1992
17-10	Unpublished Illustrations	1973-1974
17-9	Unpublished Manuscripts: Articles	1955, 1973-1974, 1977-1978
17-12	Unpublished Articles	1966, 1969, 1975- 1977
17-8	Unpublished Articles	1969-1970, 1973-
17-7	Unpublished Articles	1973, n.d. 1975, 1978, n.d
39-11	Articles, Drafts	1973-1974
39-10	Articles, Drafts	1973, 1985, n.d.
17-11	Unpublished Illustrations	1975, n.d.
17-13	Unpublished Articles	n.d.
43-3	Unpublished Material	n.d.
39-14	Unpublished? Articles, G. Spencer	n.d.
43-2	Reference and Unpublished Material	1977, [197-]
20-4	Publication Announcements: Periodicals	1976-1977

49-8	Publications Inventory	2007
47-5	Articles, Messerschmidt	1995, 2006, n.d.
13-10	News Clippings – Publication Reviews	1974-1975
13-11	News Clippings – Publication Reviews	1968-1978

Series: Society Publications & Promotional Material
Sub-series: Books

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
15-1	<i>Canadian Settler's Guide</i> Proofs and Samples	n.d.
15-2	<i>Canadian Settler's Guide</i> Proofs	n.d.
15-3	<i>Canadian Settler's Guide</i> Proofs	n.d.
15-4	<i>Canadian Settler's Guide</i> Material	n.d.
42-17	Buyers' list, <i>Canadian Settler's Guide</i>	n.d.
42-21	<i>Canadian Settler's Guide</i> Material	1975-1978
44-11	Catalogue of Society Publications, Catalogue of Jack Dillon Library	1996, 1999
14-14	Unbound Printer's copy: <i>Diary and Narrative</i> <i>of Richard Henry Alexander in a Journey</i> <i>Across the Rocky Mountains</i> , Proofs	n.d.
14-15	Bound dummy copy <i>Diary and Narrative</i>	n.d.
14-16	Photo stat., Holmes	n.d.
42-19	Buyer's List, <i>Diary and Narrative</i>	n.d.
52-4	<i>Dorothy Burnett</i> Book Project	2006-2007
52-5	<i>Dorothy Burnett</i> : Bookbinder	2007
16-15	<i>Flowers in Heraldry</i> Material	1973-1974
21-6	<i>Flowers in Heraldry</i> Title Page	n.d.
42-18	Price, Buyers' List, <i>Flowers in Heraldry</i>	n.d.
43-6	Calligraphy samples, <i>Flowers in Heraldry</i>	1974, 1977-1979

42-24	<i>Flowers in Heraldry</i> Material	1977-1978
43-4	Calligraphy samples, <i>Flowers in Heraldry</i>	1977-1979
43-5	Calligraphy samples, <i>Flowers in Heraldry</i>	1977
46 OVR	<i>Flowers In Heraldry</i> , Keepsakes	1967, 1977
40-1	Flowers in Heraldry – Financial Details	1974-1975, 1982-1983, 1985
42-20	<i>Flowers in Heraldry</i> – Financial Details	1979 R
42-22	<i>Flowers in Heraldry</i> , Inventories	1979
43-7	Proofs, <i>Flowers in Heraldry</i>	n.d.
39-7	<i>Flowers in Heraldry</i>	[197-]
52-1	Flowers in Heraldry Material	1983-85, 1996-1998
15-11	<i>Hetty Dorval</i> Material	n.d.
15-5	<i>In Praise of Scribes</i> Draft Material	n.d.
15-6	<i>In Praise of Scribes</i> Proofs	n.d.
15-7	<i>In Praise of Scribes</i> Proofs	n.d.
15-8	<i>In Praise of Scribes</i> Dummy copy	n.d.
15-9	<i>In Praise of Scribes</i> Material	n.d.
21-2	<i>In Praise of Scribes</i> Dummy Copy	n.d.
14-17	Photo stat. and Proofs: <i>Short Account of a Northwest Voyage Performed in the years 1796, 1797, 1798</i>	n.d.
14-18	Semi-bound dummy copy: <i>Short Account</i>	n.d.
14-19	<i>Short Account</i> material	n.d.

15-10	<i>Substance of a Journal</i> Title Sample	n.d.
14-20	<i>Theatrical Trip for Wagner!</i> Samples	1965-1976
17-4	Unpublished Manuscript Material, Books	1965, 1969, 1972-1974
16-16	Unpublished Manuscript Material	1966, 1972-1974, 1976-1978
16-22	Unpublished Manuscript Material	1967
17-3	Unpublished Manuscript Material,	1971, 1985
16-17	Unpublished Manuscript Material	1974-1978
43-9	Unpublished Manuscript Material	1974-1977, 1980
16-18	Unpublished Manuscript Material	n.d.
17-2	Unpublished Manuscript Material	1976-1977, 1979
16-19	Unpublished Manuscript Material	1978
16-20	Unpublished Manuscript Material	n.d.
16-21	Unpublished Manuscript Material	n.d.
16-23	Unpublished Manuscript Material	n.d.
16-24	Unpublished Manuscript Material	n.d.
17-1	Unpublished Manuscript Material	n.d.
17-5	Unpublished Manuscript Material, Books	n.d.
17-6	Unpublished Manuscript Material, Books	n.d.
21-7	Unpublished Manuscript Material, Books	n.d.
17-14	Books Given to Society	1969-1978

42-23	Misc. Books	1968, 197- 198-.
43-8	Reviews, Publication Advertisements	1976-1977, 1980-1981
43-10	Misc. Publications	1967-1968, 1973, 1975,1978-1980
52-2	Misc. Publications	1996-1997, 1981, 2002
52-26	Misc. Publications	2005, 2006
39-8	Calligraphy	1969, 1978, 1972, 1985
39-9	Publication Sales	1988
45-15	Publications Inventory	2002-2005
38-5	Publication Inventory, Sales	2007-2008
47-21	Publication Inventory	1996-1998
48-11	Publication Inventory	2003-2005
48-12	Publication Inventory	1999-2002
49-1	Proposed Publications – Feckless Collection	2003
49-2	Proposed Publications – Feckless Collection	2003
49-3	Proposed Publications – Feckless Collection	2003
15-13	Publication Announcements: Books	1965, 1967, 1973, 1975, 1976
20-3	Publication Announcements: Books	1967-1975
43-1	Reference Material	197-198-.
43-11	Reference Material- Calligraphy	1975-1976, 1981, n.d.
43-12	Reference Material- Calligraphy	1976-1979, n.d.

45-10

Reference Material- Typographers/Authors

2000, 2003-2004

Series: Publications & Promotional Material

Sub-series: Keepsakes, Broadsides, Chapbooks & Pamphlets

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
15-12	AGM Announcements	1965-1978
13-12	Broadsheets & Posters	1965, n.d.
12-16	Christmas Cards	1969-1977
15-16	Christmas and New Years Cards	1973, 1977
20-5	Christmas Cards, Gift Notices	1973, n.d.
15-17	Gift Notices	n.d.
15-18	Invitations	1966- 1979
20-6	Invitations	1967-1974
15-19	Pamphlets, Portfolios	1965-1967, 1973-1977
15-20	Keepsakes, Letter Head Samples and Member Cards	1965-1967, 1972-1973
52-19	Keepsakes, Order Forms	1965- 1967, 1978-1979, 1988-1989
15-21	Keepsakes	1966-1970, 1973
21-3	Keepsakes	1966-1976
21-4	Keepsakes	1966-1976
44-10	Keepsakes, Reference Material	1966, 1976, n.d.
21-5	Keepsakes	1969
40-9	Keepsakes	1970, 1979, 1982, 1984, 1991,1999, 2007

39-12	Keepsakes (Drafts)	1973, 1974
15-22	Keepsakes	1974, 1976-1978
20-8	Keepsakes	n.d.
40-2	Keepsakes, Pamphlets, Clippings	197-, 198-
52-18	Keepsakes, Publication Announcements	1985, n.d.
52-20	<i>I Believe</i> Material	1987-1988
52-3	Keepsakes	2001-2002
20-7	Portfolios	1967-1974 1977, 1979
15-14	Publication Announcements: Keepsakes, Amphora, V. Ibbett	1966-1977
20-2	Publication Announcement: Keepsakes	1965-1978, 197-
19-15	Scrapbooks- Society Publications	1966-1970
19-16	Scrapbooks – Society Publications	1965-1972
13-8	News Clippings about Society	1966-1976
13-9	News Clippings about Members	1968-1978
20-1	News Clippings about Society	1968-1978

Series: Membership

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
1-4	Personal Membership: A	1965-1975
1-5	Personal Membership: B	1966-1977
1-6	Personal Membership: B	1969-1977
1-7	Personal Membership: B	1966-1977
1-8	Personal Membership: B	1965-1977
1-9	Personal Membership: C	1965-1976
1-10	Personal Membership: C	1965-1977
1-11	Personal Membership: D	1968-1976
1-12	Personal Membership: D	1967-1977
1-13	Personal Membership: E	1965-1975
1-14	Personal Membership: F	1966-1977
1-15	Personal Membership: G	1966-1977
1-16	Personal Membership: G	1966-1977
1-17	Personal Membership: G	1965-1977
1-18	Personal Membership: H	1966-1977
1-19	Personal Membership: H	1966-1977
1-20	Personal Membership: H	1965-1976
2-1	Personal Membership: J	1966-1977
2-2	Personal Membership: K	1965-1977
2-3	Personal Membership: L	1965-1979
2-4	Personal Membership: L	1966-1977

2-5	Personal Membership: M	1966-1977
2-6	Personal Membership: M	1966-1977
2-7	Personal Membership: M	1965-1976
2-8	Personal Membership: M	1966-1977
2-9	Personal Membership: N	1966-1977
2-10	Personal Membership: N-O	1966-1976
2-11	Personal Membership: P	1968-1977
2-12	Personal Membership: P	1965-1975
2-13	Personal Membership: Q	1974-1975
2-14	Personal Membership: R	1968-1977
2-15	Personal Membership: R	1966-1977
2-16	Personal Membership: R	1967-1977
3-1	Personal Membership: S	1966-1977
3-2	Personal Membership: S	1965-1977
3-3	Personal Membership: S	1965-1977
3-4	Personal Membership: S	1966-1976
3-5	Personal Membership: S-T	1969-1978
3-6	Personal Membership: T	1965-1976
3-7	Personal Membership: U-V	1972-1977
3-8	Personal Membership: W	1968-1975
3-9	Personal Membership: W	1966-1976
3-10	Personal Membership: W	1965-1977
3-11	Personal Membership: Y-Z	1966-1977

3-12	Nominees, New Members	1966-1979
5-17	Individual non-members, Single Purchases	1966-1978
44-17	Member Numbers	[1965-1982]
44-1	Member Lists	1982, 1984
44-2	Member Lists	1991-1996
43-16	Member Dues, Payment Information	1986, 1993-1996
43-15	Member Lists, Cancellations	1994-2004
52-15	Membership Reports, Details	1994, 2007
43-17	Member Dues, Payment Information	1997-2000
44-3	Member Lists	1997-2000
44-4	Member Lists	2001-2004
43-18	Monthly Membership Reports, Member Dues	2001-2004
47-4	Membership Reports	2001-2003, 2007
52-10	Prospective Members	2001-2002
52-12	Member Renewals – Libraries	2001
52-13	Member Renewals, Dues	2001-2002
52-11	Member Lists	2002
48-17	Member Lists	[2004]
48-18	Member Lists	2004
48-25	Membership Reports	2004-2006
48-26	Membership Reports	2004
43-14	Renewals, New Members	2005-2007
43-21	Monthly Membership Reports	2005

44-5	Member Lists	2005
44-6	Member Lists	2005
48-13	Member Lists	2005
48-14	Member Lists	2005
48-15	Member Lists	2005
48-16	Member Lists	2005
43-20	Monthly Membership Reports	2006
44-7	Member Lists	2006
43-19	Monthly Membership Reports	2007
44-8	Member Lists	2007
49-9	Member Lists	2007-2008
48-24	Membership Reports	2007-2008
49-10	Member Lists	2008
47-9	Membership Reports	2008
48-27	Member Lists	2008

Series: Events & Activities

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
14-1	History of the Book Competition, UBC Library School	1972-1976
14-2	Typographical & Logo/Printer's Design Competition	n.d., 1973
14-3	Presentation Ceremonies', Winner's Biographies	[1973-1974]
14-4	Social Events: Wine & Ink Party	1970
14-5	Social Events: Wine & Ink Party	1970
14-6	Social Events: Wine & Ink Party	1970
14-7	Social Events: Wine & Ink Party	1970
14-8	Social Events: Visit to UBC Special Collections	1973-1974
14-9	Social Events: Visit to Van. City Archives	1974
14-10	Social Events: Visit to Univ. Victoria Special Collections	1974
17-15	Book Fairs, Exhibitions, Conferences: Other Organizations/Groups	1973-1978
17-16	Book Fairs, Exhibitions, Conferences: Other Organizations/ Groups	1973
17-17	Book Fairs, Exhibitions, Conferences: Other Organizations/ Groups	1975, 1978

17-18	Book Fairs, Exhibitions, Conferences: Other Organizations/ Groups	1972, 1975, 1976
17-19	Book Fairs, Exhibitions, Conferences: Other Organizations/ Groups	1977
17-20	Book Fairs, Exhibitions, Conferences: Other Organizations/Groups	1977, n.d.
17-21	Book Fairs, Exhibitions, Conferences: Other Organizations/ Groups	1977-1978
17-22	Book Fairs, Exhibitions, Conferences: Other Organizations/ Groups	197-1975
17-23	Images of Flowers	1978-1979
18-1	Book Fairs, Exhibitions, Conferences: Other Organizations/ Groups	1968, 1973, 1975
18-2	Book Fairs, Exhibitions, Conferences: Other Organizations/ Groups	1973-1974
18-3	Book Fairs, Exhibitions, Conferences Other Organizations/ Groups	1977
18-4	Book Fairs, Exhibitions, Conferences Other Organizations/ Groups	1975, 1978
18-5	Competitions & Contests	1966, 1973-1978
52-8	Lectures & Misc. Events	1983-2006
35-9	ABRS Advertisements	2004
32-9	ABRS Volunteers	1999, 2000, n.d.

32-11	ABRS Participants- correspondence	1999, 2000
32-10	ABRS Promotion	1999, 2000, 2002
33-10	ABRS Volunteers, Event Details	1999, 2002
33-12	ABRS Promotion, Financial Details	1999, 2000, 2002
33-13	ABRS Event Details	1999, 2002
38-13	ABRS Event Details	1999
38-14	ABRS Event Details	1999
35-2	ABRS Reference Material	1999, 2000, 2001
32-12	ABRS Attendance	2000, 2002
33-7	ABRS Promotion, Attendance	2000, 2002, 2004
33-8	ABRS Project Committee Report	2000, 2002
33-9	ABRS Volunteers, Event Details	2000, 2002
33-11	ABRS Reference Material	2000, n.d.
35-3	ABRS Reference Material	2000
35-4	ABRS Reference Material	2000
52-23	ABRS Event Signage	2000
38-15	ABRS Event Details	2000
32-8	ABRS Project Committee Report	2002
35-1	ABRS Attendance	2002
39-1	ABRS Promotion, Attendance	2002
39-2	ABRS Event Details	2002
39-3	ABRS Event Details	2002

39-4	ABRS Event Details	2002
39-5	ABRS Event Details	2002
33-1	ABRS Promotion, Attendance	2004
33-2	ABRS Promotion, Event Details	2004
33-3	ABRS Promotion, Attendance	2004
33-4	ABRS Promotion, Event Details	2004
33-5	ABRS Promotion, Event Details	2004
33-6	ABRS Promotion, Event Details	2004
35-5	ABRS Promotion, Publicity Plans/Policy	2004
35-6	ABRS Promotion, Advertisement	2004
35-7	ABRS Promotion	2004
35-8	ABRS Media Lists	[2004]
35-10	ABRS Promotion, Advertisements	2004
35-12	ABRS Promotion, Reference Material	2004
35-11	ABRS Project Committee Reports	2004
47-1	ABRS Event Details, Attendance	2002
47-2	ABRS Promotion, Event Details	2004, n.d.
40-4	AIGA Book Competition	[1999-2000]
40-5	AIGA Book Competition Pamphlets	1999-2001
40-6	AIGA Competition, Reference	[2000], n.d.
40-7	AIGA Competition, Reference	[2000]
42-28	Book Design Winners	1981-1996
38-10	Book Design Event Details	1995-1999

47-20	Book Design & Other Award Winners	1995-1998	
32-14	Book Design Event Details	1997	
32-15	Book Design Event Details	1998	
32-16	Book Design, Publishers List	1999	
32-17	Book Design Event Details	1999	
32-18	Book Design Event Details	2000	
32-19	Book Design Event Details	2000	
32-20	Book Design, Publishers List	2000	
32-21	Book Design Event Details	2001	
32-22	Book Design Event Details	2001	
32-23	Book Design Event Details	2001	
32-24	Book Design, Publishers List	2001	
32-1	Book Design, Planning	2000	R
32-2	Book Design Business Plan, Entrants	2000	
32-7	Book Design Event Details, Entrants	2000	
32-13	Book Design, Promotional News Clip	n.d.	
32-3	Book Design Business Plan, Financial Details	2001, 2005	R(conf)
32-6	Book Design Business Plan, Entrants	2001	
32-5	Book Design Event Details, Financial Details	2002	
38-18	Book Design Publishers List	2002	
38-19	Book Design Event Details	2002	
38-20	Book Design Event Details	2002	
38-21	Book Design Event Details	2002	

38-22	Book Design Event Details	2002
38-23	Book Design Event Details	2002
32-4	Book Design Business Plan	2003, 2004, 2006
38-16	Book Design Publishers List	2003
38-17	Book Design Event Details	2003
38-24	Book Design Event Details	2003
38-7	Book Design Judging	2003
38-9	Book Design Entries, Event Details	2003
40-8	Book Design Promotion, Reference	2003, 2006, 2007
41-6	Completed Book Design Entry Forms	2003
41-7	Completed Book Design Entry Forms	2003
41-8	Completed Book Design Entry Forms	2003
41-9	Completed Book Design Entry Forms	2003
41-10	Completed Book Design Entry Forms	2003
41-11	Completed Book Design Entry Forms	2003
41-12	Completed Book Design Entry Forms	2003
40-16	Book Design Event Details	2004
40-17	Book Design Event Details	2004
40-18	Book Design Event Details	2004
40-19	Book Design Event Details	2004
40-20	Book Design Publishers List	2004
40-3	Book Design Reference Material	2004, 2007-2008
40-10	Completed Book Design Entry Forms	2004

40-11	Completed Book Design Entry Forms	2004
40-12	Completed Book Design Entry Forms	2004
40-13	Completed Book Design Entry Forms	2004
40-14	Completed Book Design Entry Forms	2004
40-15	Completed Book Design Entry Forms	2004
41-1	Book Design Entries	2004-2005
41-2	Book Design Entries	2004-2005
41-5	Book Design Entries	2004
40-21	Book Design Event Details	2005
41-22	Book Design Event Details	2005
41-23	Book Design Event Details	2005
41-24	Book Design Publishers List	2005
41-3	Book Design Entries	2005
41-4	Book Design Entries	2005
41-13	Completed Book Design Entry Forms	2005
41-14	Completed Book Design Entry Forms	2005
41-15	Completed Book Design Entry Forms	2005
41-16	Completed Book Design Entry Forms	2005
41-17	Completed Book Design Entry Forms	2005
41-18	Completed Book Design Entry Forms	2005
41-19	Completed Book Design Entry Forms	2005
41-21	Book Design Entries	2005-2006
42-25	Book Design Event Details	2006

41-20	Book Design Entries	2006
42-1	Book Design Entries	2006
42-2	Book Design Entries	2006
42-3	Completed Book Design Entry Forms	2006
42-4	Completed Book Design Entry Forms	2006
42-5	Completed Book Design Entry Forms	2006
42-6	Completed Book Design Entry Forms	2006
42-7	Completed Book Design Entry Forms	2006
42-8	Completed Book Design Entry Forms	2006
42-9	Completed Book Design Entry Forms	2006
42-10	Completed Book Design Entry Forms	2006
42-11	Book Design Entries	2006-2007
42-12	Book Design Entries	2006
42-13	Book Design Entries	2006-2007
42-14	Book Design Entries	2006-2007
42-15	Book Design Entries	2006-2007
42-16	Book Design Entries	2006-2007
38-3	Book Design Event Details	2007-2008
42-26	Book Design Event Details	2007
42-27	Book Design Event Details	2008
47-22	Book Auction	1994-1996
45-5	Haig-Brown Book Fair	2002-2004
45-3	Sidney Book Fair	2002, 2004

49-5	Sechelt Writer's Festival	2000-2004
46-6	Sechelt Writer's Festival	2000-2008
48-7	Sechelt Writer's Festival	2000-2005
48-9	Sechelt Writer's Festival	2000, n.d.
48-2	Sechelt Writer's Festival	2000-2001, 2003-2004
48-3	Sechelt Writer's Festival, Financial	2000-2004
48-6	Sechelt Writer's Festival	2001-2002
48-5	Sechelt Writer's Festival	2003-2004
48-4	Sechelt Writer's Festival	2005-2006
48-1	Sechelt Writer's Festival	2007-2008
48-8	Sechelt Writer's Festival	n.d.
48-10	Vancouver International Writer's Festival	2002
45-4	Wayzgoose	2004, 2005
48-19	Wayzgoose Promotion	2004-2005
48-20	Wayzgoose Event Details	2004-2005
48-21	Wayzgoose Promotion, Event Details	2004-2005
48-22	Wayzgoose Event Details	2004, n.d.
52-25	Wayzgoose Event Details	2007
49-4	Wayzgoose Attendance, Promotion	2007
49-15	Misc. Event Details, Clippings	197-, 198-
52-21	Misc. Event Details	1984-1986
52-22	Misc Event – Reference	1984-1986
52-14	Misc. Event Details	1985-1989

45-7	Misc. Event Proposals, Details	1995-1999
49-13	Misc. Event Promotion	1998, 2007-2008
45-11	Misc. Event Promotion	1999-1999, 2002
45-6	Misc. Event Details	2000-2005
45-9	Misc. Event Promotion, Details	2001, 2003, n.d.
45-14	Misc. Event Promotion, Clippings	2001, 2004, n.d.
38-11	Misc. Event Promotion, Details	2002-2003
38-12	Misc. Event Promotion	2002-2003
47-3	Misc. Event Details	2002-2004
47-19	Misc. Event Details	2003-2005
38-8	Misc. Exhibitions	2003
47-6	Misc. Events & Programmes	2004-2005
48-23	Misc. Event Promotion	2005, 2007
49-16	Misc. Event Details	2007-2009
49-14	Misc. Event Details, Invoices	2008
50	Event Posters	1999-2005

Series: General Photographs

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
1495/1	Cobblestone Press	n.d.
1495/2	Books: <i>Canadian's Settlers Guide</i>	[1974]
1495/3	Keepsake: <i>America Par Borealis</i>	[1968]
1495/4-11	Amphora XIII: Collector's Corner	[1972]
1495/12-15	Amphora XIII: Voynich MS	[1972]
1495/16-22	Amphora XIII: Alice in Wonderland	1974
1495/23-24	'Alice Hargreaves' signature	1974
1495/23-35	Alice in Wonderland	1974
1495/36	Amphora XXIV: <i>Die Insel</i>	[1976]
1495/37-38	Amphora XXIV: <i>Die Insel</i>	[1976]
1495/39-43	Amphora XXXII: Maps	n.d.
1495/44-47	Book Fairs, Exhibitions & Conferences	1977
1495/3 N	Keepsake: <i>America Par Borealis</i>	[1968]
1495/12-15 N	Amphora XIII: Voynich MS	[1972]
1495/48-50 N	Books: <i>Canadian's Settlers Guide</i>	1971, 1975
1495/51 N	Amphora XXII: Music MSS	1975
1495/52-60 N	Amphora XXII: Music MSS	1975
34	ABRS Album	1999
34	ABRS Album, Pins	2000

34	ABRS Album	2002
34	ABRS Album	2004

Series: Subject Files

<u>Location</u> (Box-File)	<u>Description</u>	<u>Date</u>
52-7	Awards, Gift Membership	1994-1997
52-9	Awards, Book Citations	1988-1995
12-15	Business Cards	n.d.
47-10	Correspondence , Clippings– Misc. Business	2002-2003, n.d.
47-11	Correspondence – Misc.	2000
47-13	Correspondence – Misc.	1997-1998
47-14	Correspondence – Misc.	1992-1994
52-24	Correspondence – Misc., Clippings	2006
44-9	Dillon, Jack – Personal Papers- Keepsakes	197-
44-12	Dillon, Jack – Personal Papers	196- 198-
44-13	Dillon, Jack – Personal Papers	1982-1983, n.d.
44-14	Dillon, Jack- Personal Papers	1980-1981, n.d.
44-15	Dillon, Jack – Personal Papers	197-
44-16	Dillon, Jack – Personal Papers	197-
45-1	Dillon, Jack – Personal Papers	196-197-
45-17	Fellowship of American Bibliophilic Societies	2004-2005, n.d.
9-1	Inter-Office Memos	1965-1966 ?
9-2	Inter-Office Memos	1967-1971
9-3	Inter-Office Memos	1972
9-4	Inter-Office Memos	1973

9-5	Inter-Office Memos	1973
9-6	Inter-Office Memos	1974
9-7	Inter-Office Memos	1975
9-8	Inter-Office Memos	1976
9-9	Inter-Office Memos	1977
9-10	Inter-Office Memos	1978
9-11	Inter-Office Memos	n.d.
9-12	Inter-Office Memos	n.d.
45-2	Original Alcuin Fonds Finding Aid	1981
10-1	Printed Reference Material- A	1965-1976
10-2	Printed Reference Material- A	1974-1977
10-3	Printed Reference Material- A	1976-1978
10-4	Printed Reference Material- A	1977-1978
10-5	Printed Reference Material- A	1972-1973
10-6	Printed Reference Material- B	n.d.
10-7	Printed Reference Material-B	1975, 1978
10-8	Printed Reference Material- B	[1965], 1970
10-9	Printed Reference Material-B	1965-1979
10-10	Printed Reference Material-B	1965
10-11	Printed Reference Material-B	1977-1978
10-12	Printed Reference Material- B	n.d.
10-13	Printed Reference Material- B	1973, 1976, n.d.
10-14	Printed Reference Material- B	1972, 1973

10-15	Printed Reference Material- C	1965, 1972-1976
10-16	Printed Reference Material-C	1973, 1975-1976
11-1	Printed Reference Material- C	1976, [1978]
11-2	Printed Reference Material- C	1976-1978
11-3	Printed Reference Material-C	1976-1977, n.d.
11-4	Printed Reference Material-C	1976
11-5	Printed Reference Material- C	1974, n.d.
11-6	Printed Reference Material- C	1973, 1976-1977
11-7	Printed Reference Material – C	1972-1974
11-8	Printed Reference Material- C	1975, n.d.
11-9	Printed Reference Material – C	1976
11-10	Printed Reference Material – E, F, G	1971-1977
11-11	Printed Reference Material- G	1978
11-12	Printed Reference Material – G	1969, 1975
11-13	Printed Reference Material- G	1975-1976
11-14	Printed Reference Material – G	1972, 1975
11-15	Printed Reference Material – G, H	1977-1978
11-16	Printed Reference Material- H, I	n.d.
11-17	Printed Reference Material- J	1969
12-1	Printed Reference Material – J, K	1972, 1975, 1978
12-2	Printed Reference Material – L	1977, 1978
12-3	Printed Reference Material- M, N	1972, 1976
12-4	Printed Reference Material – P	1975-1976

12-5	Printed Reference Material – P	1967-1972
12-6	Printed Reference Material – P, Q	1967, 1974
12-7	Printed Reference Material – R, S	1972-1976
12-8	Printed Reference Material- S, T	1972, 1974, 1977-78
12-9	Printed Reference Material – T	1972-1974
12-10	Printed Reference Material – T	1969-1976
12-11	Printed Reference Material – U	1973-1978
12-12	Printed Reference Material- V	1973-1977
12-13	Printed Reference Material- W	1973, 1975
12-14	Printed Reference Material- W, X	1972, 1974
13-1	Printed Reference Material – Directories	1976
13-2	Printed Reference Material – Directories	1967, 1972-1973
13-3	Printed Reference Material – Directories	1972, 1976
13-4	Printed Reference Material – Directories	1965, 1978
13-5	Printed Reference Material – Directories	n.d.
13-6	Printed Reference Material – Directories	1973
13-7	Printed Reference Material – Directories	n.d.
14-12	Promotion	1968-1975
14-13	Promotion	1968-1975
39-6	Reif, Frances – Personal Papers	196-197-, n.d.
52-16	Rudi Diesvelt trip – Retracing Alcuin	1990, n.d.
39-13	Spencer, Geoff – Personal Papers	1953, 1968, 1973, 1975- 1978 R

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Website – Alcuin Society

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