

The University of British Columbia,  
Vancouver, Canada.

L.S.Klinck, Esq., M.S.A., D.Sc., LL.D.,  
President,  
Chairman of the Senate,  
The University of British Columbia.

Sir,

The Library Committee has the honor to present herewith the Librarian's report for the year September 1931-September 1932, as approved by the Committee at its meeting April 11, 1933.

The Committee regrets the lateness of this report, and also the fact that it is able to provide only a very limited number of copies. In explanation of these two unhappy features we would refer to a statement made by the Librarian to the Senate in a letter dated February 14, 1933, in which he said that lack of funds forbade the printing of a report this year, and that he proposed to report next year on the work of the Library during the two years 1931-1933. After considering this letter the Committee decided that the proper procedure was to have the report of the year 1931-2 written and made available for the members of Senate. The present report gives effect to that resolution, and one of the copies is presented herewith. Other copies are in the hands of the Secretary of the Senate, the Librarian, the Chairman and one or two others of the Committee. Any member of Senate who wishes to consult the report may have access to any of these copies.

The difficult circumstances under which the Committee is laboring are sufficiently set forth in the Librarian's report. While of necessity we bow to the demands for the most rigid economy, at the same time we wish to keep before the Senate the principle announced in the letter of the Chairman of the Committee prefixed to the report of September 8, 1931:

The main difficulty which stands in the way of a satisfactory budget is that the votes-- sometimes very generous votes - made by the Board of Governors at the close of a financial year have come to be relied on not only for new books, but even for meeting fixed charges. We wish to have these windfalls in the future, but only if they can be real windfalls, and we appeal to Senate to support our request for a regular budget appropriation at the beginning of each year which will cover the routine requirements for new books as well as the fixed charges for periodicals, etc.

There is no special appropriation in sight this year, and it is unlikely that there will be one to help the Library provide for its special needs. No account is taken here for the Carnegie Grant which came to us last November. For one reason the time of the grant falls outside the period of this Report, and furthermore the conditions of the gift do not permit us to look upon it as in any sense a substitute for normal grants by the University.

We appreciate the generosity of the Board of Governors in years of prosperity, and their great difficulties in days of depression; we also realise the fact that what was lost to the Library in books, magazines and binding was saved for personnel. It is frankly recognised that, at present, conditions are unprecedented so far as this University at least is concerned, and that any permanent policy will have to await the advent of more normal times. We feel, however, that if and when the period of reconstruction arrives, the appropriation for books, periodicals, and binding should be placed on a more secure basis than has been maintained in the last five or six years.

The following Report, like all those which have preceded, has to do with the year September 1931-September 1932; but of necessity it also

glances at the period September 1932 - March 1933. As the overlapping of the fiscal year of the University (April-March) with the year represented by the Librarian's report (Sept.-Sept.) is always a cause of confusion, the Committee has decided, with the concurrence of the Librarian, to make the years coincide. It is, therefore, proposed to issue a half-yearly report next fall (say, in September) to cover the period September 1932 to March 1933, and thereafter yearly reports corresponding with the fiscal year.

Yours very truly,

W.L.MacDonald,

Chairman, Library Committee.

The University of British Columbia,  
Vancouver, Canada.

W. L. MacDonald, Esq., Ph.D.,  
Chairman,  
Library Committee,  
The University of British Columbia.

Sir:

I beg to present herewith, for your information and that of the Library Committee, a Report of the work of the Library, in continuation of that presented to the Senate in September 1931. This Report covers the succeeding twelve months.

In September, 1932, the book collection was about 85,000 volumes. This represents an increase of almost 5,000 during the year. Accessioned volumes numbered 81,352, as against 76,429 in September 1931--an increase of 4,823 books--while duplicates are estimated to be about 250 less than in the preceding year, when 3,750 were reported. This is due to the efforts of the Staff to exchange unneeded duplicates for required book material.

The growth of the book collection for the past five years is as below:

	Sept. 1932	Sept. 1931	Sept. 1930	Sept. 1929	Sept. 1928
New volumes	<u>4823</u>	<u>3612</u>	<u>7997</u>	<u>4221</u>	<u>4373</u>
Total vols. accessioned	81352	76429	72686	68900	64689
Duplicates	<u>3500</u>	<u>3750</u>	<u>3681</u>	<u>3400</u>	<u>3400</u>
	<u>84852</u>	<u>80179</u>	<u>76367</u>	<u>72300</u>	<u>68089</u>

For reasons to be explained later the Library did not secure any large number of notable or expensive works. Among the additions,

exceeding \$25.00 in value, are the following:-

Swinburne, Algernon Charles	\$38.00
International Labor Office Documents	50.00
Camden Society: Miscellaneous	62.00
" " British Diplomatic Instructions	37.00
Royal Historical Society	46.00
American Journal of Archaeology: 5 vols.	32.50
Marie: Tables Annuelles: 9 vols.	108.00
De Montaignon: Recueil General	25.50
Groeber: Grundris der romanis chen philologie, 4 cs.	26.00
Der Grosse Brockhaus	60.00
Encyclopaedia of the Social Sciences, 8 vols.	40.00
Dictionary of American Biography, 10 vols.	120.00
London Bibliography of the Social Sciences, 3 vols.	30.00
Somers: Dramatic Works of Dryden, 6 vols.	34.00
Engineering Index 1931	50.00

In previous Reports, mention has been made of Beilstein Handbuch der organischen chemie, a work that has been in course of publication for years, and is not yet completed. Sixteen volumes, and eight supplements, have already been issued, the total cost to date being in excess of \$650.00. Two volumes have been received in the year under review. In the same category are the Encyclopaedia of the Social Sciences; Marie: Tables Annuelles, and the Dictionary of American Biography, in none of which have all the volumes been received during the year dealt with in this Report.

#### GIFTS

One notable feature of the year's activity has been the large increase in the number of book gifts. Never in the history of the Library have these been so numerous. Of the 4,800 volumes added in the twelve months following September 1931, perhaps one half were by gift. The number of personal contributors was not greatly in excess of previous years, but donations by governments, institutions and societies exceeded all previous records. These donations were in most cases the generous responses to requests made by letter, and are all the more appreciated because the Library

cannot offer, either on its own account or that of the University, anything in exchange. Practically the only official publication of the University is its calendar. The library forwards this to other institutions, receiving theirs in exchange, but in addition it receives many series of publications issued by many American, and two or three Canadian universities, such as Queen's, Toronto, Western and McMaster. In many instances these institutions have presented complete files of these general and departmental series, representing authoritative contributions to research in different fields of knowledge. The obligation has been indefensibly one sided. For a few years after the organisation of the University, the hope could be held out that we might in a few years be in a position to offer something in exchange, but nearly twenty years have gone by, and to all appearance the University is no nearer the realization of its hope to found a Press or issue publications on its own account. Till this is done, the Library will be in the invidious position of asking favors it cannot reciprocate. While, due to the writing of scores of courteous begging letters, the harvest of donated books has in the last two or three years been larger than at any previous time, it should also be reported that, with increasing frequency, the embarrassing enquiry is made, "When do you hope to be able to open even a small Exchange Account?"-- and to this question no satisfactory answer can yet be given.

Among those who have presented the Library with books, the following should be mentioned:

Miss Alice Ravenhill	Vancouver
R. L. Reid, K. C.	Vancouver
Miss E. Phillips Edge	Vancouver
Prof. H. T. Angus	U. B. C.
Prof. J. Turnbull	Mining Pamphlets, Etc.

Dr. Martin Peacock  
Willie Dalton  
H. W. Mellish  
Dr. W. N. Sage  
Alfred Shaw  
Count Thun-Hohenstein  
Leonard Norris  
Dr. N. Matsunami  
C. Winfield Matheson  
Prof. F. H. Soward  
T. Takawa  
Dr. H. Laureys  
Mrs. Alice K. Walker  
K. K. Kawakami

Geological Books  
Vancouver  
Vancouver  
U. B. C.  
Vancouver  
Vancouver  
Vernon  
Tokyo  
Grimshaw  
U. B. C.  
Tokyo  
Montreal  
St. Johns  
New York.

Among governments and institutions to whose generosity the  
Library is indebted should be named:

Great Britain

Canada

The United States

Japan

Union of Soviet Republics

Poland

Belgium

Australia

India

South Africa

India

Denmark

New Zealand

Kentucky

Illinois

Pennsylvania

Michigan

Canadian Provinces

Carnegie Corporation  
of New York

Smithsonian Institute

Carnegie Endowment

for International Peace

Carnegie Institute,  
Washington

Carnegie United  
Kingdom Trust

Hansards, Bills and Acts, and many  
official publications

Publications of most of the Departments  
Official publications of many Departments  
Publications concerning National Policy  
and International Relations: Industrial  
and Commercial publications.

Official publications

Consular documents

Consular documents

Official and Trade publications

Official and State documents

Geological Survey

Jammu & Kashmir: Forest Service

Consular documents

Official and trade publications

Geological Survey

Dept. of Public Welfare

Division of Documents

State Board of Agriculture

Official publications

Reports

Publications

Publications

Publications

Publications

Hispanic Society of America	Publications
American Academy of Arts & Letters	Publications
International Relations Club - Pacific Affairs (Courtesy Prof. Soward)	Publications
Natural Resources Council of Canada	Publications
American Council on Education	Publications
Rockefeller Institute of Medical Research	Publications
The Library of Congress, Washington, D. C.	Publications
Mount Allison University	Publications
University of California	Selected Publications
University of Southern California	Selected Publications
Glasgow University	Selected Publications
University of Michigan	Selected Publications
Cornell University, Ithaca	Selected Publications
McGill University, Montreal	Selected Publications
University of Wisconsin	Selected Publications
Queen's University, Kingston	Selected Publications
Tulane University of Louisiana	Selected Publications
University of Washington, Seattle	Selected Publications
Columbia University	Selected Publications

Gift of the "Tripitaka" by H. M. the King of Siam

An interesting and notable gift to the Library during the year was made in February, when Captain W. L. M. Watson Armstrong, Consul General for Siam, presented to the Library a special edition of the Tripitaka, or Buddhist Scriptures, in forty-seven volumes. This was a special edition, three years in preparation, and compiled at the wish of the present Emperor as a memorial to his brother and predecessor, Rama II. The edition is beautifully printed in the characteristic Siamese type, and was accompanied by three volumes of commentaries, the gift of the Siamese Minister of Justice. It is one of nine such gifts that came to Canada, and was formally accepted by the Chancellor at a special meeting of the Library Committee.

LIBRARY BOOK ENDOWMENT FUND

It is the custom of the graduating classes to present to the University a gift expressive of their interest in their Alma Mater. The



Wesbrook Memorial Seat, the Athletic Trophy Cabinet, the Chancellor's chair, are instances. Representatives of the classes have in several cases consulted with the Librarian as to the form such a gift might take. He suggested the inauguration of a Book Endowment Fund for the Library, the interest of which would be devoted to the purchase of books.

The Classes of 1932, after discussion, approved and adopted this suggestion, and the sum of \$350 was contributed for this purpose. A cheque for this amount was presented the Chancellor at one of the graduation exercises held in the Reading Room last May. The gift was accepted by the Board, and ordered to be invested by the Bursar as a trust. While not large in amount, it is the nucleus of a fund that can be expected to increase with time, and that will serve a valuable purpose in providing revenue, independent of grants by the Board of Governors, for the development of the Library's Book collection.

#### Other Book Grants and Gifts

During the year the Summer Session Students Association made a grant of \$800 to the Library. It was decided to use this money for the purchase of books for the use of Night Classes, and to distribute the payments to the departments concerned over a period of two years. Thus \$100 each was allotted to English, Economics, History & Philosophy for the first year, while the sum of \$400 will this year be distributed equally between English, Economics and History.

The Student Athletic Association also made a grant of \$25.00 for the purchase of books dealing with Sports.

#### Library Check

The Library was closed from May 6-14 for the annual check. It was found that 194 volumes were missing, about one-fourth of which have

since been recovered. The loss was slightly less than in the preceding year, when 203 books were missing, but greater than in 1930 and 1929, when the losses were 114 and 134 volumes respectively.

#### Use of Faculty Room

Through the kindness of the Faculty Association, the Faculty Room was equipped as a Supplementary Reading Room during the pressure on accommodation incident to the Christmas and Spring Examinations. This gave additional reading and study facilities to sixty students at times when the building would otherwise have been unable to accommodate more than one half the students who desired to work therein.

#### Reduction of Staff---Volunteer Service

The serious reduction in the grant made by the Provincial Government to the University compelled the Board of Governors to allot smaller appropriations to the Library. Miss Ranking, one of the stenographers, had to be given notice, Mr. Havelis, for 14 years a member of the Staff, consented to be placed on half time. It was due to the saving this effected that two Call Boys could be engaged for the Season. There was no fund from which to pay the services of Student assistants at the Loan Desk.

These Staff reductions, at a time when the use of the Library was greater than ever, created a very serious problem of administration. All the work of the Loan Desk fell upon Miss Lanning. It is a physical impossibility for one person to give the service required, and for a time it looked as if "open access" to the book collection would have to be given to all students, with the unavoidable result that, in a few weeks, a large proportion of the volumes most frequently required in the Teaching Courses would be misplaced and unfindable. Further, it appeared that the hours of service would have to be reduced,—a most serious matter to students who use the building for study

in the evening. Since the opening of the buildings at Point Grey, the Library has given 13 hours of daily service—from 8.45 a.m. to 9.45 p.m., except Saturday, when the hours are from 8.45 to 5.00 p.m. This is a total of 73 hours a week.

Two generous offers made avoidable a condition so serious. The first was the offer of four members of the Library Staff—the Misses Jefford, Smith and Lanning, and Mr. Roland Lanning—each to take an extra evening duty. The second was the offer of a number of students to volunteer their services as unpaid Loan Desk Assistants. These students were:-

Miss Isabel Arthur	Mr. Douglas Clarke
Miss May Bescoby	Mr. J. H. Cockburn
Miss Patricia Johnson	Mr. Donald Davidson
Miss W. Eleanor Killam	Mr. H. Peter Grauer
Miss Grace Knowlton	Mr. Laurence Gray
Miss Margaret Stobie	Mr. Robert Herbison
Miss Mary Varden	Mr. Willard Ireland
Mr. Frederic Borgardus	Mr. Wm. W. Mathers
Mr. Peter Caddy	Mr. Jack Sparks
Mr. Harry J. Cauty	Mr. O. A. Madeley

In addition to the foregoing, recognition must be made of the valuable volunteer service given by Miss Patricia Harvey, a graduate of 1932. Miss Harvey has come on regular duty at the Loan Desk daily, between the hours of 10.00 and 1.00, throughout the session. Her interest in the work, and her devotion thereto, cannot be too highly praised. She is a very efficient, though unpaid, member of the Staff.

These offers have enabled the Library to give service for almost the same hours as in previous sessions. The only reductions have been on Friday, when the building is closed at 5.00 instead of 9.45, and on Saturdays, when the closing hour is 1.00 instead of 5.00.

Before leaving the matter of volunteer service, it is appropriate to record, in this place, the Library's obligation to Miss Mary Barton, B. A., B. L. S. Miss Barton is a graduate of this University, and of the School of Library Science in the University of Toronto. Reduction of incomes, and of staffs, in public and institutional libraries have made it difficult to procure positions. Rather than be idle, Miss Barton offered to give unpaid service to this Library. She was assigned to the Catalogue Department under Miss Jefferd, who speaks in high terms of her work.

The Catalogue Department has long be insufficiently staffed. One person cannot do, as it should be done, the required work. There should be many thousands of "analytics" in the main Catalogue that are not there, and a continuous watchfulness is necessary for serial publications, public documents, etc., which in a library of this size, should have the undivided attention of a specially assigned member of the catalogue staff. For financial reasons, none of these things have been possible. Miss Barton's work has greatly helped in improving conditions. The Librarian would be glad to recommend her for a permanent position, if finances permitted, and in the meantime must acknowledge the obligation the University owes her for unpaid, competent professional services.

In summary, therefore, the Library has operated for 64 hours a week, as against 73 in previous years. This has been rendered possible by assumption of extra work by the permanent Staff, and by the unpaid labor of students and graduates.

### Use of the Library

During the year, 2224 (Outside the Teaching Staff) were registered as users of the library. Of these, 1927 were students enrolled in the autumn and spring sessions, 243 were enrolled in the Summer session, and 54 were "extra mural" readers,—students not connected with the University.

For the first time in its history, the Library circulated over 100,000 volumes in a year, the total from October 1931 to September 1932 being 101,405 books. Of these, 40,531 were "Ordinary", or six-day loans, and 60,874 were "Reserved" loans, for use in the building, or for overnight use. No record is kept of the use of standard reference material, such as general or special encyclopaedia, year books, or periodicals.

The detailed statement is herewith given, with comparisons for the past four years.

	Ordinary Loans 1928-1932			
	Year 1931-32	Year 1930-31	Year 1929-30	Year 1928-29
September	1947	1599	1543	1009
October	-----	5800	5048	4825
November	-----	4857	4676	4457
December	-----	2487	2348	2310
January	5457	5334	4410	4152
February	6313	5684	4509	4387
March	5249	5689	4717	3806
April	2821	2939	2655	2052
May	811 ‡	2018	1364	1291
June	970	930	749	723
July	2494	1434	1626	1944
August	1315	1283	1271	1676
Total	27387	39454	34906	33232
Monthly average	3361	3288	2909	2769

‡ Library closed part of month for annual check.

	Reserved Loans			
	Year 1931-32	Year 1930-31	Year 1929-30	Year 1928-29
October		7655	6372	5241
November		10414	8345	7289
December		4721	3582	3709
January	7273	5843	5764	3421
February	8822	6605	7059	4781
March	12450	10439	9016	6820
April	6085	5502	5745	5052
Total	34630	51177	45883	36313
Monthly average	11843	7311	6554	5186

	Summer Session "Reserved" Loans			
	Year 1931-32	Year 1930-31	Year 1929-30	Year 1928-29
July	1655	1443	1355	809
August	1799	1395	1162	578
	3454	2838	2517	1478

	SUMMARY OF CIRCULATION 1929-1932			
	Year 1931-32	Year 1930-31	Year 1929-30	Year 1928-29
Ordinary Loans	27387 #	39454	34906	33232
Reserved Loans	38084	51177	45883	36313
Summer Session	3454	2838	2517	1478
Total Circulation	68925	93469	83306	71022
Monthly Average	9846	13352	11758	10146

# 7 months

Evening Attendance

The attendance at the Reading Rooms after 6.00 p. m. remains at about the same figure as last year, to judge by the statistical returns. In reality, however, evening use of the Library was greater than is indicated by the figures, the building being open on fewer evenings in both December, January and April. The attendance for the past three years is as follows:

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	<u>1931-32</u>	<u>1930-31</u>	<u>1929-30</u>
October	1555	1349	910
November	3672	3552	2154
December	1815	2216	1619
January	1184	1212	885
February	2088	1989	1628
March	5465	4720	4073
April	<u>3655</u>	<u>3985</u>	<u>3628</u>
Total Attendance	<u>19434</u>	<u>19023</u>	<u>14897</u>
Monthly Average	<u>2776</u>	<u>2717</u>	<u>2123</u>

The Reading Room was also kept open during the months of July and August, for students of the Summer Session. The attendance was:-

	<u>1931-32</u>	<u>1930-31</u>	<u>1929-30</u>
July	217	95	340
August	<u>635</u>	<u>518</u>	<u>368</u>
	<u>852</u>	<u>613</u>	<u>726</u>

#### Discipline

It is satisfactory to report that each year sees a better appreciation by the student body of the necessity for conditions of quiet within the Library building. There were fifty fewer cases for discipline in the year under review than in the one previous, the figures being 191 as against 241. One hundred and sixty-two first

offences were dealt with by Mr. Lanning (in charge of student discipline), a decrease of 26. There were 23 second offences, as against 41 in the previous session, and 6 third offences, as compared with 13. In but one case was it necessary to report the matter to the Faculty Council, (there were four such cases in the session of 1930-31) and this was referred back by the President to the Chairman of the Library Committee, with instructions that in future all such cases be dealt with by Committee and Staff.

Practically all the cases of discipline were for conversation in the Reading Rooms, or the making of unnecessary noise in halls or staircases. For the first offence, the student is excluded from the Library for a day, for the second there is the loss of Library privileges for a week, while for a third, a student may lose his Library privileges for a longer time, be barred from lectures, or even more severe penalties imposed.

The great majority of the offences were due to thoughtlessness or carelessness. The student body, as a whole, is apparently in sympathy with all the regulations necessary for the maintenance, within the building, of the conditions of quiet required for study, and co-operates with the Staff in securing these.

#### Finance

From a financial standpoint, the period under review has been by far the most serious in the history of the University, and the Library had perforce to take its full share of the sacrifices necessarily involved in the very serious reductions of revenue. Reference has already been made to the effect of these on the Staff, and to the adjustments by which the



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Department continued to give 90 per cent of its usual service. But nothing could be done to meet the situation created by the cutting, to less than one-fifth, of the appropriations for Books and Magazines, or of the total abolition of that for Binding, while the reduction of the Supplies and Expense Account from \$2000.00 to \$1000.00, created difficulties that have taxed to the utmost the ingenuity of the Staff. An illustration of these difficulties is the fact that the money is not available to print, as has been customary for some years, this Report to the Senate.

In the University year 1930-31, the Main Appropriation for Books and Magazines was \$5500, and, for the work of the Summer Session, \$500. This \$6000 was supplemented by a Special Appropriation of \$4500 and by special Grants and Transfers, so that the available total was over \$11,500.00.

For the year dealt with in this Report the total grant for Books and Magazines was \$2000.

This amount was only about one half that required for subscriptions to Periodicals and for Annuals regularly subscribed for by the Library. The former problem did not become acute for the year under review. This is accounted for by the fact that the University year runs from April to March. Subscriptions to periodicals have to be placed in November to ensure continuity of files, as the majority of periodical volumes coincide with the calendar year. Provision had therefore been made, by funds available in the University year 1930-32, for the subscriptions for the calendar year 1932. The pressure for 1933 subscriptions would therefore come in November 1932, and the situation thereby created, and the special

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means by which it was at least partly met, more properly belong to next year's Report.

The maintenance of the files of important periodicals is a first and fixed charge on all Library book revenues. In perhaps ninety per cent of the cases, the filling in of these files, after the currency of subscription, will cost considerably more than if they were bought at the time of publications. In many cases, practically no extra copies are printed, and as a result the attempt to secure these, two, or five, or ten years later is foredoomed to failure. This Library has been looking for twelve or fifteen years, for missing parts of sets of some files it desires to complete, and, in those instances in which it has been successful, has had to pay many times what the volume would have cost, if subscribed to at the time of issue.

Realizing this, the whole of the Book Fund of \$2,000 was conserved, to go as far as possible in meeting subscription costs. Not a dollar could be set aside for the purchase of a single book.

Another phase of the problems resulting from reductions in Library grants can properly be mentioned in this place. It has to do with the question of Binding.

The Library is in regular receipt of nearly 700 periodicals. Nearly all of these are of permanent value for reference and research. To be made available, and to avoid loss, they must be bound. For five years an annual appropriation of \$3000 was made for this purpose. Two years ago it was reduced to \$2000---a sum inadequate to keep abreast of requirements. In the year

with which this Report deals no money could be set aside for this purpose. In consequence, almost 800 volumes are tied up in bundles, awaiting binding. They cannot be consulted, except under special conditions, or under supervision, for reference to them involves too great a risk of loss or misplacement of parts, indexes or title pages. Each year that goes by without a Binding Appropriation will add to the difficulty, to both Staff and students, and pile up an annual liability of about \$2500 that, sooner or later, will have to be met.

This explication of a serious financial situation is made for the purpose of advising the Senate of the Library's difficulties. In no sense is it a criticism of the University Administration, for it is known that the reduction in the Book Appropriation, and the inability, for the past year, to make provision for Binding, were steps taken with the utmost reluctance, and only upon the hard compulsion of financial necessity.

Unavoidable and regrettable circumstances may compel a university to adopt such a policy for a single year--and perhaps no great harm will be done. Staff and students alike will be kept out of touch with the newer developments in special fields of knowledge, but the leeway may be overtaken in a year or two, if funds are forthcoming. But the continuance, for a few years, of starvation of the library inevitably involves the impoverishment of the institution to which it should minister. No university without a well-equipped, well-administered collection of books covering the various domains of knowledge is today in a position properly to serve its Constituency. Since its organization, this University has accepted this as a governing principle, and upon it has shaped its library policy. This year abnormal conditions, quite outside their control, have compelled those responsible to abandon that policy--only it is

believed, for a time. All concerned in its welfare deeply appreciate the continuous support given the Library by the Board of Governors for eighteen years. That support has placed the Library in the forefront of those of Western Canadian universities, and in a better position to serve staff and students than are those of a majority of those in Eastern Canada. All connected with, or interested in, the Library will join in the hope that improved financial conditions will enable the administration speedily to revert to the established, and reasonably generous, appropriations.

#### Interlibrary Loans

During the year, the Library has continued to be under obligation to sister institutions for loans of books not in its own collection. A list of these universities and colleges was given in the last report, and is practically unchanged for the period under review.

The total of books borrowed was 102--46 on behalf of students--47 for faculty, and 9 for extra-mural readers. Thirteen loans were requested that could not be arranged, while 36 volumes were lent by this Library to other requesting universities.

#### Reference Work

This department of the Library, in charge of Miss Ann Smith, has had a busy and fruitful year not alone in finding material for undergraduate essays, and giving guidance in general reading, but in special work for class and inter-university debates, bibliographies for club studies (both in and out of the Campus) and in giving help and interpretation of the use of the Library, valuable and appreciated assistance has been given, while to graduate students preparing for Senior degrees, and to the Teaching Staff, the Department has also rendered service.

The Library is fortunate in being fairly well equipped with bibliographies. One of the most interesting and profitable phases of Reference work has been the making of students--particularly upper classmen--familiar with the important bibliographies in their fields of special study.

#### Government Documents

In the Report of a year ago there was stressed the need for organizing of government documents. A good deal in this direction was done during the Summer vacation. Most of the Canadian public documents are now catalogued, while a good deal of the mimeographed material is organized in such a way as to make it available. During the summer all the "Cd" and "C.M.D" papers of the British Government, the Colonial Reports, the Diplomatic and Consular Reports, the "Miscellaneous Series", and the Foreign Trade & Commerce, and the Navigation Series were checked. The Library now knows what it has, and what to order, when funds are available, in order to fill in the gaps.

Since the "List of Serials & Periodicals in the Library of the University of British Columbia" was compiled, and issued in mimeographed form a year ago, there has been a notable decrease in applications from specialists, and from other libraries, for Book material not in the collection. Though loans have increased, correspondence has lessened, for, applicants knowing, because of the "List of Serials", the series of documents, runs of periodicals, etc., owned here, make application to other libraries for material not owned by this. In former years we endeavored to secure loans from other libraries on behalf of these applicants.

Similarly, the "List of Serials" in Libraries in the North West is

a great asset to our own Reference Department, as by it we can locate libraries with material not possessed by ourselves, and desired for professors and research students.

Library Staff

The Staff of the Library consists of:-

John Ridington	Librarian
Dorothy M. Jefford	Cataloguer
Ann M. Smitn	Reference
Mabel Lanning	Circulation
Roland Lanning	Periodicals
Lionel Haweis	Accessions
Evelyn Hearsey	Orders
Ralph Little	Call Boy
Clarke Wilkin	Call Boy

It gives the librarian pleasure to bear testimony to the Committee and the Senate, concerning the loyal and intelligent service given by the Staff. It has been reduced in number, though work has increased: most of its members voluntarily assumed additional and unpaid duties in order that the service might be kept as near as possible to high standards of efficiency. Thanks are due from students, professors and extra mural readers for such interest and sacrifice.

The Library Committee consists of:-

Dr. W. L. MacDonald, Chairman  
Dr. L. S. Klinck, President, ex-officio  
Prof. P. H. Soward, representing Faculty of Arts & Science  
Dr. W. F. Seyer " " " " "  
Dr. Gordon G. Moe, representing Faculty of Agriculture  
Prof. F. W. Vernon, representing Faculty of Applied Science.

Seven meetings were held during the period covered by this Report.

The Librarian desires to express his appreciation of the interest shewn, and the co-operation given, by all members of the Committee in the Library's work. In many respects their term of office has been one of exceptional difficulty. Adjustments and modifications have had to be made to meet abnormal and unprecedented situations. In planning these, the advice and counsel of the Committee has been of the utmost value. As a result, the Library can look back on a year which, despite its anxieties, must be regarded as the most successful in its history, so far as essential services - number of loans and use of books - are concerned. With the return of normal conditions it will, in equipment, experience and personnel, be in a position to yet more satisfactorily contribute its quota to the work and welfare of the University.

Respectfully submitted.

John Ridington

Librarian.