

Board of Governors fonds

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Last revised December 2018

***** Institutional records -- researcher access subject to review *****

University of British Columbia Archives



a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA



The Library

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Fonds Description

Board of Governors fonds. – 1913-2007.

10.32 m of textual records and published materials.

8 microfilm reels.

1 audio recording.

1 scrapbook.

Administrative History

The Board of Governors of the University of British Columbia was first constituted under the British Columbia *University Act* of 1908. The Board originally consisted of the Chancellor (who served as chairman) and the University President who were ex-officio members and nine individuals appointed by the Lieutenant-Governor. The Board is now composed of fifteen members and includes elected members of faculty, students and full time employees as well as eight people appointed by the Lieutenant-Governor in Council (i.e. the provincial government).

The Board of Governors is charged with the management, administration and control of the properties, revenue, business and affairs of the University. With the approval of Senate the Board establishes procedures for the recommendation and selection of candidates for presidents, deans, librarians, registrars and other senior academic administrators as the Board may designate. The Board also appoints the president, deans of all faculties, the librarian and other members of the teaching staff. The Board has the power to fix salaries and define duties and tenure of office, but members of the teaching staff may not be appointed, promoted or removed from office except upon the recommendation of the president. The Board receives from the president and analyses or adopts without modifications the budgets for operating and capital expenditures; fixes the fees to be paid by students; administers funds, grants, fees, endowments and other assets; and, with the approval of Senate, has the power to determine the number of students that may be accommodated at the University. The Board is required to seek the approval of the University Council which, in turn, must seek the approval of the "Lieutenant-Governor in Council" before incurring deficits.

Scope and Content

The fonds consists of Board minutes 1913-1963 (8 reels of microfilm); minutes of open Board meetings, 1975-1994; the Lampman report and exhibits (1931-32); Alumni Development Fund records (1948-1949) in a scrapbook; and correspondence and manuscripts relating to the history of the university (1953-1961).

Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

File list available.

Records in the Minutes series in Boxes 3, 4, 6-12 were received from the UBC Information Office. The remainder were acquired from the Board of Governors in several accruals.

Series Descriptions

Minutes series. – 1913-1994.

1.51 m of textual records.

8 microfilm reels.

Series consists of minutes of Board of Governors meetings. For the years of 1969-1975 there are minutes, agendas, and background reading provided to the governors for each meeting.

Lampman Report series. – 1931-1932.

19 cm of textual records.

In 1931, Judge Peter Lampman was appointed by the Provincial Government at the request of the Board of Governors to conduct an investigation of the governance of the University. Significant funding cuts to the University and the response of President Klinck created a conflict amongst various bodies on campus. Lampman's report suggested that there were perhaps too many governing bodies on campus dealing with the similar matters. The resulting report led to changes in the membership of the Senate and Board.

Series consists of materials pertaining to the Lampman report.

Committee on University History series. – 1953-1961.

35 cm of textual records and published materials.

Series consists of typescripts and publications pertaining to the history of UBC. The work of the Committee on University History resulted in the publication of Harry Logan's *Tuum Est* (1958).

Alumni Development Fund series. – 1948-1949.

1 scrapbook.

Series consists of a scrapbook of materials pertaining to the Alumni Development Fund.

Policy Series. – 1944-1985.

56 cm of textual records.

Consists of by-laws, policies, procedures, copies of legislation, and related documents relevant to the University.

Correspondence Series. – 1969-1997.

1.01m of textual records.

Consists of correspondence sent and received by the chair and members of the Board from members of the University community and the public.

Cliff Erosion Series. – 1977-2004.

46cm of textual records.

Consists of documents, reports, and notes pertaining to erosion of the cliffs at Point Grey.

Building Projects Series. – 1976-1997.

50cm of textual records.

Consists of reports, documents, and drawings pertaining to buildings on the University's campus.

President's Office Series. – 1932-1987.

45cm of textual records.

Consists of documents, reports, correspondence, and news clippings kept by the President's office for reference.

Board Meetings Series. – 1967-2006.

1.05m of textual records.

Series consists of minutes, agendas, documents, reports, and notices of meetings. Contains the Board Travel Sub-Series, which consists of letters, agendas, invitations, and documents regarding Board meetings held away from the University and the Board Retreat.

Non-Board Groups Series. – 1956-1990.

49cm of textual records.

Consists of documents, news clippings, and correspondence generated by groups external to the Board and kept for information.

Committee Series. – 1960-2007.

1.54m of textual records.

Consists of agendas, minutes, documents, and notices of meetings for committees of the Board, particularly the Staff, Finance, and Property committees.

Presidential Search Series. – 1966-1985.

1.37m of textual records.

Consists of agendas, documents, and correspondence generated by special committees to select Presidents of the University.

Legal Series. – 1936-1995.

23cm of textual records.

Consists of legal documents, legislation, guidelines, and related materials.

Financial Series. – 1962-1996.

22cm of textual records.

Consists of budgets, account statements, compensation, and relevant financial authorizations. Annual budgets can be found in the Office of Budget and Planning funds.

University Health Services Series. – 1925-1990.

39cm of textual records.

Consists of University Health Services Board of Management minutes and citations of honorary degree recipients.

File List

MINUTES SERIES

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Board of Governors - Minutes (1913-1963) [8 microfilm reels]

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Board of Governors - Open Meeting Minutes (1975-1994)

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COMMITTEE ON UNIVERSITY HISTORY SERIES

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20-8 McLean, Mr. David G.A. (1980-1988)

20-9 Louie, Dr. Tong (1990)

20-10 Lyster, Mr. Geoffrey (B.A. Queen's) (1988-1989)

20-11 McCusker, Mrs. J.A.P. (1979-1988)

20-12 Johal, Mr. Asa (wie - Karanail or Kashmir) (1990-1991)

20-13 Ketcham, Mrs. Janet W. (1986-1991)

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