

# Department of Botany fonds

Compiled by Christopher Hives (1986)

Last revised September 2015

**\*\*\* Institutional records -- researcher access subject to review \*\*\***

University of British Columbia Archives



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THE UNIVERSITY OF BRITISH COLUMBIA



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# Fonds Description

**Department of Botany fonds.** – 1920-1981, 2015.

1.06 m of textual records.

## Administrative History

The Department of Botany was established at UBC in the early 1920s after the Department of Biology split into the Departments of Botany and Zoology. In 1940, Botany was again reorganized into the Department of Biology and Botany and remained in this form until the mid- 1960s when it again became solely Botany. For background information about this development refer to Box 5-1. After the split, the biological functions of the Department were assumed by the Life Sciences Council which was responsible for restructuring the relationships between the life sciences. In explaining this new arrangement, the *UBC Calendar* (1985/86) states:

Biology is not treated as a department but a field of study. Programmes are sponsored and instruction is offered cooperatively by the Departments of Biochemistry, Botany, Microbiology, Oceanography, Pharmacology and Therapeutics, and Physiology and Zoology.

## Scope and Content

Fonds covers a long time span, beginning with administrative material which includes early departmental budgets dating back to the early 1920s and continuing through the 1950s. There are also some departmental minutes from the 1940s and 1950s and most of the 1960s. There are records about the construction and renovation of the Biological Sciences Building, minutes from the various committees on which department heads sat, and material about UBC's Botanical Garden. In addition, there is also a brief but useful series of records concerning the implementation and early history of the Life Sciences Council. Also included is a copy of a B.A. honours thesis written and submitted in April 1926, together with a commentary written in 2015.

## Notes

Inventory available.

The B.A. honours thesis and accompanying commentary included in the Departmental Records series was given to the Archives by Dr. Iain Taylor, Professor Emeritus in the UBC Department of Botany, in September 2015.

## Series Descriptions

**Departmental Records.** -- 1920-1968, 2015.

14 cm of textual records.

Series consists of correspondence, reports, and minutes of meetings pertaining to the administration of the Department of Botany. Also included is a copy of a B.A. honours thesis written and submitted by Cecile Margaret Handford in April 1926, together with a 2015 commentary.

**Biological Sciences Building.** -- 1956-1974.

18 cm of textual records.

Series consists of correspondence, memoranda, minutes, and financial materials pertaining to the construction and renovation of the Biological Sciences Building.

**Committee Records.** -- 1949-1975.

22 cm of textual records.

Series consists of reviews, policies, curricula, correspondence, memoranda, course descriptions, and minutes of meetings pertaining to various committees on which department heads sat.

**UBC Botanical Gardens.** -- 1938-1981.

9.5 cm of textual records.

Series consists of correspondence, reports, seed lists and requests, minutes of meetings, and announcements pertaining to the Botanical Gardens.

**Office Records.** -- 1957-1971.

16 cm of textual records.

Series consists of materials pertaining to the administration of the Department of Botany. Series also includes surveys, reports, and correspondence pertaining to the Department's relations with the National Research Council.

**Life Sciences Council.** -- 1964-1971.

13 cm of textual records.

Series consists of correspondence, minutes of meetings, and reports pertaining to the implementation and early history of the Life Sciences Council.

**Departmental Correspondence series.** -- 1941-1972.

6.5 cm of textual records.

Series consists of correspondence pertaining to the administration of the Department of Botany.

**Western Canadian Universities Marine Biology Society.** -- 1976-1980.

6 cm of textual records.

Series consists of budget material, drafts of constitutions, job descriptions, policies, and procedures pertaining to the Western Canadian Universities Marine Biology Society.

# File List

## BOX 1

### DEPARTMENTAL RECORDS

#### Department Budgets - Correspondence and Reports

- 1-1/4 1920-1954
- 1-5 Report of the Department of Botany (1932)
- 1-6 Department Reports to the President (1942-1951)

#### Department Meetings - Minutes

- 1-8/17 1950-1968

(continued)

### BIOLOGICAL SCIENCES BUILDING

## BOX 2

- 2-1 Alterations and Expansion (1956-1959)
- 2-2 Client's Committee - Records (1959-1966)
- 2-3/5 Alterations (1960-62)
- 2-6 Multipurpose Science Building Committee (1967-1970)
- 2-7 New Wing (1969-1971)
- 2-8/9 Academic Building Needs (1968)
- 2-10 Departmental Space Requirements (1968-1974)

### COMMITTEE RECORDS

- 2-11 Accident Prevention (1954-1959)
- 2-12 Archives (1956)
- 2-13 Arctic and Alpine Research (1962)
- 2-14 Bacteriology (1964-1965)
- 2-15 Biology Review (1967)
- 2-16 Botanical Garden Policy (1949-1960)

- 2-17 Computing Centre (1958-1969)
- 2-18 Curriculum (1971-1975)
- 2-19 Proposed Dentistry Faculty (1951-1959)
- 2-20 Endowment Lands and Campus Layout (1952-1958)
- 2-21 Food Sciences (1968)
- 2-22 Genetics (1963-1964)
- 2-23 Institute of Fisheries (1967)
- 2-24 Japanese Garden (1958-1968)
- 2-25 Landscape Development (1964-1970)
- 2-26 Landscape (1958-1968)
- 2-27 Long Range Objectives - Faculty of Science (1970-1971)
- 2-28 Establishment of New Departments (1965)
- 2-29 Oceanography (1954-1962)
- 2-30 Patents and Patent Rights (1954-1958)
- 2-31 Physical Education (1956-1961)
- 2-32 Scientific Research Supported by American Industry (1961-1962)

## UBC BOTANICAL GARDEN RECORDS

### BOX 3

- 3-1/3 Correspondence and Reports (1938-1962)
- 3-4 Seed Lists and Seeds Requested (1954-1961)
- 3-5 Research and Administration Centre - Client's Comm. (1969/70)
- 3-6 Botanical Garden Association [Vancouver] (1966/67)
- 3-7 A.H. Hutchinson - Senate Records - Minutes, Reports and Correspondence (1932-1935) Hutchinson, A.H.
- 3-8 Department List of Publications (1947)
- 3-9 Proposed Forest Pathology Course (1947-1948)
- 3-10 Bot Nots - Departmental Announcements (1977-1981)

## OFFICE RECORDS

### National Research Council

- 3-11 Survey of Graduate Students in Science and Engineering (1957-1970)
- 3-12 Summary Report on Research by Department Members (1957-1964)
- 3-13 Forecasting Committee on Requirements for University Support (1963-1968)

- 3-14 Post-Doctorate Fellowships - Correspondence (1964-1966)
- 3-15 Post-Doctorate Fellowships - Correspondence (1967/68)
- 3-16 Post-Doctorate Fellowships - Correspondence (1969-1971)

## LIFE SCIENCES COUNCIL

### BOX 4

- 4-1 Background Information - Correspondence (1964-1969)
- 4-2 Minutes (1967-1970)
- 4-3/4 Minutes and Correspondence (1970-71)
- 4-5/6 Reports, Correspondence, Committee Minutes (1966-68)

## DEPARTMENTAL CORRESPONDENCE

### BOX 5

- 5-1 Dean S.N.F. Chant - Arts and Science (1941-1951)
- 5-2 Dean E.L. Woods - Pharmacy (1944-1951)
- 5-3 Dean M. Weaver - Medicine (1948-1951)
- 5-4 Dean W. Gage (1948-1951)
- 5-5 President N.A.M. MacKenzie (1947-1951)
- 5-6 Graduate Studies - Executive Comm. (1947-1953)
- 5-7 Fellowships, Scholarships and Prizes (1949-1950)

### BOX 6

- 6-1 "Information for New Faculty Members (ca. 1968)
- 6-2 "General Information" Vol. I (ca. 1972)
- 6-3 "General Information" Vol. II (ca. 1972)

## WESTERN CANADIAN UNIVERSITIES MARINE BIOLOGY SOCIETY

- 6-4 1976-1977
- 6-5 1978-1979
- 6-6 1979-1980



DEPARTMENTAL RECORDS (cont.)

- 6-7      "A preliminary survey of Conjugatae and Chlorophyceae of Vancouver District", by Cecile Margaret Handford. A thesis submitted for the degree of Bachelor of Arts Honors course in the Department of Botany (April 1926, September 2015)  
Includes an original copy of the thesis, consisting of both text and hand-drawn colour illustrations, together with a 2-page commentary on the document, written in 2015 by Dr. Robert Dewreede, Professor Emeritus in the Department of Botany.