

Graduate Student Society fonds

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University of British Columbia Archives



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- **Catalogue entry** (UBC Library catalogue)

Fonds Description

Graduate Student Society fonds. – 1961-1998.

2.72 m of textual records.

Administrative History

The Graduate Student Society (GSS) at UBC was formed in 1982 in an effort to consolidate the administration of the Graduate Student Association and the Graduate Student Centre. Currently, all students registered in the Faculty of Graduate Studies are members of the GSS. The Society operates from the Thea Koerner Graduate Student Centre, which was donated to the University by Leon Koerner in 1959, in memory of his late wife, and expanded by graduate students in 1969. The Society advocates for, promotes, and protects the academic, social, intellectual, cultural and recreational interests of its members. The GSS is a registered Society under the Society Act of British Columbia, and is administratively divided into four departments: Administration, Academic & External Issues, Events & Services, and Finance. An Executive Committee, elected annually by graduate students, is also responsible for the administration of the GSS. Its Council is composed of executive members and graduate students elected from each department of the University.

Scope and Content

Fonds consists of records relating to the activities of the Graduate Student Society and its predecessor bodies, and is arranged into the following series: Constitution, Bylaws and Related Records series (1969-1988), General Correspondence series (1973-1994), Committees series (1961-1995), Board of Directors (Graduate Student Society) series (1970-1982), Council (Graduate Student Society) series (1983-1998), Graduate Representative Assembly series (1968-1982), Board of Directors (Graduate Student Centre) series (1970-1982), Board of Governors (UBC) series (1969-1982), Faculty of Graduate Studies series (1969-1983), Financial Records series (1968-1990), Membership Records series (1961-1984), Events and Activities series (1961-1984), General Administrative Records series (1977-1991), Food Services series (1985-1986), Surveys, Reports and Reviews series (1975-1995), Publications series (1966-1984), and Subject Files series (1973-1998).

Notes

File list available.

Title based on provenance of fonds.

Some restrictions may apply.

Other records relating to graduate student activities can be found in the [Alma Mater Society](#) fonds.

Series Descriptions

Constitution, Bylaws and Related Records series. – 1969-1988.

16 cm of textual records.

Series consists of records relating to the constitution, bylaws and policies of the Graduate Student Society, as well as its status as a Society.

General Correspondence series. – 1973-1994.

63 cm of textual records.

Series consists of Graduate Student Association and the Graduate Student Society incoming and outgoing correspondence.

Committees series. – 1961-1995.

71 cm of textual records.

Series consists of minutes, correspondence, reports, and other records of Graduate Student Society committees and (committees that the GSS is involved in), including records of the following committees: Academic Affairs, AMS Relations, Constitution, Electoral, Executive, External Affairs, Finance, Food Services, Graduate Studies Review House, Management, Penthouse Action, Programs, and Publications.

Board of Directors (Graduate Student Society) series. – 1970-1982.

3 cm of textual records.

Series consists of minutes and related records of the Graduate Student Society Board of Directors.

Council (Graduate Student Society) series. -- 1983-1998.

35.5 cm of textual records.

Series consists of minutes, reports, correspondence and notes, as well as nominations, resignations and other records of the Graduate Student Society Council.

Graduate Representative Assembly series. -- 1968-1982.

10 cm of textual records.

Series consists of correspondence, reports, minutes and other records related to the activities of the Graduate Representative Assembly.

Board of Directors (Graduate Student Centre) series. -- 1970-1982.

3 cm of textual records.

Series consists of minutes and correspondence relating to the Graduate Student Centre Board of Directors.

Board of Governors (UBC) series. – 1969-1982.

1 cm of textual records.

Series consists of correspondence between the Graduate Student Society and the UBC Board of Governors, as well as submissions and statements made by the GSS to the Board.

Faculty of Graduate Studies series. – 1969-1983.

6 cm of textual records.

Series consists of correspondence, minutes and reports relating to the Faculty of Graduate Studies Graduate Council and the Graduate Student Society's relationship with the Faculty of Graduate Studies in general.

Financial Records series. – 1968-1990.

11 cm of textual records.

Series consists of auditor reports, budgets, ledgers, and other financial records of the Graduate Student Society, its predecessor association, and various aspects of its operations.

Membership Records series. – 1961-1984.

3 cm of textual records.

Series consists of correspondence and policies regarding Graduate Student Association/Society membership, as well as correspondence and lists pertaining to honorary memberships awarded in the Graduate Student Association, Graduate Student Centre, and the Thea Koerner House.

Events and Activities series. – 1961-1984.

2 cm of textual records.

Series consists of correspondence, notices, reports and other records relating to events and activities hosted by the Graduate Student Society.

General Administrative Records series. -- 1977-1991.

19 cm of textual records.

Series consists of correspondence, reports, contracts, and other documents relating to the administration of the Graduate Student Society.

Food Services series. -- 1985-1986.

2 cm of textual records.

Series consists of correspondence, reports, agreements and financial records relating to food services contracted by the Graduate Student Society.

Surveys, Reports and Reviews series. -- 1975-1995.

11 cm of textual records.

Series consists of records relating to surveys, reports and reviews conducted by and about the Graduate Student Society.

Publications series. – 1966-1984.

8 cm of textual records.

Series consists of policy handbooks and newsletters produced by the Graduate Student Society.

Subject Files series. – 1973-1998.

7.5 cm of textual records.

Series consists of subject files of the Graduate Student Society, including files relating to the implementation of dental plan coverage for graduate students, renovations to the Graduate Student Centre / Thea Koerner House, and University reform.

File List

BOX 1

Constitution, Bylaws and Related Records series

- 1-1 Graduate Student Association - Constitutions 1964-1982
- 1-2 GSS - Constitution 1982
- 1-3/4 GSS - Constitution and Policy Manual 1983-1984
- 1-5 GSS Policy 1983-1984
- 1-6 GSS Bylaws and Constitution as of September 1988
- 1-7 Graduate Student Centre - Constitutions 1969-1978
- 1-8 Registrar of Societies 1969-1984
- 1-9 Resolutions 1981-1988

Correspondence series

- 1-10 Annual Review of Graduate Studies Correspondence 1987
- 1-11 Senate [correspondence] 1973-1976
- 1-12 Correspondence: Misc. 1979-1982
- 1-13 Correspondence: Finance 1984-1985
- 1-14 Correspondence 1985
- 1-15 Correspondence: Outgoing 1985
- 1-16 Correspondence: Incoming 1988-1989
- 1-17 Correspondence: Outgoing 1988-1989
- 1-18/20 Correspondence: Incoming 1989
- 1-21/22 Correspondence: Outgoing 1989

BOX 2

- 2-1/3 Correspondence: Incoming 1990
- 2-4/6 Correspondence: Incoming 1991
- 2-7/9 Correspondence: Outgoing 1991
- 2-10/12 Correspondence: Incoming 1992
- 2-13/14 Correspondence: Outgoing 1992
- 2-15/17 Correspondence: Incoming 1993
- 2-18/20 Correspondence: Outgoing 1993-1994

BOX 3

3-1/4 Correspondence: Incoming 1994

Committees series

- 3-5/9 1982 Committee Reports and Board Meeting Minutes
- 3-10/12 1983 GSS Minutes
- 3-13 Correspondence, Intercommittee 1984-1985
- 3-14 Committee Minutes 1985-1986
- 3-15/19 1986-1989 Committee Minutes: Executive, House, Programmes, Newsletter, Finance, External Affairs
- 3-20/21 1990 GSS Committee Minutes: Academic Affairs, AMS Relations, Electoral, Executive, External Affairs, Finance, Food Services, House, Penthouse Action (PAC), Programs, Publications

BOX 4

- 4-1/2 1991 GSS Committee Minutes: Academic Affairs, Electoral, Executive, External Affairs, Finance, Food Services, House, Penthouse Action (PAC), Programs, Publications
- 4-3/4 1992-1993 GSS Committee Minutes: Academic Affairs, Electoral, Executive, External Affairs, Finance, Food and Beverage, House, Penthouse Action (PAC), Programs, Publications 1992-1995
- 4-5/7 1995 AMS Minutes
- 4-8 Business Sub-Committee - Minutes and Correspondence 1984
- 4-9 Constitution & Policy Committee 1983
- 4-10 Executive Committee 1982-1983
- 4-11 Executive Committee Minutes 1983-1985
- 4-12 External Affairs 1983-1985
- 4-13 Finance Committee Policy - Correspondence 1983-1984
- 4-14/15 Finance Committee - Minutes and Correspondence 1984-1985
- 4-16 Finance Correspondence 1986
- 4-17 Graduate Studies Review Committee 1973-1974
- 4-18 House Rules / House Committee 1961-1963
- 4-19/20 House Committee - Minutes, Correspondence and Reports 1969-1983
- 4-21 House Committee - Minutes 1983
- 4-22/23 House Committee - Minutes 1983-1985
- 4-24 House Committee - Minutes 1985-1986

- 4-25 House Committee - General 1984
- 4-26 Management Committee - Minutes 1961
- 4-27 Management Committee - Minutes 1963-1969
- 4-28 Management Committee - Misc. 1970-1979
- 4-29 Management Committee 1981-1984
- 4-30 Programs Committee 1983-1984
- 4-31 Programs and Publications Committee 1986-1987

BOX 5

Board of Directors (Graduate Student Society) series

- 5-1 1971-1973 GSS Board of Directors - Minutes
- 5-2 1979-1980 GSS Board of Directors - Minutes

Council (Graduate Student Society) series

- 5-3 Mailing List Council/Directors 1983
- 5-4 Council Minutes (GSS) 1983
- 5-5 Council Minutes (GSS) 1984
- 5-6 Council (GSS) - Misc. Committee Records 1984-1985
- 5-7 Council Minutes (GSS) 1985
- 5-8 Council Minutes (GSS) 1986
- 5-9/10 1984-1989 GSS Council Minutes
- 5-12/13 1990 Council (GSS) Minutes
- 5-14/16 1992-1993 GSS Council Minutes
- 5-17/18 1994 GSS Council Minutes
- 5-19/20 1995 GSS Council Minutes
- 5-21/23 GSS Councillor Nominations and Resignations 1990-1998

BOX 6

- 6-1/2 GSS Councillor Nominations and Resignations 1990-1998

Graduate Representative Assembly series

- 6-3/4 Graduate Representative Assembly 1968-1980

- 6-5/6 Department Representation 1968-1983
- 6-7 English Dept. Rep. 1971-1972
- 6-8/9 1981-1982 Graduate Representative Assembly and Executive Council
(Formation of GSS) Minutes

Board of Directors (Graduate Student Centre) series

- 6-10 Graduate Student Centre - Board of Directors 1970-1976
- 6-11 Graduate Student Centre - Board of Directors 1977-1978
- 6-12 Graduate Student Centre - Board of Directors 1979-1982

Board of Governors (UBC) series

- 6-13 Board of Governors, UBC 1969, 1974, 1981-1982

Faculty of Graduate Studies series

- 6-14 Faculty of Graduate Studies 1969-1981
- 6-15/17 Graduate Council 1989

Financial Records series

- 6-18 Auditor's Reports 1968-1989
- 6-19 Auditor 1986
- 6-20 Balance Sheet and Financial Statement 1981-1982
- 6-21 Budgets 1985-1986
- 6-22 Budgets 1986
- 6-23 Finance Director 1985-1986
- 6-24 Graduate Student Centre: Financial Statement (Year End) 1982, 1984
- 6-25 Ledger 1979-1982

BOX 7

Membership Records series

- 7-1 Honorary Members 1961-1968, 1984
- 7-2 Membership/Fees 1961-1973

Events and Activities series

- 7-3/4 Publicity/Activities 1961-1984
- 7-5 Activity Report 1984

General Administrative Records series

- 7-6 Booking Policy 1977
- 7-7/8 Centre Management 1979-1984
- 7-9 Management 1982 1977-1982
- 7-10 Personnel, Misc. 1982
- 7-11/13 June '82-November'83 - Correspondence, reports and other documents 1982-1983
- 7-14/16 August '84-Mar.'86 - GSS Correspondence, reports and other documents 1984-1986
- 7-17/18 Ledgers: Food Services and Financial Statements / GSS Contract Drafts / Food and Beverage Facility Survey / Food Services Graduate Student Operations / Minutes and Correspondence / Penthouse: Space Allocation 1987-1990
- 7-19/20 1991 GSS Files and Documents 1990-1991

Food Services series

- 7-21 GSC-CUPE 116 1983
- 7-22 Food and Beverage Operations 1983-1985
- 7-23 GSS Food Services - Draft Agreement 1985
- 7-24 Food Services 1985-1986
- 7-25 GSS Food Services 1985-1986

Surveys, Reports and Reviews series

- 7-26 Graduate Survey 1975-1981
- 7-27 1982 Special and Professional Services: Proposal for Board of Directors, Thea Koerner House Graduate Student Centre Society / For Selection of Executive Director, Survey on Employee Attitudes, Membership Needs and Interests Surveys
- 7-28 Surveys 1984
- 7-29/31 1990 Annual Review of Graduate Studies

BOX 8

- 8-1 1991 Management Review, Background Info; Pre-organizational Review Working Group; Organizational Review Working Group
- 8-2 1991 Organizational Reviews / Report of the Management and Functions Review Sub-Committee / Job Descriptions / Food and Services Negotiations: A Discussion Paper 1991-1993
- 8-3/4 1995 Graduate Student Survey

Publications series

- 8-5/6 Graduate Research 1969-1981
- 8-7 GSS Policy Handbooks 1966-1984
- 8-8 Newsletters 1979-1984

Subject files

- 8-9/10 1989 Dental Plan Documents 1989-1990
- 8-11 GSS House Renovations 1985-1986
- 8-12 Renovations, Building 1986 1978, 1986
- 8-13 Thea Koerner House / Graduate Student Centre Renovations / Relocation 1993, 1998
- 8-14 University Reform 1973-1974