

# Office of Research Services fonds

Compiled by Isabel Taylor (2012, 2013)

**\*\*\* Institutional records -- researcher access subject to review \*\*\***

University of British Columbia Archives



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# Table of Contents

- **Fonds Description**
  - Title / Dates of Creation / Physical Description
  - Administrative History
  - Scope and Content
  - Notes
  
- **File List**
  
- **Catalogue entry** (UBC Library catalogue)

# Fonds Description

**Office of Research Services fonds.** – [1966]-1991.

24 cm of textual records.

## **Administrative History**

The UBC Office of Research Services was established in 1977 as Research Administration. Prior to its establishment, the President's Office oversaw the administration of research activities for the University. In 1983 Research Administration changed its name to Research Services. In 1986 it became Research Services and Industry Liaison. In 1992 it changed its name back to Research Services. Throughout this time Richard D. Spratley managed its activities. In 1983, when Research Administration changed its name, Spratley's position as Research Administrator was re-named Director.

The Office administers grants and grant programs for the University. A number of separate committees are responsible for administering grant programs and overseeing different types of research. The Human Ethics Committee oversees ethical review procedures for research involving humans. The Animal Care Committee approves research involving animals, while ensuring that animal care guidelines were met. The Biosafety Committee reviews and approves research involving biohazardous materials, and also sets safety standards.

## **Scope and Content**

The fonds consists of correspondence, memos, minutes, agendas, notes, blank forms including those required for legal documentation, guidelines, newsletters, reports, copies of published newspaper and journal articles and copies of book extracts, a notebook, brochures, CV copies, a workshop summary, posters for public lectures, a course outline, copies of advertisements, and research protocols.

## **Notes**

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator. Some files may have additional restrictions.

Further accruals are expected.

File list available.

# File List

## BOX 1

- 1-1 Animal Care Committee 1988 [1987-1988]
- 1-2 [Hazardous materials/pollution control] [1970-1977]
- 1-3 [Radioactive materials] [1969-1983]
- 1-4 [Biohazards] [1977-1980]
- 1-5 Animal Care Committee 1990 [1990-1991]
- 1-6 Manual of Radiation Hazards Control at the University of British Columbia [1980]
- 1-7 Letter re Re-organization of Research Committees [1980]
- 1-8 Minutes – Committee on Radioisotopes and Radiation Hazards [1968-1980]
- 1-9 Minutes – Pollution Control Committee [1976-1978]
- 1-10 Radiation Protection Committee [1980]
- 1-11 Animal Care Committee [1991]
- 1-12 Animal Care Committee 1983-1985
- 1-13 Animal Care Committee 1987
- 1-14 Animal Care [notebook] [1976-1985]
- 1-15 Animals in Research [brochure] [1985]

## BOX 2

- 2-1 Animal Care Committee 1984 [1984-1985]
- 2-2 Animal Care Committee 1985 1 [1984-1985]

- 2-3 Animal Care Committee 1986
- 2-4 Animal Care – CCAC Reports & Other Info. [1976-1984]
- 2-5 Animal Care Committee 1979-1982 [1978-1983]
- 2-6 Animal Care Committee 1989