

Resources Office fonds

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***** Institutional records -- researcher access subject to review *****

University of British Columbia Archives



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THE UNIVERSITY OF BRITISH COLUMBIA



Table of Contents

- **Fonds Description**
 - Title / Dates of Creation / Physical Description
 - Administrative History
 - Scope and Content
 - Notes
- **File List**
- **Catalogue entry**

Fonds Description

Resources Office fonds. – 1957-1980.

58 cm of textual records.

Administrative History

The history of the University of British Columbia Resources Office can be traced to 1964 with the establishment of the Resources Committee Office. In the early 1970s, the organization became the University Resources Council based at Cecil Green Park. In 1980, the name was changed to the Resources Office and it appears to have operated until 1983.

Scope and Content

The fonds consists of correspondence, meeting minutes, reports, promotional material and ledgers for the UBC Development Fund (1957-1958) and its successor Tri-Universities Capital Fund (1958-1980).

Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

Finding aid available.

File List

BOX 1

- 1-1 UBC development fund. – [before 1959].
- 1-2 Confidential 1: situation reports; summary progress reports; minutes of meetings; miscellaneous. – 24 April 1964 to 8 January 1965.
- 1-3 Confidential 2: situation reports; summary progress reports; minutes of meetings; miscellaneous. – 24 April 1964 to 8 January 1965.
- 1-4 Confidential: summary progress reports; minutes of meetings; miscellaneous. 9 September 1965 to 3 August 1973.
- 1-5 Confidential: summary progress reports; minutes of meetings; miscellaneous. July 1964 to 10 January 1975.

BOX 2

- 2-1 Confidential A – minutes of management committee meetings 1 April 1965 – 5 August 1968.
- 2-2 Confidential B – minutes of management committee meetings 21 April 1964 – 29 March 1965.
- 2-3 Ledger. – 1966-1969.
- 2-4 Information returns; financial statements; lists of donations. – 1966-1968.
- 2-5 General administration – auditors. 31 March 1965 to 31 July 1975.

BOX 3

- 3-1 Correspondence: Simon Fraser University. 7 December 1964 to 8 November 1976.
- 3-2 Correspondence: University of Victoria. 6 January 1965 to 29 October 1976.
- 3-3 Correspondence: University of British Columbia. 11 December 1964 to 11 March 1976.
- 3-4 General administration – general co-chairman correspondence. 6 August 1964 to 3 December 1980.
- 3-5 3-UCF information. – pamphlets, booklets, certificates, and general fundraising tools for the 3 Universities Capital Fund. 1964-1968.

BOX 4

- 4-1 3-UCF promotional material (master). – pamphlets, booklets, certificates, and general fundraising tools for the 3 Universities Capital Fund. [ca. 1964].

- 4-2 Development plan – phase I – confidential – copy no. 16. – (removed from report cover). 1957.
- 4-3 “The survey, analysis and plan for the University of British Columbia – volume I” May 1957. – (removed from report cover).
- 4-4 “The survey, analysis and plan for the University of British Columbia – volume II” May 1957. – (removed from report cover).
- 4-5 “Men to match the challenge of the province and the nation” – report. 1957.
- 4-6 Capital gifts campaign – UBC - AEG/personal Jan. 1957 – Dec. 10 1959. – correspondence, agendas, meeting minutes, reports, miscellaneous.

BOX 5

- 5-1 Capital gifts campaign – UBC - AEG/personal-UBC 1957 – 1958. – correspondence, agendas, meeting minutes, reports, miscellaneous.